



Republic of Namibia
Annotated Statutes

REGULATIONS

REGULATIONS MADE IN TERMS OF

**Births, Marriages and Deaths
Registration Act 81 of 1963**
section 50

General Regulations

Government Notice 214 of 1987

[\(OG 5480\)](#)

came into force on 1 January 1988 (GN 214/1987)

The Government Notice which promulgates these regulations repeals
RSA GN R.1737/1971 and RSA GN R.2385/1975, as well as any amendments thereof.

as amended by

Government Notice 128 of 2001 [\(GG 2564\)](#)

came into force on date of publication: 2 July 2001

Government Notice 214 of 2013 [\(GG 5264\)](#)

came into force on date of publication: 15 August 2013

Government Notice 137 of 2018 [\(GG 6647\)](#)

came into force on date of publication: 13 July 2018

Government Notice 154 of 2021 [\(GG 7583\)](#)

came into force on date of publication: 19 July 2021

and as read together with

Government Notice 52 of 2014 [\(GG 5444\)](#)

came into force on date of publication: 11 April 2014

This notice prescribes forms in terms of regulation 2(a)(iii), which it erroneously refers to as regulation 2(iii);
GN 27/2014 (GG 5425) also prescribed forms in terms of this regulation, but was withdrawn by GN 49/2014 (GG 5439).

as amended by

Government Notice 173 of 2016 [\(GG 6088\)](#)

came into force on date of publication: 1 August 2016;

This notice erroneously states that it is amending the regulations contained in GN 214/1987
when in fact it amends the forms prescribed in GN 52/2014. It also erroneously states that

Births, Marriages and Deaths Registration Act 81 of 1963**General Regulations**

previous amendments were made to the regulations by GN 27/2014 (GG 5425); in fact, GN 27/2014 prescribed forms without amending the regulations referred to, and was withdrawn and replaced by GN 52/2014.

ARRANGEMENT OF REGULATIONS

1. Definitions
 2. Powers and duties of the Secretary, Registrar and Assistant Registrar
 3. Prescribed notice or information
 4. District or area of registration of a birth
 5. Duty of informant
 6. Filling in of forms
 7. Reregistration of birth
 8. Multiple births
 9. Death shortly after birth
 10. Completion of birth registers and death registers
 11. Errors in birth registers and death registers
 12. Double registrations
 13. Forms which cannot immediately be completed
 14. Issuing of certificates and orders
 15. Returns
 16. Removal orders
 17. Burial registers
 18. Returns in terms of the Merchant Shipping Act, 1951, and section 38A of the Act
 19. Inquiries in terms of section 13 of the Act
 20. Duties of marriage officer
 21. Certificates of marriage solemnized outside the Republic
 22. Mistakes in marriage register
-

Definitions

1. In these regulations, unless the context otherwise indicates, words and phrases shall have the meaning assigned thereto in the Act, and -
 - (i) “form of information” shall mean the form prescribed for giving information concerning a birth, still-birth or death;
 - (ii) “informant” shall mean, in relation to any information concerning a birth, still-birth or death, any person upon whom a duty to furnish such information to the registrar, assistant registrar, police officer or justice of the peace is imposed under the provisions of the Act or section 189 of the Merchant Shipping Act, 1951 (Act 57 of 1951);
 - (iii) “marriage officer” shall mean a marriage officer referred to in the Marriage Act, 1961 (Act 25 of 1961);
 - (vi) “the Act” shall mean the Births, Marriages and Deaths Registration Act, 1963 (Act 81 of 1963).

Births, Marriages and Deaths Registration Act 81 of 1963**General Regulations**

Powers and duties of the Secretary, Registrar and Assistant Registrar

2. The powers and duties of -
- (a) the Secretary shall be, namely -
- (i) to control and supervise the registration of births, marriages and deaths;
 - (ii) to issue directions in connection with the registration of births, marriages and deaths;
 - (iii) to prescribe any form, certificate, certified extract, notice or register to be used in connection with the registration of births, marriages and deaths and announce it by notice in the *Gazette*;
[subparagraph (iii) substituted by GN 214/2013]
 - (iv) to prescribe the correction or alteration of and addition to any forms, certificates, notices or registers or any forms, certificates, certified extracts, notices or registers deemed to have been prescribed under the Act;
 - (v) to prescribe the disposal, safe custody and preservation of such forms, certificates, notices or registers;
 - (vi) to examine any form, register, return or document and to amend, correct or complete it in accordance with the Act and these regulations,
[The comma after the word "regulations" at the end of paragraph (vi) should be a semicolon.]
 - (vii) to call for any documentary proof as he may deem necessary;
 - (viii) to receive and control requisitions for prescribed forms, registers and documents required by the registrar; and
 - (ix) to cause indexes to be compiled of all birth, marriage and death records in his custody;
- (b) the registrar shall be, namely -
- (i) to transcribe from the forms of information into the birth register and death register, as the case may be, all such particulars as are provided for in the relevant register;
 - (ii) to furnish assistant registrars, justices of the peace, police officers, medical practitioners and midwives in his district or area with all prescribed forms and other documents required by them for the execution of their duties under the Act;
 - (iii) to receive and forward to the Secretary any application made under the Act or these regulations;
 - (iv) to sign the birth register and death register at the bottom of every page;

Births, Marriages and Deaths Registration Act 81 of 1963**General Regulations**

- (v) to draw up indexes for the birth register and the death register;
- (vi) to supervise and control, subject to the lawful directions of the Secretary, the registration of births, still-births and deaths in his district or area and all officers in his district who are engaged in carrying out the provisions of the Act and these regulations;

[The word “engaged” in the phrase “engaged in carrying” is misspelt in the *Official Gazette*, as reproduced above.]

- (vii) to keep a list of all assistant registrars in his district or area and to advise the official responsible for the appointment of assistant registrars of any change in such personnel; and
 - (viii) to send to the Secretary by registered post, on the last working day of each week, all forms of information received by him and all certificates and other documents pertaining thereto;
- (c) the assistant registrar shall be, namely -
- (i) to receive and forward applications made under the Act or these regulations to the registrar of the district of area concerned; and
 - (ii) to send to the registrar of his district or area on the last working day of each week by suitable postal or other communication, all completed forms of information, certificates and other documents and returns relating thereto; and
- (d) both the registrar and the assistant registrar shall be, namely -
- (i) to ascertain and thoroughly acquaint himself with the boundaries of the district or area in respect whereof he has been appointed and the boundaries of any urban area within such district or area;
 - (ii) to furnish the required prescribed forms to informants and, where necessary, assist with the completion thereof;
 - (iii) to number forms of information consecutively in order of the date of receipt, and
- [The comma before the word “and” should be a semicolon.]
- (iv) to preserve and keep in safe custody all books, registers and completed documents and forms to which the Act and these regulations refer.

Prescribed notice or information

3. The prescribed notice or information concerning any birth, still birth or death may be given either verbally or in writing on the appropriate prescribed form duly delivered by hand or prepaid post to the registrar, assistant registrar, police officer or justice of the peace, as the case may be.

[The term “still birth” should appear as one word (“stillbirth”).]

District or area of registration of a birth

Births, Marriages and Deaths Registration Act 81 of 1963**General Regulations**

4. When in the case of the proviso to section 19 of the Act the father or mother of the child is resident in an area other than that in which the birth occurred, and that father or mother has furnished the prescribed notice or information to the registrar or assistant registrar in whose area his or her residential address is, such registrar or assistant registrar shall sign and date the form of information and forward it to the registrar of the district or area in which such birth occurred who shall then register such event in the ordinary manner.

Duty of informant

5. (1) Any informant shall as far as possible furnish all the particulars relating to a birth, stillbirth or death on the relevant form of information.

(2) Except where in section 10 of the Act it is determined otherwise such particulars shall, similarly be furnished in the case of the birth of an illegitimate child.

