



Republic of Namibia  
Annotated Statutes

## REGULATIONS

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REGULATIONS SURVIVING IN TERMS OF

# Namibia Nursing Association Act 28 of 1993

section 13(2)

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## Regulations regarding the Administration of Affairs of the Association

General Notice 2 of 1980

[\(OG 4264\)](#)

came into force on date of publication: 16 September 1980

These regulations were originally made in terms of section 12 of the Nursing Association of South West Africa Act 14 of 1979, which was repealed by the Namibia Nursing Association Act 28 of 1993. Pursuant to section 13(2) of the Namibia Nursing Association Act 28 of 1993, the regulations are deemed to have been made under that Act.

Note that regulation 12 withdraws the regulations in RSA GN R.1741/1972.

as amended by

**General Notice 28 of 1982** [\(OG 4685\)](#)

came into force on date of publication: 1 October 1982

**General Notice 32 of 1988** [\(OG 5516\)](#)

came into force on 1 April 1988 (General Notice 32/1988)

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[The word "Withdrawal" is misspelt in the *Official Gazette*, as reproduced above.]

**ANNEXURE – Forms**

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[Capitalisation and punctuation (including the absence of punctuation) are replicated throughout as they appear in the *Official Gazette*.]

**Definitions**

1. In these regulations, unless the context otherwise indicates a -

“supplementary member” is a member who has been enrolled as an assistant nurse in terms of article 4(1)(a)(iii) of the Act or who is qualified to be enrolled as such and has been accepted as a member in accordance with regulation 3(1)(c).

“the Act”: the Act of the nursing association of South West Africa, 1979 (Act 14 of 1979)

“honorary member” means a person who has been granted honorary membership of the Association in terms of these regulations

“members in financial standing” means a member of the Association who has paid the prescribed subscription by due date.

“associate member” is a member who is enrolled as nurse or midwife in terms of article 4(1)(a)(ii) of the Act or who is entitled to be enrolled as such and who has been accepted as a member of the Association

“Practising” with regard to a member, nurse, midwife, or assistant nurse doing fulltime, parttime, or occasional nursing work for payment or assisting a medical practitioner, dentist, or patient, or accepting any post or rendering any services for which or by which registration or enrolment as nurse, midwife or assistant nurse is required as condition of employment; practising and “non-practising” are to be interpreted accordingly

“full member” is a member registered as nurse or midwife in terms of article 4(1)(a)(i) of the Act or being entitled to be registered as such and who has been accepted as member under regulation 3(1)(a).

reference to females includes males and a word or expression to which a certain meaning has been given in the Act is to be interpreted accordingly in these regulations.

**Personal details**

2. (1) Every practising full member, practising associate member, and practising supplementary member, every junior member and junior member must, at the commencement of practice or training, as the case may be, submit the details required on form A, B, D, F, or H as per Annexure and whichever may be applicable.

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(2) Every non-practising full member, non-practising associated member and non-practising supplementary member being registered or enrolled whichever may be applicable shall submit the details required to the Board on form C, E, or G as the case may be.

**Acceptance as member or honorary member**

3. (1) The Association may admit any person who qualifies to
- (a) be registered as nurse or midwife and who does apply for registration accept as a full member
  - (b) be enrolled as nurse or midwife and who applies for enrolment accept as an associate member
  - (c) be enrolled as assistant nurse and who does apply for such enrolment accept as a supplementary member

(2) The Association may accept any person as an honorary member if in the opinion of the Board this person has rendered outstanding services to the nursing profession.

(3) Application in respect of subarticle (1) must be accompanied by a duly completed form C, E, or G as per attached enclosures, whichever may be applicable, on which all required details are completed. Also enclosed must be the membership fee as required under regulation 4(1)(b) or (d), whichever is applicable.

**Subscriptions**

4. (1) The annual subscription is due and payable in advance on every 1st April, being

[The regulation number "4." is omitted in the English text, but inserted here for ease of reference.]

- (a) for practising full members - R 40,00 with the understanding that junior members pay an additional – R25,00 on registering.
- (b) for non-practising members who are registered or who are entitled to be registered – R15,00.
- (c) for junior members and for practising associated and supplementary members – R25,00.
- (d) for non-practising associated and supplementary members who are enrolled or entitled to be enrolled – R10,00.

[subregulation (1) amended by General Notice 28/1982 and by General Notice 32/1988]

(2) Honorary members are exempted from membership fee.

[The word "from" is misspelt as "form" in the *Official Gazette*, as reproduced above.]

(3) The membership fee as per regulation 4(1) is a debt which the member owes to the association, and if it is not paid by or on due date it may be sued for in a court of law.

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### **Removal from membership**

[The regulation number "5." is omitted in the English text, but inserted here for ease of reference.]

5. (1) Any member whose name has been scrapped from the registers or rolls ceases ipso facto to be a member of the association.

