



# GOVERNMENT GAZETTE

## OF THE

# REPUBLIC OF NAMIBIA

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N\$6.00

WINDHOEK - 16 September 2020

No. 7335

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## General Notice

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### NAMIBIA POST LIMITED

No. 392

2019

#### ALTERATION OF POSTAL FEES, RATES OR CHARGES AND SERVICE FEES IN RESPECT OF SAVINGS BANK TRANSACTIONS

Notice is hereby given under the Post and Telecommunications Act, 1992 (Act No. 19 of 1992) that the Board of Directors of Namibia Post Limited by virtue of -

- (a) Section 3(3), has altered the domestic and international rates to be demanded or received in respect of postal services; and
- (b) Sections 18A, has altered the service fees in respect of Savings Bank transactions,

with effect from 1 October 2020 as set out in the Schedule hereto.

**F. F. HANGULA**  
**CHIEF EXECUTIVE OFFICER**

Windhoek, 5 August 2020

**Domestic Postal Tariffs 2020/2021**

Postage for postal articles posted in the Republic of Namibia for delivery in Namibia

<b>Product Group &amp; Description</b>	<b>Product</b>	<b>2020/2021</b>
<b>Letter Mail</b>		
Letter mail refers to any form of written communication or other document, that is addressed to a specific address and is conveyed by other than electronic means.	<b>Standard - up to 50g</b> DL maxi 120 x 235mm	5.10
	<b>Non-Standard</b> Min C5 - 229 x 162mm Max B4 - 353 x 250mm	15.10
<b>Printed Matters</b>		
Rolled or enveloped (open at a corner) and plastic wrapped addressed newspapers and booklets	Up to 250gr	15.10
	251gr up to 500g	21.60
	501gr up to 750g	25.50
	701gr to 1kg	31.50
<b>COD Parcels</b>		
The COD option provides for money to be collected for the parcel on the customer's behalf.	N\$5,000 (Maximum trade charge amount)	47.30
	Cancelation or change in trade charges	26.10
<b>PO Box Rentals</b>		
Postal Addresses	<b>Small Boxes - up to 20dm</b> (Windhoek Post Office)	431.60
	<b>Small Boxes - up to 20dm</b> Rest of Namibia	392.20
	<b>Large Boxes - up to 30dm</b> (Windhoek Post Office)	700.10
	Large Boxes - up to 30dm (Rest of Namibia)	638.30
	Pensioners Boxes - Windhoek Post Office	343.60
	Pensioners Boxes - Rest of Namibia	343.60
	Farmers Private Bag	406.00
	Business Private Bags	1,118.00
	GRN & Public Enterprises Private Bags	1,348.40
<b>Redirection of Mail</b>		
The redirection of mail items to an alternative address for the first 3 months of service	Domestic	155.30
	South Africa	238.20
<b>Information Mail</b>		
Unenveloped, unaddressed information/ advertising item comprising one sheet of paper folded to A5 size	Pamphlets	0.70
Unenveloped, unaddressed, rolled or folded information/advertising item. Also unaddressed promotional DVD's.	Brochures	0.70
An unaddressed booklet. May not be bigger than 120mm x235mm, may not weigh more than 50g and may not be thicker than 5mm.	Household Circulars	0.70
<b>Photocopy Charges</b>		
	A4 Loose Paper	1.30
<b>Fax, Scan &amp; Email Rates</b>		
	Scan & Email Per A4 page	9.40

Value Added Services		
The Registered Letter can be used for letters that require a signature on delivery, contain something of value, or important documents which require tracking and tracing from acceptance to delivery.	Registration	34.80
Registered item not handed in at counter (posted out of course)	Compulsory Registration	69.60
Confirmation that a postal article was delivered	Advice of Delivery of Postal Article	15.20
Storage of parcels	Storage fee per day after 14 days of notification.	5.50
With the BRS, businesses can offer their customer or prospective customers the incentive to reply without having to pay postage.	Business Reply Services	<b>Free</b>
	Enquiry Fees	<b>Free</b>
Business Mail Delivery: Monthly delivery and pick up of mail items on behalf of clients.		793.10
	Custom Clearance Fee for non-dutable parcels	18.60
	Custom Clearance Fee for dutable parcels	63.90
Stationery		
	Padded Envelope (Small)	6.00
	Padded Envelope (Medium)	9.60
	Padded Envelope (Large)	12.50
Postage-included envelopes are available at all Post Office outlets	Prepaid Envelopes	5.90
	Prepaid Window Envelope (Small)	5.90
	Prepaid Window Envelope (Medium)	5.90
	Prepaid Window Envelope (Large)	18.40
Vault Items (Accessories)		
	Private Bags Lock	234.20
	Private Bag Name Plates	76.70
	PO Box Lock & Key	124.80
Postal Order Commission		
	N\$1.00	1.00
	N\$2.00	1.00
	N\$4.00	1.10
	N\$5.00	1.50
	N\$10.00	3.20
	N\$20.00	6.50
	N\$50.00	15.90
	N\$100.00	26.10
	N\$200.00	52.00
Money Order Commission		
<i>Namibia</i>	N\$1-500	63.20
<i>A money order is a payment order for a pre-specified amount of money. Because it is required that the funds be prepaid for the amount shown on it.</i>	N\$501-1000	106.50
	N\$1001-1500	149.70
	N\$1501-2000	193.00
Money Order Commission		
<i>Lesotho , Swaziland , RSA , Botswana</i>	N\$1-500	79.10
	N\$501-1000	129.20
	N\$1001-1500	179.20
	N\$1501-2000	229.10