Filling in of forms

6. (1) Any entry made in terms of the Act and these regulations on any form, register, certificate or other document shall be written out in full without abbreviations and may be typewritten or written by hand in black ink: Provided that any date, unless otherwise stated, may be written in full in figures.

(2) The signature or mark of an informant shall be made by the informant only and shall be his ordinary signature or mark.

(3) The registrar or assistant registrar shall witness the signature or mark of an informant furnishing verbal information at the office of the registrar or assistant registrar.

(4) When such signature is in a foreign script or illegible, or if the informant has signed the form of information with a mark, the person completing the form shall write the name indicated by such signature or mark in block letters in ordinary writing above or underneath such signature or mark.

Reregistration of birth

7. With reregistration of a birth as contemplated in section 11 of the Act no reference shall be made to the previous registration on the new form.

[A comma should appear after the word "Act",
to offset the opening phrase properly.]

Multiple births

8. If a woman be delivered of more than one child at a single confinement, the information concerning the birth of each child shall be furnished on a separate form of information and the exact time (if known) of each birth shall be recorded on such form.

Death shortly after birth

9. If a child is born alive, but dies shortly after birth, forms of information of birth as well as death shall be completed.

Births, Marriages and Deaths Registration Act 81 of 1963**General Regulations**

Completion of birth registers and death registers

10. (1) Any birth register and death register, as the case may be, shall be completed in full: Provided that in the case of a still-birth only the full names (if any) of the child, the full names of the father, or of the mother if the child is illegitimate, the date of birth and sex of the child and the word "still-birth" shall be recorded in the death register.

(2) Entries in the birth register and death register, as the case may be, shall be made in the order of the date of registration.

Errors in birth registers and death registers

11. (1) Before the registrar transcribes any information into any birth register or death register, he shall carefully examine the form of information and, if necessary, amend the contents thereof in accordance with the Act and these regulations.

(2) Any error in any birth register or death register shall be corrected by only drawing a line in ink through the erroneous word, letter or figure and inserting the correct word, letter or figure above it.

(3) An obvious or negligent error or omission, excluding any error or omission referred to in subregulation (4), in any such form or register shall be corrected or completed by the registrar or assistant registrar who shall initial and date such correction or completion.

[The word "omission" is misspelt in the *Official Gazette*, as reproduced above.]

(4) If any error or omission occurs on any such form or register -

[The word "omission" is misspelt in the *Official Gazette*, as reproduced above.]

(a) in the case of any birth, in connection with -

- (i) the names of the child or of the parents;
- (ii) the sex of the child;
- (iii) the date of birth of the child; or

(b) in the case of any death, in connection with -

- (i) the names of the deceased;
- (ii) the sex of the deceased;
- (iii) the age of the deceased;
- (vi) the marital status of the deceased;
- (v) the date of death,

(aa) the correction or completion of such error or omission, as the case may be, shall be initialled and dated by the informant and the registrar or assistant registrar concerned; or

Births, Marriages and Deaths Registration Act 81 of 1963**General Regulations**

- (bb) if such informant is not able to personally initial such correction or completion, he shall give written permission thereto; and
- (cc) such written permission shall be attached to the form or register concerned.

Double registrations

12. (1) If any birth, still-birth or death has been registered twice, the registrar or assistant registrar concerned shall, if the relevant forms of information are still in his possession, cancel the form found to be incorrect, or the second form if they are identical, and make a reference on both forms to one another and attach such forms to one another.

(2) The Secretary shall determine which form is to be cancelled if such registrations are discovered after the relevant forms have been forwarded to the Secretary.

Forms which cannot immediately be completed

13. (1) Any form of information which cannot be completed forthwith in terms of the provisions of section 5 of the Act or these regulations shall be held back by the registrar for a maximum period of one month.

(2) If after expiry of such period it is still found impossible to obtain the prescribed particulars required to complete such form, such registrar shall register the form, forward it to the Secretary and advise the latter of his inability to obtain the necessary information.

(3) If the required information is received after such form has been forwarded to the Secretary, the registrar shall enter the additional particulars in the register concerned and forward such additional particulars to the Secretary to be filled in on such form.

Issuing of certificates and orders

14. (1) No person shall in respect of a birth, still-birth or death of which he is the informant or a marriage to which he is a party, issue or sign a birth certificate, proof of registration of a birth, burial order, removal order, death certificate or marriage certificate, as the case may be.

(2) The registrar shall on receipt of a form of information or when a search has been made, issue an abridged birth or death certificate on the prescribed forms.

(3) The Secretary, registrar, marriage officer or magistrate may issue upon receipt of a written application for a search to be made in any register as contemplated in section 42(1) of the Act -

- (a) an abridged birth certificate;
- (b) a full birth certificate;
- (c) an abridged marriage certificate;
- (d) a full marriage certificate;
- (e) an abridged death certificate, or

Births, Marriages and Deaths Registration Act 81 of 1963

General Regulations

[The comma before the word “or” in paragraph (e) should be a semicolon.]

- (f) a full death certificate,

as the case may be, on the prescribed forms.

- (4) The Secretary or any official authorised thereto by him may—
 - (a) issue any certificate referred to subregulation (3) to government departments of the Republic of South Africa or any foreign country if in his opinion such certificate is required for official purposes;
 - (b) at any time demand the return of any certificate referred to in subregulation (3) if he suspects that it has been tampered with or that the conditions on which it was issued have not been complied with.

(5) In the case of a still-birth an abridged birth certificate may be issued with the words “Certificate of Still-birth” affixed thereon.

(6) Any birth certificate, marriage certificate or death certificate shall be issued without any amendments.

(7) A fee specified in Column 2 of the Table is payable for the issue of a certificate or the making of an application specified in Column 1 directly opposite that fee:

Table

Column 1	Column 2
Certificate or Application	Fee (N\$)
Birth Certificate (first time application)	Free
Duplicate Birth Certificate	1 st dupl. 100 2 nd dupl. 200 3 rd dupl. 300 4 th dupl. 400 5 th dupl. or any additional dupl. 500
Death Certificate (first time application)	Free
Duplicate Death Certificate	1 st dupl. 100 2 nd dupl. 200 3 rd dupl. 300 4 th dupl. 400 5 th dupl. or any additional dupl. 500
Correction on death record and issuance of corrected death certificate (If the mistake is attributed to client)	100
Marriage Certificate (first issuance)	Free
Duplicate Marriage Certificate	1 st dupl. 100 2 nd dupl. 200 3 rd dupl. 300 4 th dupl. 400 5 th dupl. or any additional dupl. 500
Correction on marriage record and issuance of corrected marriage certificate (If the mistake is attributed to client)	100

Births, Marriages and Deaths Registration Act 81 of 1963**General Regulations**

Change of surname <i>(This excludes costs for advertisements in the newspaper and the Government Gazette)</i>	500
Correction of birth certificate (If the mistake is attributed to client)	200
Correction of parents' particulars (If the mistake is attributed to client)	200
Re-registration (insertion of father's particulars for persons 6 years old and above)	200
Alteration of surname - for minors	200
Change of first names	200
Application for old South West Africa (SWA) record	100

[subregulation (7) inserted by GN 128/2001 and substituted by GN 137/2018 and by GN 154/2021]

Returns

15. (1) The person in charge of any hospital, maternity home, nursing home, orphanage or similar institution shall, when called upon to do so, furnish the registrar or assistant registrar of the district or area in which such institution is situated, weekly with a return of all births, still-births and deaths that occurred at such institution.

[The word "assistant" is misspelt in the *Official Gazette*, as reproduced above.]

- (2) Such return shall state -
- (a) in the case of a birth or still-birth, the date thereof and the name and address of the mother; and
 - (b) in the case of a death, the date thereof and the full names and identity number of the deceased or, if the identity number is not available, his date of birth.

Removal orders

16. (1) No removal order shall be granted in terms of section 29 of the Act unless the prescribed form of information in respect of the death of the deceased whose body is to be removed, has been duly completed and handed to the registrar, assistant registrar or police officer, as the case may be.