(2) If the board is of the opinion that a member admitted to membership under regulation 3(1) has been guilty of improper or disgraceful conduct, or conduct which when regard is held to her profession would be improper or disgraceful, it may direct that her name be removed from membership provided that such member has -

- (a) been notified, in writing, by the board of the reasons for its proposed action
- (b) been afforded the opportunity of being heard and
- (c) been given the opportunity of resigning and has declined refusal, with the understanding that the board may not delegate it's powers under this paragraph to a committee.

[The word "it's" should be "its".]

(3) Any member admitted to membership under regulation 3(1) who fails to pay her subscription for any year by 30 June, may be removed from membership by the Board.

(4) The membership terminates with the death of a member.

(5) The name of any member admitted to membership under regulation 3(1) shall be removed on request by such member.

### **Responsibilities of members**

6. (1) Every member shall advise the Association immediately in writing of any change of postal or residential address.

(2) A member shall advise the Association immediately in writing of any change of name whether by marriage or other process of Law. The Association may demand such documentary or other proof as it may deem fit.

(3) Every practising member shall notify the Association when she ceases to practise.

(4) Every non-practising member shall notify the Association when she recommences practising.

### **Report and financial statement**

7. (1) The Board shall present a report to each ordinary meeting of the Association.

(2) The Board shall present a financial report of the Association to each ordinary meeting.

### **Auditors and legal advisors**

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[The regulation number "8." is omitted in the English text, but inserted here for ease of reference.]

8. (1) The financial year of the Association shall run from 1st April to 31st March.

(2) The Board shall appoint an auditor or auditors registered under the Act of Public Accountants and Auditors 1951 (Act 51 of 1951) for every financial year, with the understanding that the auditor(s) may be reappointed.

(3) The Board may appoint legal advisors.

**Meeting of the association**

9. (1) Meetings of the Association shall be held by way of branch representations.

(2) The Full members of financial standing of each branch shall be entitled to elect one delegate in financial standing from amongst their members to attend ordinary and special meetings of the association provided that

(a) a branch having more than 30 but not more than 100 full members in financial standing may elect two delegates.

(b) a branch with more than 100 full members in financial standing may elect three delegates.

(c) no member of the board shall be a delegate; and

(d) delegates of a branch shall be at a meeting of the Association to exercise between them as many votes as the number of delegates to which such a branch is entitled in terms of these regulations on matters which have been discussed at their individual branch meetings; on any other matter they shall be entitled to a personal vote.

(e) the junior members in financial standing, and active within a branch shall be entitled to elect from amongst themselves one delegate to attend ordinary and special meetings of the Association; such delegates shall be entitled to speak at the Meetings but shall have no vote.

(3) A minimum of 5 members of the Board shall attend the ordinary and special meetings of the Association and board members present at the meeting shall be entitled to exercise individual votes.

(4) The president of the Association or in her absence the vice-president of the Association must preside at all ordinary and special meetings of the Association. If neither the president nor the vice-president is available to preside at a meeting, the Board shall elect one of its members to preside.

(5) The member who presides at a meeting has a casting vote in addition to a deliberate vote.

(6) Branches shall be notified of the time, date and place of any ordinary or special meeting of the Association not less than 30 days before such meeting.

(7) For ordinary and special meetings of the Association the number of delegated and members of the board equivalent to the number of branches at the time, shall constitute a quorum.

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**Allowances**

10. (1) Members of the Board shall be paid a travelling and accommodation allowance in conformity with the Laws governing the public service as amended from time to time by the Public Service Commission.

(2) Delegates attending ordinary and special meetings of the Association shall be paid their actual railway or air fare, whichever is the more economical, and shall be paid subsistence allowance to cover all actual expenses accrued on the journey.

[The word "fare" in the phrase "railway or air fare" is misspelt in the *Official Gazette*, as reproduced above.]

(3) Delegates shall be provided with board and lodging for the duration of ordinary and special meetings of the Association.

**Affiliation**

11. The Association may become a member or affiliate to any other association which includes as its chief objective the promotion of the interests and the improvement of the status of the nursing profession.

**Withdrawal of regulations**

[The word "Withdrawal" is misspelt in the *Official Gazette*, as reproduced above.]

12. The regulations published in Government Notice R1741 of 1972 are hereby withdrawn.

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Administrator-General

Windhoek.....

[The text above is reproduced as it appears in the *Official Gazette*.]

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**ANNEXURE**

Form A

Branch .....

Date .....

THE NURSING ASSOCIATION OF SOUTH WEST AFRICA/  
FULL PRACTISING MEMBER

(Membership in terms of article 4(1)(a)(i) of Act 14 of 1979)  
(Use block letters throughout)

Surname .....

Christian Names .....

State whether Miss, Mrs., or Mr .....

If "Mrs." give maiden name .....

Residential address .....

Postal address .....

Basic qualifications .....

Additional qualifications .....

Date of commencement or recommencement of practice in South West Africa .....

.....

Training School .....

Date of Registration .....

In which branch of nursing are your [you] practising? .....

.....

