



GOVERNMENT GAZETTE

OF THE

REPUBLIC OF NAMIBIA

N\$6.00

WINDHOEK - 25 October 2018

No. 6746

CONTENTS

Page

GENERAL NOTICE

No. 600	Namibia Post Limited: Alteration of postal fees, rates or charges and service fees in respect of Savings Bank transactions	1
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General Notice

NAMIBIA POST LIMITED

No. 600

2018

ALTERATION OF POSTAL FEES, RATES OR CHARGES AND SERVICE FEES IN RESPECT OF SAVINGS BANK TRANSACTIONS

Notice is hereby given under the Post and Telecommunications Act, 1992 (Act No. 19 of 1992) that the Board of Directors of Namibia Post Limited by virtue of -

- (a) Section 3(3), has altered the domestic and international rates to be demanded or received in respect of postal services; and
- (b) Sections 18A, has altered the service fees in respect of Savings Bank transactions,

with effect from 1 October 2018 as set out in the Schedule hereto.

F. F. HANGULA
CHIEF EXECUTIVE OFFICER

Windhoek, 5 October 2018

Domestic Postal Tariffs 2018/2019

Postage for postal articles posted in the Republic of Namibia for delivery in Namibia

Product Group & Description	Product	2018/2019
Letter Mail		
Letter mail refers to any form of written communication or other document, that is addressed to a specific address and is conveyed by other than electronic means.	Standard - up to 50g	4.60
	DL maxi 120 x 235mm	
	Non-Standard	13.80
	Min C5 - 229 x 162mm	
	Max B4 - 353 x 250mm	
Fast Mail (Priority Mail)		
Fastmail is a letter service in Namibia with a one-day delivery standard in the same city or town, a two-day delivery standard between major cities and towns and a three-day delivery standard for all other destinations.	Standard - up to 50g	5.60
	DL maxi 120 x 235mm	
	Non-Standard	17.00
	Min C5 - 229 x 162mm	
	Max B4 - 353 x 250mm	
Printed Matters		
Rolled or enveloped (open at a corner) and plastic wrapped addressed newspapers and booklets	Up to 250gr	13.80
	251gr up to 500g	19.90
	501gr up to 750g	23.40
	701gr to 1kg	29.00
COD Parcels		
The COD option provides for money to be collected for the parcel on the customer's behalf.	N\$5,000 (Maximum trade charge amount)	43.50
	Cancelation or change in trade charges	24.00
PO Box Rentals		
Postal Addresses	Small Boxes - up to 20dm (Windhoek Post Office)	407.10
	Small Boxes - up to 20dm Rest of Namibia	370.00
	Large Boxes - up to 30dm (Windhoek Post Office)	660.40
	Large Boxes - up to 30dm (Rest of Namibia)	602.10
	Pensioners Boxes - Windhoek Post Office	378.70
	Pensioners Boxes - Rest of Namibia	343.60
	Farmers Private Bag	406.00
	Business Private Bags	1,054.70
	GRN & Public Enterprises Private Bags	1,272.00
	Redirection of Mail	
The redirection of mail items to an alternative address for the first 3 months of service	Domestic	151.80
	South Africa	232.90
Information Mail		
Unenveloped, unaddressed information/ advertising item comprising one sheet of paper folded to A5 size	Pamphlets	0.60
Unenveloped, unaddressed, rolled or folded information/advertising item. Also unaddressed promotional DVD's.	Brochures	0.60
An unaddressed booklet. May not be bigger than 120mm x235mm, may not weigh more than 50g and may not be thicker than 5mm.	Household Circulars	0.60