(2) Any person who removes or causes the removal of a body from the district or area in which the deceased has died shall, unless he is in possession of the prescribed removal order, be guilty of an offence.

Burial registers

17. The person referred to in section 14 of the Act shall enter into the burial register, in addition to any other particulars which may be required by any urban local authority, the full names and surname of the deceased, sex, last-known address, population group, date of death,

Births, Marriages and Deaths Registration Act 81 of 1963**General Regulations**

date of burial, cause of death, the date and place of issue of the burial order or, if no burial order is produced, the name and address of the clergyman or undertaker.

Returns in terms of the Merchant Shipping Act, 1951, and section 38A of the Act

18. (1) The registrar shall upon receipt of a return referred to in section 189 of the Merchant Shipping Act, 1951 (Act 57 of 1951), or section 38A of the Act, transcribe the prescribed particulars into the registers concerned and include such returns with the forms of information and other documents which are to be forwarded to the Secretary at the end of each week.

(2) The registrar shall, for the purpose of subregulation (1), on receipt of an application in writing, issue a birth certificate or death certificate, as the case may be, on the prescribed form.

Inquiries in terms of section 13 of the Act

19. (1) In the case of an inquiry or trial in terms of the provisions of section 13 of the Act, the registrar of the Supreme Court or the clerk of the court concerned shall complete the prescribed form and furnish the following additional particulars, namely -

- (a) in the case of a death from natural causes, the nature of the disease, in so far as it has been ascertained, and if a medical practitioner was a witness, as described by such medical practitioner; and
- (b) in the case of death from unnatural causes -
 - (i) if the information is available, whether the injury causing the death is the result of homicide, suicide or accident;
 - (ii) the nature of the injury; and
 - (iii) the means whereby or instrument with which the injury was inflicted and the special circumstances, if any, under which the injury was sustained.

(2) If the corpse has not been recovered the words "Body not recovered" shall be added to such particulars.

- (3) (a) Any policeman referred to in section 13A(1) of the Act shall as soon as possible complete the prescribed form in respect of the death of a person presumably caused by other causes than natural causes, in triplicate.
- (b) Such policeman shall keep the original form with his records and forward the two copies to the magistrate of the district in which the death occurred.
- (c) The magistrate shall complete the portions of such form pertaining to him, keep one copy with his records and forward the other one to the registrar concerned.
- (4) (a) The registrar shall enter the particulars furnished on the forms referred to in subregulations (1) and (3) in the death register, endorse such entry with the words "Provisional Notification" and keep such forms with his records.
- (b) On receipt of such forms the registrar shall issue a provisional death certificate.

Births, Marriages and Deaths Registration Act 81 of 1963**General Regulations**

- (6) (a) On receipt of further particulars at completion of the inquest or other inquiry referred to in section 13 of the Act, the registrar shall enter any additional particulars in respect of the "Provisional Notification" in the death register and, if necessary, alter any particulars already entered to conform with those furnished on such further form.
- (b) The registrar shall thereafter delete the words "Provisional Notification" in the death register and forward all the forms concerned to the Secretary.
- (7) The registrar shall, on written application, issue a final death certificate.

Duties of marriage officer

20. (1) Any marriage officer shall after the signing of the register referred to in section 40 of the Act, complete the prescribed marriage certificate and hand it over to one of the spouses concerned.

(2) Any marriage officer shall preserve and keep in safe custody all forms, registers and marriage certificates supplied to him and all completed registers and other documents in his possession.

Certificates of marriage solemnized outside the Republic

21. (1) If a South African citizen who is ordinarily resident in the territory of South West Africa, marries in a country outside the Republic according to the laws of such country, such person shall, within 60 days of the date of such marriage, furnish the Secretary with a marriage certificate issued by the authorities of such country.

(2) The Secretary shall keep every such certificate received by him and issue a marriage certificate to such person.

Mistakes in marriage register

22. (1) Every correction or completion in a marriage register shall be initialled by the marriage officer who solemnized the marriage concerned.

(2) (a) Such correction or completion shall also be initialled by one or both spouses, if they are readily available and can be traced within one month from the date of solemnization of the marriage.

(b) If the spouses concerned are not available, the marriage officer shall indicate on such marriage register that the spouses cannot be traced and that he has effected the rectification to the best of his knowledge and ability.

(3) Any document which gave rise to the rectification shall be attached to the original marriage register.

(4) Any error in any marriage register shall be corrected by only drawing a line in ink through the wrong word, letter or figure and inserting the correct word, letter or figure above it.

Births, Marriages and Deaths Registration Act 81 of 1963

General Regulations

Forms and Certificates

Government Notice 52 of 2014

(GG 5444)

came into force on date of publication: 11 April 2014

This notice prescribes forms in terms of regulation 2(a)(iii), which it erroneously refers to as regulation 2(iii); GN 27/2014 (GG 5425) also prescribed forms in terms of this regulation, but was withdrawn by GN 49/2014 (GG 5439).

as amended by

Government Notice 173 of 2016 (GG 6088)

came into force on date of publication: 1 August 2016;

This notice erroneously states that it is amending the regulations contained in GN 214/1987 when in fact it amends the forms prescribed in GN 52/2014. It also erroneously states that GN 27/2014 (GG 5425) amended the same regulations, making no reference to the fact that GN 27/2014 was withdrawn and replaced by GN 52/2014.

Births, Marriages and Deaths Registration Act 81 of 1963

General Regulations

ARRANGEMENT OF ANNEXURES

Annexure: Application for Registration of Birth

[Annexures A and B of GN 52/2014 were apparently substituted by the Annexure in GN 173/2016, although the direction in GN 173/2016 is unclear.]

Annexure C: Application for duplicate abridged/full birth certificate

Annexure D: Application for registration of birth in terms of the Namibian Citizenship Act, 1990

Annexure E: Application for the re-registration of birth

Annexure F: Application for the alteration, insertion, omission of a first name in the birth register

Annexure G: Notice of intention of change of surname

Annexure H: Affidavit

Annexure I: Acknowledgement of Receipt

Annexure J: Application for correction of full birth certificate: Notice of approval

Annexure K: Submission

Annexure L: Acknowledgement of receipt

Annexure M: Application for the authority in terms of section 9 of the Aliens Act, 1937 to assume another surname

Annexure N: Full birth certificate

Annexure O: Full birth certificate non-Namibian

Annexure P: Abridged certificate of registration of birth

Annexure Q: Birth Certificate

Annexure R: Birth certificate for non-Namibians

Annexure S: Particulars of Deceased/stillborn child

Annexure T: Application for the late registration of death

Annexure U: Removal/Burial Order

Annexure V: Application for duplicate death certificate

Annexure W: Death Certificate

Annexure X: Full death certificate

Births, Marriages and Deaths Registration Act 81 of 1963

General Regulations

Annexure Y: Death certificate

Annexure Z: Declaration for the purpose of a marriage

Annexure Aa: Consent to the marriage of a minor

Annexure Bb: Application for amendment of a marriage register

Annexure Cc: Application for duplicate marriage certificate

Annexure Dd: Marriage register

Annexure Ee: Marriage certificate

Annexure Ff: Marriage certificate

Annexure Gg: Marriage officer certificate

ANNEXURES

To view content without printing, scroll down.

To print at full scale (A4), double-click the icon below.