State place of employment and address .....

.....

Identity number .....

Date of birth .....

.....  
Signature

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FORM B

Branch .....

Date .....

**THE NURSING ASSOCIATION OF SOUTH WEST AFRICA  
JUNIOR MEMBER**

(Membership in terms of article 4(1)(a)(iv) of Act 14 of 1969)  
(Use block letters throughout)

Surname .....

Christian Names .....

State whether Miss, Mrs., or Mr .....

If "Mrs." state maiden name .....

Residential address .....

Postal address .....

Date of commencement or recommencement of training .....

.....

Training school .....

State branch of nursing (i.e. general, psychiatric, midwifery) .....

.....

Identity number .....

Date of birth .....

Parents Home address .....

.....

.....

.....  
Signature



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FORM C

Branch .....

Date .....

THE NURSING ASSOCIATION OF SOUTH WEST AFRICA

NON-PRACTICING FULL MEMBER

(Membership in terms of article 4(1)(a)(i) of Act 14 of 1979 or Regulation 3(1)(a)  
(Use block letters only)

Surname .....

Christian Names .....

State whether Miss, Mrs., or Mr .....

If "Mrs." give maiden name .....

Residential address .....

Postal address .....

Qualifications .....

Date ceased practising .....

Date of registration .....

Are you still registered? .....

Training school .....

Identity number .....

Date of birth .....

.....

Signature

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FORM D

Branch .....  
D  
ate .....

THE NURSING ASSOCIATION OF SOUTH WEST AFRICA  
PRACTISING ASSOCIATE MEMBER

(Membership in terms of article 4(1)(a)(ii) of Act 14 of 1979)  
**[The phrase "Act 14 of 1979" should be "Act 14 of 1993".]**  
(Use block letters only)

Surname .....  
Christian names .....  
State whether Miss, Mrs., or Mr .....  
If "Mrs." give maiden name .....  
Residential address .....  
Postal address .....  
Qualifications .....  
Date of commencing or re-commencement of practising in South West Africa .....  
Training school .....  
Date of enrolment .....  
In which branch of nursing are you practising? (i.e. General, Psychiatric, midwifery)  
State place of employment and address .....  
Identity number .....  
Date of birth .....

.....  
Signature

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FORM E

Branch .....

Date .....

THE NURSING ASSOCIATION OF SOUTH WEST AFRICA  
NON-PRACTISING ASSOCIATE MEMBER

(Membership in terms of article 4(1)(a)(ii) of Act 14 of 1979 or regulation 3(1)(b))  
(Use block letters only)

Surname .....

Christian names .....

State whether Miss, Mrs., or Mr .....

If "Mrs." give maiden name .....

Residential address .....

.....

Qualifications .....

Date ceased practising .....

Date of enrolment .....

Are you still enrolled? .....

Training school .....

Identity number .....

Date of birth .....

.....

Signature

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FORM F

Branch .....

Date .....

**THE NURSING ASSOCIATION OF SOUTH WEST AFRICA  
PRACTISING SUPPLEMENTARY MEMBER**

(Membership in terms of article 4(1)(a)(iii) of Act 14 of 1979)  
(Use block letters throughout)

Surname .....

Christian names .....

State whether Miss, Mrs., or Mr .....

If "Mrs." give maiden name .....

Residential address .....

.....

Date of commencement/recommencement of practising in South West Africa .....

Date of enrolment as assistant nurse .....

Place of employment and address .....

.....

Identity number .....

Date of birth .....

.....  
Signature

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FORM G

Branch .....

Date .....

THE NURSING ASSOCIATION OF SOUTH WEST AFRICA  
NON-PRACTISING SUPPLEMENTARY MEMBER

(Membership in terms of article 4(1)(a)(iii) of Act 14 of 1979) or regulation 3(l)(c))  
(Use block letters throughout)

**[The word "throughout" is misspelt in the *Official Gazette*, as reproduced above.]**

Surname .....

Christian names .....

State whether Miss, Mrs., or Mr .....

If "Mrs." give maiden name .....

Residential address .....

Postal address .....

Date ceased practising .....

Date of enrolment as assistant n nurse .....

Are you still enrolled? .....

Identity number .....

Date of birth .....

.....  
Signature

.....  
Administrator-General

Windhoek .....

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FORM H

Branch .....

Date .....

THE NURSING ASSOCIATION OF SOUTH WEST AFRICA  
PUPIL MEMBER

Membership in terms of article 4(1)(a)(v) of Act 14 of 1979  
(Use block letters throughout)

Surname .....

First Names .....

State whether Miss, Mrs. or Mr .....

If "Mrs." state Maiden Name .....

Residential Address .....

Postal Address .....

Date of commencement or recommencement of training .....

.....

Training school .....

State Branch of Nursing (e.g. General, Psychiatric) .....

.....

Identify **[Identity]** No .....

Date of Birth .....

State whether pupil nurse or pupil assistant nurse .....

.....

.....  
Signature