Money Order Commission		
<i>Malawi , Mozambique , Zambia , Zimbabwe, Kenya ,Mauritius , Sri Lanka , Canada , Switzerland , St. Helena , India , Malaysia , Ireland , Netherland ,Italy , Germany , USA , Brazil , and Singapore</i>	N\$1-500	253.90
	N\$501-1000	480.30
	N\$1001-1500	703.50
	N\$1501-2000	930.20

### Domestic Postal Tariffs 2020/2021

#### Parcels Tariffs

	Zone A	Zone B	Zone C
	(0 - 250Km)	(251 - 700Km)	(Above 700Km)
<b>Parcels (up to)</b>			
1 kg	33.30	48.50	60.70
2 kg	36.80	53.70	63.90
3 kg	58.60	85.60	107.10
4 kg	59.90	87.40	110.10
0-5 kg	62.20	89.60	112.00
6 kg	66.20	94.40	118.20
7 kg	74.40	106.20	129.30
8 kg	78.10	118.00	136.60
9 kg	88.50	126.00	147.70
10 kg	90.90	135.70	158.70
11 kg	99.10	141.60	165.00
12 kg	102.70	147.40	171.10
13 kg	108.60	153.20	177.20
14 kg	115.60	159.30	182.10
15 kg	120.40	171.10	200.50
16 kg	123.80	176.80	206.70
17 kg	129.70	182.80	211.70
18 kg	135.70	194.50	217.70
19 kg	141.60	200.50	223.90
20 kg	153.20	206.40	236.20
Add / Kg	7.70	10.20	11.30

#### Note :

1. Insurance to be 2% of value for items with value up to N\$5 000.00 and 4% for items with value above N\$5 000.00

### International Postal Tariffs 2020/2021

#### Airmail Tariffs

Rest of the world - day of posting plus 5 days

Product	Category	2020/21
Letters per 10g		
SADC except Madagascar	Zone A	8.30
Rest of Africa & Europe	Zone B	9.50
Rest of the World	Zone C	11.10
Printed Matter per 10g		
	Zone A	8.10
	Zone B	10.10
	Zone C	10.10

<b>Aerogram and Postcard</b>		
	Zone A	9.30
	Zone B	9.30
	Zone C	9.30
<b>Small Packages per 100g</b>		
	Zone A	50.00
	Zone B	56.30
	Zone C	70.20
<b>Parcels</b>		
	<b>Zone A</b>	
For the first	250g	293.70
each additional	250g	36.90
	<b>Zone B</b>	
For the first	250g	359.10
each additional	250g	69.90
For the first	250g	457.70
each additional	250g	161.40

### International Postal Tariffs 2020/2021

#### Sea Mail Tariffs

Product	Category	2020/21
<b>Letters</b>		
	<b>Zone A</b>	Only Airmail to Zone A destinations
	<b>Zone B</b>	
	up to 50g	15.70
	up to 100g	24.40
	up to 250g	34.00
	up to 500g	63.80
	up to 1000g	110.80
	<b>Zone C</b>	
	up to 50g	16.80
	up to 100g	27.30
	up to 250g	37.70
	up to 500g	67.90
	up to 1000g	120.40
<b>Small Packages</b>		
	<b>Zone A</b>	Only Airmail to Zone A destinations
	<b>Zone B</b>	
	up to 100g	53.90
	up to 250g	134.10
	up to 500g	271.50
	up to 1000g	534.60
	<b>Zone C</b>	
	up to 100g	59.90
	up to 250g	148.80
	up to 500g	297.70
	up to 1000g	595.10

<b>Printed Matter</b>		
	<b>Zone A</b>	Only Airmail to Zone A destinations
	<b>Zone B</b>	
	up to 50g	16.30
	up to 100g	20.30
	up to 250g	29.40
	up to 500g	65.70
	up to 1000g	106.60
	<b>Zone C</b>	
	up to 50g	17.90
	up to 100g	23.00
	up to 250g	53.20
	up to 500g	74.00
	up to 1000g	117.30
<b>Parcels</b>		
	<b>Zone A</b>	Only Airmail to Zone A destinations
	<b>Zone B</b>	
	up to 1kg	423.10
	above 1kg up to 3kg	549.90
	above 3kg up to 5kg	660.30
	above 5kg up to 10kg	880.40
	<b>Zone C</b>	
	up to 1kg	519.60
	above 1kg up to 3kg	682.70
	above 3kg up to 5kg	827.20
	above 5kg up to 10kg	1,019.80