GN 173/2016
Annexure



GN 52/2014
Annexures C-Gg

Births, Marriages and Deaths Registration Act 81 of 1963

General Regulations

ANNEXURE

Application type:
New:
Late registration:
Adoption:
Amendment/correction:

Barcode sticker



REPUBLIC OF NAMIBIA

MINISTRY OF HOME AFFAIRS AND IMMIGRATION

APPLICATION FOR REGISTRATION OF BIRTH
(Regulation 2(ii))

Kindly take notice that penalties for false statements wilfully made are the same as those for Perjury

Certificate number/entry number

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Birth number given by Health Authorities

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

A: DETAILS OF THE CHILD

Surname: _____

First name(s): _____

Date of birth:

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

Sex: Male Female

Type of birth: Single Twins Triplets Quadruplet

PLACE AND COUNTRY OF BIRTH

Place of birth: _____ Constituency: _____

Region of birth: _____ Country of birth: _____

B: BIRTH REGISTRATION DETAILS

Name of health facility where the child was born: _____ Home birth:

Usual place of resident of child (Town): _____

The capacity of person(s) registering: _____

Births, Marriages and Deaths Registration Act 81 of 1963

General Regulations

F: CHILDREN IN CARE

In the event that the child is not living with either the biological parents, kindly provide the name and address of caregiver or institution:

Name of caregiver/institution: _____

Address: _____

Cell: _____

G: DECLARATION OF PERSON REGISTERING THE CHILD

I solemnly declare that the information furnished above is true and correct

Full name: _____ ID number: _____

Relationship to child: _____

Residential address: _____

Telephonenumber: _____ E-mail: _____

Signature: _____

H: LEFT THUMB PRINT IF APPLICANT IS ABOVE THE AGE OF TWELVE (12) YEARS



I: FOR OFFICIAL USE

Type of birth certificate issued: Namibian birth certificate: Birth certificate for non-namibians:

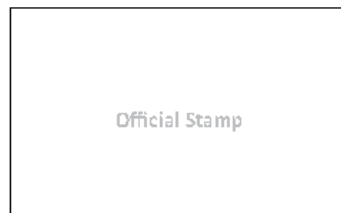
I hereby declare that the content of this form has been verified and is correct:

Approved/Not Approved: _____

Name of Registrar: _____ Date: _____

Registration Office: _____

Signature of Registrar: _____



Births, Marriages and Deaths Registration Act 81 of 1963

General Regulations

ANNEXURE D

3-14657



REPUBLIC OF NAMIBIA

MINISTRY OF HOME AFFAIRS

Department of Civic Affairs

**APPLICATION FOR REGISTRATION OF BIRTH IN
TERMS OF THE NAMIBIAN CITIZENSHIP ACT, 1990**

Directives:

1. This form must be completed in BLOCK letters.
2. The completed form must be lodged with the office of the Ministry of Home Affairs.
3. The form must be completed by the father or mother who is a Namibian Citizen.

CHILD

Surname: _____
First name(s) in full: _____
Date of birth: Day _____ Month _____ Year _____
Country of birth: _____
Sex: Male Female

FATHER OF CHILD

Surname: _____
First name(s) in full: _____
Date of birth: Day _____ Month _____ Year _____
Country of birth: _____
Identity Number: _____
Date of marriage: _____ Place of marriage: _____

CITIZENSHIP OR NATIONALITY OF FATHER

I was a citizen of (state/country) _____ at the time of my child's birth. I acquired the citizenship of the said country by virtue of _____ (date) _____ while resident in (country) _____. I was in possession of Namibian Passport No.: _____ issued at (place) _____ or (date) _____ valid until (date) _____.

Births, Marriages and Deaths Registration Act 81 of 1963

General Regulations

MOTHER OF CHILD

Surname: _____ Maiden Name: _____
 First name(s) in full: _____
 Date of birth: Day _____ Month _____ Year _____
 Country of birth: _____
 Identity Number: _____
 Citizenship or Nationality: _____

CITIZENSHIP OR NATIONALITY OF MOTHER

I was a citizen of (state/country) _____ at the time of my child's birth. I acquired the citizenship of the said country by virtue of _____ of (date) _____ while resident in (country) _____. I was in possession of Namibian Passport No.: _____ issued at (place) _____ on (date) _____ valid until (date) _____.

DECLARATION

I, (name in full) _____
 at present residing at (address in full) _____

Hereby declare that:

- (a) I am the father / mother of the above-mentioned child and that I have not acquired citizenship or nationality of any other country by a formal and voluntary act while absent from Namibia and that the information furnished above is to the best of my knowledge and belief correct; or
- (b) I am the legal guardian of the above-mentioned child and that the father / mother of the child has not acquired the citizenship or nationality of any other country by a formal and voluntary act while absent from Namibia and that the information furnished above is to the best of my knowledge and belief correct.

Signature: _____ Capacity: _____
 (Father / mother / legal guardian)

Date: _____

Place: _____

FOR OFFICIAL USE

Date of registration: _____ District: _____

 REGISTRAR

Births, Marriages and Deaths Registration Act 81 of 1963

General Regulations

ANNEXURE E

02742 (2)



REPUBLIC OF NAMIBIA
 Ministry of Home Affairs and Immigration
APPLICATION FOR THE RE-REGISTRATION OF BIRTH
 (In terms of Section 11 Act 81 of 1963)

* I/We (i) _____ (ii) _____

herely apply for the re-registration of the birth of _____

Surname and first names of the father _____

Identity number

and surname and first names of mother _____

Identity number

* I/We declare under oath/solemnly declare that the particulars given below are to the best of my/our knowledge and belief true and correct.

* They/We are the natural parents of (full names of child/applicant) _____

an illegitimate child born at place _____ Region _____

on date ____/____/____. * They/We have been married to each other since ____/____/____ and in evidence of which a marriage certificate is enclosed.

* I/We now apply for registration of the abovementioned child's birth in terms of Section 11 (1) Act 81 of 1963.

Signature(s):
 Father: _____ Mother: _____ Applicant: _____

1. I certify that before administering the oath/affirmation I asked the deponent(s) the following questions and wrote down * his/her/their answer in * his/her/their presence.

(a) Do you know and understand the contents of this declaration? (Yes or No)

Answer: Father _____ Mother _____ Applicant _____

(b) Do you have any objection to taking the prescribed oath? (Yes or No)

Answer: Father _____ Mother _____ Applicant _____

(c) Do you consider the prescribed oath to be binding on your conscience? (Yes or No)

Answer: Father _____ Mother _____ Applicant _____

2. I certify that the deponent(s) have acknowledged that * he/she/they * know/sknew and understand the contents of this declaration which was sworn to/affirmed before me and that the deponent's * signatures/thumb prints/marks were placed thereon in my presence.

Signature: _____
 Justice of the Peace/Commissioner of Oaths Designation (Rank): _____

Full names and surname _____

Business Address _____

Date _____ Area _____

1. * Unless whichever is not applicable
2. If the person whose surname must be altered is over 21 years of age, the application may be signed by himself/herself.
3. If the person whose surname must be altered is under 21 years of age, the application must be signed by his/her father. If the father is deceased, the form must be signed by the mother and father; death certificate must accompany this form.

Births, Marriages and Deaths Registration Act 81 of 1963

General Regulations

ANNEXURE F

0/2737(2)



REPUBLIC OF NAMIBIA

MINISTRY OF HOME AFFAIRS AND IMMIGRATION

**APPLICATION FOR THE ALTERATION/INSERTION/OMISSION OF A FIRST NAME
IN THE BIRTH REGISTER**

I
the*
of*
born at

on Entry No.

request that the first names as stated above be altered in the birth register as follows:

- (a) The first name(s) must be altered
to
- (b) The first name(s) must be inserted.
- (c) The first name(s) must be omitted.

The full first names as they should appear in the birth register must be as follows:

.....

Reasons for alteration:

Date: Signature

Address of applicant

.....

.....

Note - (1) If the person whose first name must be altered is over 18 years of age, the application must be signed by him/herself

(2) If the person whose names must be altered is under 18 years of age, the application must be signed by his/her father. If the father is deceased, the form must be signed by the mother or legal guardian and the father's death certificate must accompany the form.