Photocopy Charges		
	A4 Loose Paper	2.30
Fax, Scan & Email Rates		
	Domestic Per A4 page (Sending)	11.00
	Domestic Per A4 page (Receiving)	5.90
	Scan & Email Per A4 page	8.50
International Fax Rates		
	Domestic Per A4 page (Sending)	24.60
	Domestic Per A4 page (Receiving)	6.30
Value Added Services		
The Registered Letter can be used for letters that require a signature on delivery, contain something of value, or important documents which require tracking and tracing from acceptance to delivery.	Registration	32.00
Registered item not handed in at counter (posted out of course)	Compulsory Registration	64.00
Proof of delivery for important documents	Certification	17.60
Proof of posting a certified item	Acknowledgement of posting a certified Articles	13.90
Confirmation that a postal article was delivered	Advice of Delivery of Postal Article	13.90
Safe keeping of valuables	Safe keeping	365.30
Storage of parcels	Storage fee per day after 14 days of notification.	5.00
With the BRS, businesses can offer their customer or prospective customers the incentive to reply without having to pay postage.	Business Reply Services	2.80
	Enquiry Fees	Free
Business Mail Delivery: Monthly delivery and pick up of mail items on behalf of clients.		731.70
	Custom Clearance Fee for non-dutable parcels	17.00
	Custom Clearance Fee for dutable parcels	58.90
Acceptance of Postal Articles after Closing of Mail		
	Ordinary postal articles	12.60
Customer may request to include mail article after official cut-off time	Entered articles	18.70
Customer may request a posted article to be returned before it is despatched	Interception of Postal Article	35.50
Stationery		
	Registered Envelopes	5.20
	Padded Envelope (Small)	5.80
	Padded Envelope (Medium)	9.30
	Padded Envelope (Large)	12.20
Postage-included envelopes are available at all Post Office outlets	Prepaid Envelopes	5.30
	Prepaid Window Envelope (Small)	5.30
	Prepaid Window Envelope (Medium)	5.30
	Prepaid Window Envelope (Large)	16.80
	Fastmail Envelope DL	10.60
	Fastmail Envelope A4	26.40

Vault Items (Accessories)		
	Private Bags	628.00
	Private Bags Lock	229.00
	Private Bag Name Plates	75.00
	PO Box Lock & Key	122.00
Postal Order Commission		
	N\$1.00	0.90
	N\$2.00	0.90
	N\$4.00	1.00
	N\$5.00	1.40
	N\$10.00	3.10
	N\$20.00	6.30
	N\$50.00	15.50
	N\$100.00	25.50
	N\$200.00	50.80
Money Order Commission		
<i>Namibia</i>	N\$1-500	61.80
<i>A money order is a payment order for a pre-specified amount of money. Because it is required that the funds be prepaid for the amount shown on it.</i>	N\$501-1000	104.10
	N\$1001-1500	146.40
	N\$1501-2000	188.70
Money Order Commission		
<i>Lesotho , Swaziland , RSA , Botswana</i>	N\$1-500	77.30
	N\$501-1000	126.30
	N\$1001-1500	175.20
	N\$1501-2000	224.00
Money Order Commission		
<i>Malawi , Mozambique , Zambia , Zimbabwe, Kenya ,Mauritius , Sri Lanka , Canada , Switzerland , St. Helena , India , Malaysia , Ireland , Netherland ,Italy , Germany , USA , Brazil , and Singapore</i>	N\$1-500	248.30
	N\$501-1000	469.70
	N\$1001-1500	688.00
	N\$1501-2000	909.80

Proposed Domestic Postal Tariffs 2018/2019

Parcels Tariffs

	Zone A	Zone B	Zone C
	(0 - 250Km)	(251 - 700Km)	(Above 700Km)
Envelopes	43.50	58.80	79.30
Parcels (up to)			
0-5 kg	57.30	82.60	103.30
6 kg	61.00	87.00	109.00
7 kg	68.50	97.90	119.20
8 kg	71.90	108.80	126.00
9 kg	81.60	116.20	136.20
10 kg	83.80	125.10	146.40
11 kg	91.40	130.50	152.10
12 kg	94.70	135.90	157.80
13 kg	100.10	141.30	163.40
14 kg	106.60	146.90	168.00
15 kg	111.00	157.80	185.00

16 kg	114.10	163.10	190.60
17 kg	119.60	168.50	195.20
18 kg	125.10	179.40	200.80
19 kg	130.50	185.00	206.50
20 kg	141.30	190.30	217.90
Add / Kg	7.00	9.30	10.30

Note: Insurance

1. Insurance to be 2% of value for items with value up to N\$5000.00 and 4% for items with value above N\$5000.00.

International Postal Tariffs 2018/2019**Airmail Tariffs**

Rest of the world - day of posting plus 5 days

Product	Category	2018 / 2019
Letters per 10g		
SADC except Madagascar	Zone A	7.60
Rest of Africa & Europe	Zone B	8.60
Rest of the World	Zone C	10.10
Printed Matter per 10g		
	Zone A	7.40
	Zone B	9.20
	Zone C	9.20
Aerogram and Postcard		
	Zone A	8.40
	Zone B	8.40
	Zone C	8.40
Small Packages per 100g		
	Zone A	46.10
	Zone B	51.80
	Zone C	64.70
Parcels		
	Zone A	
For the first	250g	270.90
each additional	250g	33.90
	Zone B	
For the first	250g	331.30
each additional	250g	64.40
	Zone C	
For the first	250g	422.20
each additional	250g	148.80