### Express Mail Service

ZONES	2020 / 2021		
	A	B	C
	SADC	West Africa & Europe	Rest of World
Documents			
0.5 kg	301	384	402
Merchandise (Parcels)			
1 Kg	432	548	650
2 Kg	484	634	779
3 Kg	543	714	880
4 Kg	610	803	989
5 Kg	686	901	1,111
6 Kg	841	1,105	1,361
7 Kg	945	1,242	1,531
8 Kg	1,061	1,394	1,719
9 Kg	1,192	1,567	1,931
10 Kg	1,340	1,761	2,169
11 Kg	1,500	1,973	2,431
12 Kg	1,680	2,209	2,721
13 Kg	1,881	2,473	3,047
14 Kg	2,107	2,771	3,413

15 Kg	2,358	3,103	3,823
16 Kg	2,643	3,475	4,284
17 Kg	2,958	3,891	4,796
18 Kg	3,313	4,358	5,371
19 Kg	3,711	4,880	6,015
20 Kg	4,157	5,466	6,739
21 Kg	4,653	6,122	7,547
22 Kg	5,214	6,857	8,452
23 Kg	5,838	7,681	9,466
24 Kg	6,539	8,602	10,602
25 Kg	7,323	9,635	11,875
26 Kg	8,201	10,790	13,299
27 Kg	9,184	12,085	14,894
28 Kg	10,287	13,535	16,681
29 Kg	11,521	15,159	18,684
30 Kg	12,903	16,978	20,925

### Nampost Saving Bank Fees 2021

TRANSACTION FEE DESCRIPTION	Fee 2021 incl VAT
<b>CALL ACCOUNT</b>	
First N\$2000 cash deposit per month	no charge
Cash Deposit fee (> N\$2000)	N\$1.40/100 excl vat no max
Investment statement fee other than normal monthly	18.05
<b>SWIFT PAYMENTS</b>	
Outward payments	0.50% of amount with a minimum of N\$110 and maximum of N\$550
Inward payments	0.50% of amount with a minimum of N\$100 and maximum of N\$500
<b>SMART CARDS</b>	
<b>CARD REPLACEMENT</b>	
Lost/Damaged Card Admin Fee	80.00
<b>CLOSE ACCOUNTS</b>	
All Card accounts	Free
Account closures- Estate	100.00
MANAGEMENT FEE (MONTHLY)	9.95
STATEMENT (OTHER THAN NORMAL)	13.85
<b>CASH DEPOSIT FEES</b>	
<b>Individuals</b>	
Cash deposit fee (N\$1 - N\$1,000)	N\$0.70/N\$100
Cash deposit fee (>N\$1,000)	N\$1.20/N\$100 max N\$3,000 excl VAT
<b>Business accounts</b>	
Cash deposit fee	N\$1.40/N\$100 max N\$5,000 excl VAT
<b>CASH WITHDRAWAL FEES</b>	
Cash withdrawal fee	0.825% of amount with a minimum of N\$8.25 and max of N\$65

<b>OTHER SERVICES</b>	
Internal Debit Order	6.50
Stoporders	6.00
Debit orders	13.00
Funeral Policy	9.99
<b>FEES AT MERCHANTS</b>	
Online Auto Loads at Merchant Stores	2.50
Cash Withdrawal Fee at Merchant Stores	0.825% of amount with a minimum of N\$8.25 and max of N\$65
<b>CARD TO CARD MONEY TRANSFERS</b>	
Money Transfer Fee at NamPost Branches	5.75
Money Transfer Fee at Merchants	5.75
<b>3RD PARTY ACCOUNT PAYMENTS</b>	
3rd Party Account Payments at NamPost Branches	8.25
3rd Party Account Payments at Merchants	8.25
<b>WALLET TRANSFERS</b>	
Wallet to Wallet transfers at NamPost Branches	5.75
Wallet to Wallet transfers at Merchant Stores	5.75
Transfer between Savings and Transactional accounts	5.75
<b>SALE TRANSACTION FEE</b>	
Transaction Fee On Sales	5.00
<b>ENQUIRIES</b>	
Balance enquiry at NamPost branches	1.40
Mini Statement at NamPost branches	1.40
<b>ATM TRANSACTIONS</b>	
Withdrawal at other bank's ATM N\$0 - N\$500	15.00
Withdrawal at other bank's ATM N\$501 - N\$1200	20.00
Withdrawal at other bank's ATM N\$1201 - N\$1500	25.00
Withdrawal at other bank's ATM N\$1501 - N\$2000	30.00
Balance enquiry at other bank's ATM	2.70
Declined Cash request	5.00
<b>WAGE FEE</b>	
Processing fee (Salary & Others)	13.86