* Delete if the applicant is a person whose first name must be altered and is over 18 years of age, otherwise state: "FATHER"; "MOTHER"; "LEGAL GUARDIAN"

Births, Marriages and Deaths Registration Act 81 of 1963

General Regulations

ANNEXURE G

S-1/0049

THE ALIENS ACT, 1937
NOTICE OF INTENTION OF CHANGE OF SURNAME

I, (1)
residing at
and carrying on business/employed as (2)

I intend applying to the Minister of Home Affairs and Immigration for authority under section 9 of the Aliens Act, 1937, to assume the surname

for the reasons that (3)

I previously bore the name(s) (4)

I intend also applying for authority to change the surname of my wife
and minor child(ren) (5)

to
Any person who objects to my/our assumption of the said surname
of
should as soon as may be lodge his/her objection, in writing, with a statement of his/her reasons therefor, with the Magistrate of

(Signed)

Date 19

(1) Full present name or names
(2) Full particulars of business or employment.
(3) State reasons.
(4) State all other names and surnames, previously borne (if any).
(5) Delete whichever is not applicable.

Births, Marriages and Deaths Registration Act 81 of 1963

General Regulations

ANNEXURE H



REPUBLIC OF NAMIBIA

MINISTRY OF HOME AFFAIRS AND IMMIGRATION

Enquiries:

Private Bag 13200
WINDHOEK

Tel (061) 290211
Fax (061) 292189

AFFIDAVIT

Your Ref. _____

Serial: _____

I, the undersigned, _____

The _____

Are _____

Hereby declare that:

1. My address _____

2. I/he/she was born at (place) _____ on _____

3. The Surname / POB / DOB / Gender description is erroneously recorded in the birth certificate as _____

4. I / he / she hereby applying for the alteration of my / his / her surname / sex description in the birth register from _____ to _____

My Identity No. is _____

DATE

DEPONENT

I certify that before administering the oath/affirmation I asked the deponent the following question and wrote down his/her answers in his/her presence.

a) Do you know and understand the contents of this declaration?
Answer _____

b) Do you have any objection on taking the prescribed oath?
Answer _____

c) Do you consider the prescribed oath to be binding on your conscience?

I certify that the deponent has acknowledged that he/she knows and understands the content of this declaration which was sworn to/affirmed before me and the deponent's signature/thumb - print/marks was placed thereon in my presence.

COMMISSIONER OF OATHS

BLOCK LETTERS

Full names and surname _____

Business address _____ Area _____

Designation (rank) _____ Date _____

Births, Marriages and Deaths Registration Act 81 of 1963

General Regulations

ANNEXURE I



REPUBLIC OF NAMIBIA

MINISTRY OF HOME AFFAIRS AND IMMIGRATION

Tel: (09 264 61) 292211

Private Bag 13200

Fax: (09 264 61) 2642185

WINDHOEK

Enquiries: _____

Our Ref: _____ Your Ref: _____

ACKNOWLEDGEMENT OF RECEIPT

Receipt of the application for the change of surname with the following details acknowledges:

Surname: _____ To _____

Full Names: _____

Date of Birth: _____

Place of Birth: _____

Entry of Number: _____

Date of Application: _____

Amb. P. NANDAGO

PERMANENT SECRETARY

DATE STAMP

All official correspondence must be addressed to the Permanent Secretary

Births, Marriages and Deaths Registration Act 81 of 1963

General Regulations

ANNEXURE J



REPUBLIC OF NAMIBIA

MINISTRY OF HOME AFFAIRS AND IMMIGRATION

Enquiries

Private Bag 15200
WINDHOEK

Tel: (61) 2922111
Fax: (61) 2922185

Our Ref:

Your Ref:

The Register
Birth, Marriages and Death:
Private Bag:

Dear Sir/Madam

APPLICATION FOR CORRECTION OF FULL BIRTH CERTIFICATE: NOTICE OF APPROVAL

1. Surname :

Forenames:

Date of Birth:

Place of Birth:

Entry Number:

2. Particulars of Child's Father

Surname:

Forenames:

Date of Birth:

Place and Country of Birth:

Births, Marriages and Deaths Registration Act 81 of 1963

General Regulations

-2-

3. Particulars of Child's Mother

Surname:.....

Forenames:.....

Date of Birth:.....

Place and Country of Birth:.....

4. General Information

Are the parents indicated married to each other: Yes/No

Place:..... **Date:**.....

Capacity:.....

The application to alter the parents' particulars of the above-mentioned have been approved and an adjusted Birth Certificate has been issued.

Please alter your Birth Register accordingly.

.....
CONTROL OFFICER

.....
CHIEF CONTROL OFFICE

.....
UNDER SECRETARY

Births, Marriages and Deaths Registration Act 81 of 1963

General Regulations

ANNEXURE K



REPUBLIC OF NAMIBIA

MINISTRY OF HOME AFFAIRS AND IMMIGRATION

Enquiries

Private Bag 15200
WINDHOEK

SUBMISSION

Tel: (061) 292211
Fax: (061) 2022185

Our Ref:

Your Ref:

I, the undersigned

The

of

Hereby declare that:

My address

/he/she was born at (place)

The Surname is erroneously recorded in the birth certificate as

/he/she hereby applying for the Submission of my/his/her surname in the birth register from

to

My identity No. is

.....
DATE

.....
SIGNATURE

I certify that before administering the oath/affirmation I asked the deponent the following question and wrote down his/her answers in his/her presence.

Do you know and understand the contents of this declaration?

Answer

Do you have any objection on taking the prescribed oath?

Answer

Do you consider the prescribed oath to be binding on your conscience?

Answer

I certify that the deponent has acknowledged that he/she knows and understands the content of this declaration which was sworn to/affirmed before me and deponent signature/thumb print/marks was placed thereon in my presence.

.....
COMMISSIONER OF OATHS

BLOCK LETTERS:

Full names and surname

Business address Region

Designation (rank) Date

Births, Marriages and Deaths Registration Act 81 of 1963

General Regulations

ANNEXURE L



**REPUBLIC OF NAMIBIA
MINISTRY OF HOME AFFAIRS AND IMMIGRATION
CIVIL REGISTRATION**

Enquires:

Tel: (061) 2922111
Fax: (061) 2922185

Head Office
Private Bag 13200
Windhoek

Our Ref:.....

Your Ref:.....

**ACKNOWLEDGEMENT OF RECEIPT
(Complete in duplicate)**

TASK: CHANGE OF PERSONAL PARTICULARS

Surname: Initials:
Date of Birth: Date of marriage:

- | | |
|--|--|
| <input type="checkbox"/> Alternation of date of death | <input type="checkbox"/> Entry no:..... |
| <input type="checkbox"/> Alternation of date of birth | <input type="checkbox"/> Correction of date of marriage |
| <input type="checkbox"/> Alternation of first/second names | <input type="checkbox"/> Correction of first/second names |
| <input type="checkbox"/> Omission of first/second names | <input type="checkbox"/> Duplicate of marriage certificate |
| <input type="checkbox"/> Insertion/spelling of first/second name | <input type="checkbox"/> Duplicate of marriage with/without ANC |
| <input type="checkbox"/> Alteration correction of gender description | <input type="checkbox"/> Correction of marriage certificate |
| <input type="checkbox"/> Re- registration | <input type="checkbox"/> Original marriage certificate submitted |
| <input type="checkbox"/> Adoption | <input type="checkbox"/> Correction of full birth certificate |

OFFICER'S SIGNATURE

APPLICANTS SIGNATURE

Warning period:

Births, Marriages and Deaths Registration Act 81 of 1963

General Regulations

ANNEXURE M

B1-196

**APPLICATION FOR AUTHORITY IN TERMS OF SECTION 9
OF THE ALIENS ACT, 1937, TO ASSUME ANOTHER SURNAME**

I hereby apply for the authority of the Minister of Home Affairs under section 9 of the Aliens Act, 1937, to assume the surname.....
and furnish the following particulars regarding myself:-
Present Surname.....
Christian Names.....
Identity Number.....
Place of birth.....
Occupation.....
Residential Address.....
I also wish to include my wife and minor children, particulars of who are as follows:-
Wife's first name(s).....
Wife's maiden name(s).....
Children:-

NAME	DATE OF BIRTH	PLACE OF BIRTH

I declare under oath /solemnly declare that the particulars given above are to the best of my knowledge and belief true and correct.

(Signed) Date.....

* Delete whichever is not applicable.

I certify that before administering the oath*/affirmation I asked the deponent the following questions and wrote down his/her answers in his/her presence:

(a) Do you know and understand the contents of this declaration?

Answer.....

(b) Do you have any objection to taking the prescribed oath?

Answer.....

(c) Do you consider the prescribed oath to be binding on your conscience?

Answer.....

I certify that the deponent has acknowledged that he/she knows and understands the contents of this declaration which was *sworn to/affirmed before me and the deponent's signature/thumbprint/mark was placed thereon in my presence.

(Signed) Date.....

JUSTICE OF THE PEACE /COMMISSIONER OF OATHS

FIRST NAMES AND SURNAME.....

ADDRESS.....

DESIGNATION

(RANK).....

I consent to the above application made on my behalf.

(Wife of applicant)

* Delete whichever is not applicable.

f Delete if not applicable.

/eb-dcp16

Births, Marriages and Deaths Registration Act 81 of 1963

General Regulations

ANNEXURE O

3-10085



REPUBLIC OF NAMIBIA

A 007513

MINISTRY OF HOME AFFAIRS AND IMMIGRATION
DEPARTMENT OF CIVIC AFFAIRS

**FULL BIRTH CERTIFICATE
NON - NAMIBIAN**

Certified a true extract from the birth register of:
A. Particulars of Child

1. Surname: _____		2. First Names: _____	
3. Date of Birth:	Day 	Month 	Year
4. Identity Number:			
5. Sex: _____		6. Place of Birth: _____	
7. Country of Birth: _____		8. Entry Number: _____	

B. Particulars of Child's Father

9. Surname: _____		10. First Names: _____	
11. Date of Birth:	Day 	Month 	Year
12. Place of Birth: Status of Father in Namibia _____		13. Country: _____	

C. Particulars of Child's Mother

14. Surname: _____		15. First Names: _____	
16. Date of Birth:	Day 	Month 	Year
17. Place of Birth: Status of Mother in Namibia _____		18. Country: _____	

D. General Information

19. Are the parents indicated under items B and C married to each other? (Yes or No) _____	
Place: _____	Date: _____

E. Informant

20. Capacity: _____	21. Signed by: _____
---------------------	----------------------

OFFICE STAMP

FOR MINISTRY OF HOME AFFAIRS AND IMMIGRATION

Births, Marriages and Deaths Registration Act 81 of 1963

General Regulations

ANNEXURE P

3-10043



REPUBLIC OF NAMIBIA

6558001

Ministry of Home Affairs and Immigration

ABRIDGED CERTIFICATE OF REGISTRATION OF BIRTH

Surname:

First names:

Date of Birth: Year Month Day

Place of Birth: Country:

Sex:

Entry number:

Official date stamp

**CERTIFIED TO BE A TRUE EXTRACT FROM
THE BIRTH REGISTER**


.....
for **MINISTRY OF HOME AFFAIRS**

Births, Marriages and Deaths Registration Act 81 of 1963

General Regulations

ANNEXURE Q

AR 0000000

**REPUBLIC OF NAMIBIA**
MINISTRY OF HOME AFFAIRS AND IMMIGRATION
BIRTH CERTIFICATE

PARTICULARS OF CHILD Appraised
for number

Surname: _____ First name(s): _____
Date of birth: _____ Identity number: _____ Gender: _____
Constituency of birth: _____ Region of birth: _____
Country of birth: _____ Entry number, if applicable: _____

PARTICULARS OF CHILD'S FATHER

Surname: _____ First name(s): _____
Place of birth: _____ Nationality: _____ Date of birth: _____

PARTICULARS OF CHILD'S MOTHER

Surname: _____ First name(s): _____
Place of birth: _____ Nationality: _____ Date of birth: _____

INFORMANT

Capacity of the informant: _____ Signed by: _____
Full name of registrar: _____ Registrar of Births _____
Place: _____ Date: _____ Signature

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2014/01/01

Births, Marriages and Deaths Registration Act 81 of 1963

General Regulations

ANNEXURE R

REPUBLIC OF NAMIBIA
MINISTRY OF HOME AFFAIRS AND IMMIGRATION

BIRTH CERTIFICATE FOR NON-NAMIBIANS

AC 0000000

PARTICULARS OF CHILD

Surname: _____ First name(s): _____
Date of birth: _____ Identity number: _____ Gender: _____
Constituency of birth: _____ Region of birth: _____
Country of birth: _____ Entry number, if applicable: _____

PARTICULARS OF CHILD'S FATHER

Surname: _____ First name(s): _____ D/Passport number: _____
Place of birth: _____ Nationality: _____ Date of birth: _____

PARTICULARS OF CHILD'S MOTHER

Surname: _____ First name(s): _____ D/Passport number: _____
Place of birth: _____ Nationality: _____ Date of birth: _____
Maiden name, if applicable: _____

INFORMANT

Capacity of the informant: _____ Signed by: _____
Full name of registrar: _____ Registrar of Births: _____
Place: _____ Date: _____ Signature: _____

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Q2009/2013

Births, Marriages and Deaths Registration Act 81 of 1963

General Regulations

ANNEXURE 5



3-1/0004

REPUBLIC OF NAMIBIA

MINISTRY OF HOME AFFAIRS AND IMMIGRATION

NOTIFICATION OF DEATH

N.B.: PRINT CLEARLY

WARNING: The penalty for false information wilfully given in the same as that for perjury.

OFFICIAL USE	
Entry Number:	_____
Registrar	_____
Date:	_____
Checked:	_____

PARTICULARS OF *DECEASED / STILLBORN CHILD

1. **Identity number
2. Surname: _____
3. Firstnames in full: _____
4. Date of birth: _____ 5. Sex: _____
6. Marital status: _____ 7. Occupation: _____
8. Place of birth: _____
9. Residential address: _____
10. Pension (if any) _____ No. _____
11. **If the deceased was not a Namibian citizen and had been in Namibia only temporarily, state:
 (a) Date of expiry of residence permit: _____
 (b) Number of residence permit: _____

N.B.: If these particulars are not obtainable state "NOT PERMANENT RESIDENT".

PARTICULARS OF DEATH

12. Date of *death / stillborn: _____
13. (a) Place of *Death / Stillborn _____ (b) Region _____
14. Did the person die in a hospital or nursing home? (Answer Yes or No) _____
15. Causes of death (if stillborn, state "Stillbirth") _____
16. Name of medical practitioner / midwife: _____
17. Intended place of burial: _____

PARTICULARS OF PARENTS OF STILLBORN CHILD

18. Firstnames and surname of father: _____
19. Firstnames and surname of mother: _____

PARTICULARS OF INFORMANT

20. Name of Informant _____ ID:
21. Residential address: _____ Tel No: _____
22. Signature _____ 23. Capacity: _____
24. Date: _____

- * Delete whichever is not applicable
- ** Delete if not applicable

No information regarding items 1, 4, 7, 8, 9, 10, and 11 should be furnished in the case of stillborn.

Births, Marriages and Deaths Registration Act 81 of 1963

General Regulations

ANNEXURE T



02742 (2)

REPUBLIC OF NAMIBIA
MINISTRY OF HOME AFFAIRS AND IMMIGRATION

APPLICATION FOR THE LATE REGISTRATION OF DEATH

(In terms of section 7 of Act of 1963)

I identity number:

Residential address: Tel:

Postal address: Residential address:

being (relationship to the deceased): of (name of deceased):

Date of birth: Identity Number

who died at (place): in the region of:

on 20 hereby request that authority may be granted to the Registrar of Deaths

at (place) to register the death of the aforesaid deceased.;

1. The reason why this death was not registered within the period described is:

2. Purpose for which the death certificate is required:

3. The Mortuary where the body was kept:

(a)

(b) Burial place:

(c) Date of burial:

4. In support of my application I attach (indicate by means of a cross wherever is applicable):

(a) the medical certificate stating cause of death, issued by the medical doctor who attended the deceased during his/her last illness;

(b) the police report (in case of the deceased did not occur in a hospital);

(c) Affidavit (s) made by the person or persons present on at death

I declare that the information furnished above is to the best of my knowledge true and correct.

Date: Signature of deponent

FOR OFFICE USE ONLY	
Full name of the officer in charge	OFFICIAL DATE STAMP
Decision taken	
Signature	Date

Births, Marriages and Deaths Registration Act 81 of 1963

General Regulations

ANNEXURE U

3-1/0046



REPUBLIC OF NAMIBIA

370602

MINISTRY OF HOME AFFAIRS AND IMMIGRATION

CIVIL REGISTRATION

REMOVAL/BURIAL ORDER

PARTICULARS OF DECEASED

*1. Identity Number

* 2. Surname _____

* 3. First Name _____

4. Date of Birth Day Month Year 5. Sex _____

6. Cause of Death _____

7. I do hereby authorize the burial of the above-mentioned person in the cemetery at _____

NB: This authority also covers the removal of the body, if necessary from or through any urban area to any other area for the purpose of burial.

Registrar of Deaths/ Police Officer

8. Force Number _____

9. Order Handed to: _____

Address _____

Official Date Stamp

*NOT APPLICABLE FOR STILL-BIRTHS

Births, Marriages and Deaths Registration Act 81 of 1963

General Regulations

ANNEXURE V



REPUBLIC OF NAMIBIA

MINISTRY OF HOME AFFAIRS AND IMMIGRATION

Telephone:

Private Bag 1330
Windhoek

(01) 661 4020-1
Fax: (01) 262185

Year Ref: _____

Car Ref: _____

APPLICATION FOR DUPLICATE DEATH CERTIFICATE

PARTICULARS OF THE DECEASED

1. Identity number (if available) _____
2. Surname _____
3. Maiden Name _____
4. Forenames in full _____
5. Date of birth _____
6. Sex _____ 7. Marital Status _____
8. Date of death _____
9. Place of death _____ 10. Region of Death _____

PARTICULARS OF THE APPLICANT

1. Identity No: _____
2. Name: _____
3. Present Address _____ 4. Telephone _____
5. Purpose for applying for duplicate death certificate: _____

Births, Marriages and Deaths Registration Act 81 of 1963

General Regulations

6. Relationship to the deceased _____

7. Signature of Applicant _____ Date _____

OFFICE USE ONLY

1. Entry Number of Death Record _____

2. Causes of Death _____

3. Payment Receipt Number _____

4. Remarks _____

Births, Marriages and Deaths Registration Act 81 of 1963

General Regulations

ANNEXURE W



3-10045

**REPUBLIC OF NAMIBIA
MINISTRY OF HOME AFFAIRS AND IMMIGRATION**

DEATH CERTIFICATE

A 520478

Identity Number

Surname:

Christian names:

Date of death: Region of death:

Gender:

Date of Birth: Marital status:

Causes of death:

Certified to be a true extract from the death register:

..... Place:
Register of Deaths Date:

Entry number:

*Delete whichever is not applicable.

Births, Marriages and Deaths Registration Act 81 of 1963

General Regulations

ANNEXURE X



C/2850 (2)
NO 02481

**REPUBLIC OF NAMIBIA
MINISTRY OF HOME AFFAIRS
AND IMMIGRATION
FULL DEATH CERTIFICATE**
(Issued in terms of Act 81 of 1963)

Certified a true extract
from death register of:

1. Identity Number

2. Surname:

3. First name:

4. Date of birth: Year Month Day 5. Sex:

6. Marital Status:

7. Country of birth: 8. Occupation:

9. Nature of pension:

10. Residential address:

PARTICULARS OF DEATH

11. Date of death: Year Month Day

12. Place of death:

13. Cause of death:

14. Duration of disease or last illness:

15. Name of medical practitioner:

16. Intended place of burial:

17. Entry no.:

INFORMANT

18. Capacity:

19. Signed by:

OFFICIAL DATE STAMP

.....
for Ministry of Home Affairs
and Immigration

Births, Marriages and Deaths Registration Act 81 of 1963

General Regulations

ANNEXURE Y

REPUBLIC OF NAMIBIA
MINISTRY OF HOME AFFAIRS AND IMMIGRATION

DEATH CERTIFICATE

AD 0000000

APPLICANT
Full name

PARTICULARS OF DECEASED:

Identity/Passport number: _____ Birth registration entry number: _____
Surname: _____ First name(s): _____
Gender: _____ Date of death: _____
Constituency of death: _____ Region of death: _____
Date of birth: _____ Marital status: _____
Cause of death: _____

REGISTRAR:

Relationship to deceased: _____ Full name: _____
Identity/Passport number: _____ Full name of registrar: _____
Place: _____ Date: _____

Registrar of Deaths: _____
Signature

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October 2011

Births, Marriages and Deaths Registration Act 81 of 1963

General Regulations

ANNEXURE Z

3-1/0021



REPUBLIC OF NAMIBIA

MINISTRY OF HOME AFFAIRS AND IMMIGRATION
CIVIL REGISTRATION

DECLARATION FOR THE PURPOSE OF A MARRIAGE

PARTICULARS OF APPLICANT

1. Surname (Present legitimate in the case of a woman): _____
2. Maiden name: _____
3. First Names: _____
4. Date of birth: Year Month Day S. Gender _____
6. Marital status. State bachelor, spinster, widower, widow or divorced: _____
7. Country of Birth: _____
8. Postal address: _____

PARTICULARS OF PROSPECTIVE *HUSBAND/WIFE

9. Surname (present legitimate surnames in the case of a woman): _____
10. Maiden name: _____
11. First Names: _____

*I declare under oath/solemnly declare that the particulars given above are to the best of my knowledge and belief true and correct and -

- (i) that we are not within the prohibited degrees of relationship;
- (ii) that there is no lawful impediment to our marriage; and
- * (iii) that I have the written consent of my parent/guardian/Commissioner of Child Welfare/ the Cabinet/ a competent court, as the case may be;

Signature

Date

Delete whichever is not applicable
* Delete the whole of the item if applicant is a major.

I certify that before administering the prescribed oath/affirmation I asked the deponent the following questions and wrote down his/her answers in his / her presence:

- 1) Do you know and understand the contents of this declaration?
- 2) Do you have any objection in taking the prescribed oath?
- 3) Do you consider the prescribed oath to be binding on your conscience?

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

I certify that the deponent has acknowledged that he/she knows and understands the contents of this declaration which was sworn to / affirmed before me and that the deponent's signature/thumbprint/mark was placed thereon in my presence at _____

on this _____ day of _____ 20____

Signed: _____
Commissioner of Oaths

Designation (Rank)

First Name

Area

Births, Marriages and Deaths Registration Act 81 of 1963

General Regulations

ANNEXURE Bb

MINISTRY OF HOME AFFAIRS AND IMMIGRATION
CIVIL REGISTRATION
APPLICATION FOR AMENDMENT OF A MARRIAGE REGISTER

- I, the undersigned, hereby declare as follows:
1. That on the ... I was married to ...
2. That my first names/surnames/DoB appear(s) on my certificate of registration of marriage as follows:
3. That my first names/surnames/age appear(s) on my certificate of registration of birth/baptismal certificate as follows
4. That my first names/surnames appear(s) on my Identity Document Number as follows
5. That my first names/surname/DoB was/were incorrectly given at the time of my marriage for the following reasons
6. That I hereby apply for the amendment of my first names/surname/DoB in my marriage register from

DATE Signature

I, Undersigned, hereby declare that I have read the above statement by my husband/wife and that to the best of my knowledge, the contents thereof are true and that I have no objection to the proposed amendment.

DATE Signature

- I certify that before administering the oath/affirmation I asked the deponent the following questions and wrote down his/her answers in his/her presence:
a) Do you know and understand the contents of this declaration?
b) Do you have any objection to taking the prescribed oath?
c) Do you consider the oath to be binding on our conscience?
I certify that the deponent has acknowledged that he/she knows and understands the contents of this declaration which was sworn/affirmed before me and the deponent's signature/thumb print/mark was placed thereon in my presence.

BLOCKLETTERS COMMISSIONER OATHS
Full names and surname:
Business address:
Designation (Rank):

Births, Marriages and Deaths Registration Act 81 of 1963

General Regulations

ANNEXURE Cc



REPUBLIC OF NAMIBIA

MINISTRY OF HOME AFFAIRS AND IMMIGRATION

Telephone:

Telex: 200000
Fax: (81) 495283

De-Post:

Postbag 1129
WINDHOK

Form 84

APPLICATION FOR DUPLICATE MARRIAGE CERTIFICATE

PARTICULARS OF HUSBAND

SURNAME:

FORENAMES IN FULL:

DATE OF BIRTH:

IDENTITY NUMBER:

COUNTRY OF BIRTH:

MARITAL STATUS BEFORE MARRIAGE:

PARTICULARS OF WIFE:

MAIDEN NAME:

PRESENT LEGIMATE SURNAME:

FORENAMES IN FULL:

DATE OF BIRTH:

COUNTRY OF BIRTH:

MARITAL STATUS:

Births, Marriages and Deaths Registration Act 81 of 1963

General Regulations

PARTICULARS OF MARRIAGE

SURNAME:

PLACE OF MARRIAGE:

BY/WITHOUT ANTIENUPTIAL CONTRACT:

DENOMINATION / MARRIAGE:

NAME OF APPLICANT:

POSTAL ADDRESS:

TEL NO:

SIGNATURE:

REGISTRAR OF MARRIAGE

DATE

FULL NAMES AND SURNAME

BUSINESS ADDRESS

DESIGNATION (RANK)

Births, Marriages and Deaths Registration Act 81 of 1963

General Regulations

ANNEXURE Dd



**REPUBLIC OF NAMIBIA
MINISTRY OF HOME AFFAIRS AND IMMIGRATION 1042201
MARRIAGE REGISTER**

A. PARTICULARS OF HUSBAND	
1. Surname:	2. Identity no: <input type="text"/>
3. First names in full:	
4. Date of birth: Day <input type="text"/> Month <input type="text"/> Year <input type="text"/>	5. Country of birth:
6. Marital Status:	
7. Residential Address:	Postal Address:
Tel./Cell:	
B. PARTICULARS OF WIFE	
8. Maiden name:	9. Identity no: <input type="text"/>
10. Present legitimate surname:	
11. First names in full:	
12. Date of birth: Day <input type="text"/> Month <input type="text"/> Year <input type="text"/>	13. Country of birth:
14. Marital Status:	
15. Residential Address:	Postal Address:
Tel./Cell:	
C. PARTICULARS OF MARRIAGE	
16. Date of marriage Day <input type="text"/> Month <input type="text"/> Year <input type="text"/>	17. Consent in the marriage given by (to be completed in the case of minors only): (a) Father: (b) Mother:
18. Marriage solemnized at (a) City / Town / Farm	
(b) District:	
19. By / without antenuptial contract:	
20. Remarks:	
D. (i) DECLARATION BY MARRIED COUPLE	
21. This marriage between us was contracted in the presence of the undersigned witnesses: Signature (Husband): Signature (Wife):	
22. Witnesses: Name and Surname: Name and Surname:	
Identity No.:	Identity No.:
Signature:	Signature:
D. (ii) DECLARATION BY MARRIAGE OFFICER	
23. This marriage was solemnized by me on this day of 20	
24. Signature	25. Designation Number (Church marriage officer)
26. Name in Full:	
27. Denomination/Office stamp (ex officio marriage officer) 28. Address of church marriage officer	
Tel. No.:	
E. CERTIFICATE BY MARRIAGE OFFICER (Section 6 of Act 25 of 1961)	
I hereby declare that at the time of the solemnization of this marriage, I was empowered in terms of the Marriage Act, 1961 or prior law, to solemnize this marriage. Signature	

Births, Marriages and Deaths Registration Act 81 of 1963

General Regulations

ANNEXURE Ee



REPUBLIC OF NAMIBIA

MINISTRY OF HOME AFFAIRS AND IMMIGRATION

MARRIAGE CERTIFICATE

B 238136

HUSBAND		WIFE	
Surname:		Surname:	
First name(s):		First name(s):	
Identity No.	<input style="width: 100px; height: 15px;" type="text"/>	Identity No.	<input style="width: 100px; height: 15px;" type="text"/>
Date of Birth: Year	<input style="width: 20px; height: 15px;" type="text"/> <input style="width: 20px; height: 15px;" type="text"/> <input style="width: 20px; height: 15px;" type="text"/>	Month	<input style="width: 20px; height: 15px;" type="text"/> <input style="width: 20px; height: 15px;" type="text"/>
	Day <input style="width: 20px; height: 15px;" type="text"/>	Date of Birth: Year	<input style="width: 20px; height: 15px;" type="text"/> <input style="width: 20px; height: 15px;" type="text"/> <input style="width: 20px; height: 15px;" type="text"/>
		Month	<input style="width: 20px; height: 15px;" type="text"/> <input style="width: 20px; height: 15px;" type="text"/>
		Day	<input style="width: 20px; height: 15px;" type="text"/>
Date of marriage: Year <input style="width: 20px; height: 15px;" type="text"/> <input style="width: 20px; height: 15px;" type="text"/> <input style="width: 20px; height: 15px;" type="text"/>			
Month <input style="width: 20px; height: 15px;" type="text"/> <input style="width: 20px; height: 15px;" type="text"/>			
Day <input style="width: 20px; height: 15px;" type="text"/>			
Married by / without antenuptial contract:			
Marriage solemnized at			
Place:		Region:	
Certified a true extract from the marriage register.			
..... Marriage Officer / for Ministry of Home Affairs and Immigration	 Date	
..... Designation number of marriage officer:	 Place	

Births, Marriages and Deaths Registration Act 81 of 1963

General Regulations

ANNEXURE FF

AA 000000

**REPUBLIC OF NAMIBIA**
MINISTRY OF HOME AFFAIRS AND IMMIGRATION
MARRIAGE CERTIFICATE

HUSBAND	WIFE
Surname: _____	Surname: _____
First name(s): _____	First name(s): _____
Identity/passport number: _____	Identity/passport number: _____
Date of birth: _____	Date of birth: _____
Place of birth: _____	Place of birth: _____
Nationality: _____	Nationality: _____
Date of Marriage: _____	Place of Marriage: _____
Marriage solemnized at: _____	
Name, with/without, and nuptial contract: _____	
Full name of Marriage Officer: _____	
Marriage Officer number: _____	Place: _____
Date: _____	Signature: _____
Marriage Officer/solemnizing Officer: _____	

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General Regulations

ANNEXURE Gg

REPUBLIC OF NAMIBIA
MINISTRY OF HOME AFFAIRS AND IMMIGRATION



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MARRIAGE OFFICER CERTIFICATE

DESIGNATION AS MARRIAGE OFFICER

The Minister of Home Affairs has in terms of Section 9 of the Marriage Act, 1961 (Act No 25 of 1961) designated

of the _____

to be a Marriage Officer for the purpose of solemnizing marriages according to Christian rites within the Republic of Namibia so long as he is a Minister of Religion of the above-mentioned Religious denomination or organization.

The designation became effective as from _____ and is subjected to provision of Section 9 of the above-mentioned Act.

PERMANENT SECRETARY _____

WITNESSES _____

Date _____

TS/REG/AG/01/01/01
Date: 2011