Sea Mail Tariffs

Product	Category	2018 / 2019
Letters		
	Zone A	Only Airmail to Zone A destinations
	Zone B	
	up to 50g	14.40
	up to 100g	22.40
	up to 250g	31.30

	up to 500g	58.80
	up to 1000g	102.10
	Zone C	
	up to 50g	15.40
	up to 100g	25.10
	up to 250g	34.70
	up to 500g	62.60
	up to 1000g	111.00
Small Packages		
	Zone A	Only Airmail to Zone A destinations
	Zone B	
	up to 100g	49.70
	up to 250g	123.60
	up to 500g	250.40
	up to 1000g	493.20
	Zone C	
	up to 100g	55.10
	up to 250g	137.20
	up to 500g	274.60
	up to 1000g	549.00
Printed Matter		
	Zone A	Only Airmail to Zone A destinations
	Zone B	
	up to 50g	15.00
	up to 100g	18.60
	up to 250g	27.00
	up to 500g	60.50
	up to 1000g	98.30
	Zone C	
	up to 50g	16.50
	up to 100g	21.10
	up to 250g	49.00
	up to 500g	68.20
	up to 1000g	108.20
Parcels		
	Zone A	Only Airmail to Zone A destinations
	Zone B	
	up to 1kg	390.30
	above 1kg up to 3kg	507.30
	above 3kg up to 5kg	609.20
	above 5kg up to 10kg	812.30
	Zone C	
	up to 1kg	479.40
	above 1kg up to 3kg	629.90
	above 3kg up to 5kg	763.20
	above 5kg up to 10kg	940.90

Express Mail Service

ZONES	2018 / 2019		
	A	B	C
	SADC	West Africa & Europe	Rest of World
Documents			
0.5 kg	257	341	357
Merchandise (Parcels)			
1 Kg	384	487	578
2 Kg	430	563	693
3 Kg	483	635	782
4 Kg	542	714	879
5 Kg	609	801	988
6 Kg	748	983	1,210
7 Kg	840	1,104	1,361
8 Kg	943	1,240	1,529
9 Kg	1,060	1,393	1,717
10 Kg	1,192	1,566	1,928
11 Kg	1,333	1,754	2,161
12 Kg	1,494	1,964	2,419
13 Kg	1,673	2,198	2,710
14 Kg	1,873	2,464	3,035
15 Kg	2,096	2,759	3,400
16 Kg	2,350	3,090	3,809
17 Kg	2,630	3,460	4,265
18 Kg	2,946	3,875	4,776
19 Kg	3,300	4,339	5,348
20 Kg	3,696	4,860	5,992
21 Kg	4,138	5,443	6,710
22 Kg	4,636	6,097	7,516
23 Kg	5,191	6,829	8,417
24 Kg	5,814	7,649	9,427
25 Kg	6,511	8,567	10,559
26 Kg	7,292	9,594	11,825
27 Kg	8,166	10,746	13,243
28 Kg	9,146	12,035	14,832
29 Kg	10,244	13,478	16,613
30 Kg	11,473	15,096	18,606

NSB FEES

TRANSACTION FEE DESCRIPTION	2018/2019
CALL ACCOUNT	
First N\$ 2000 cash deposit per month	Free
Cash Deposit fee (> N\$ 2000)	N\$ 1.40/100 excl vat no max
Statement fee other than normal monthly	17.19
SMART CARDS	
First Issue of a card	Free
Replacement Lost/Damaged card	69.70
Closing of Accounts	Free

Monthly Management fee	7.88
Online Auto Loads at Post Offices	0.32
Statement other than normal	13.20
CASH DEPOSIT FEES	
Individuals	
N\$ 1- N\$ 1 000	N\$0.70/N\$100
N\$ 1001 and more	N\$1.20/100 max N\$ 3000 excl VAT
Business accounts	
Cash deposit fee	N\$1.30/100 max N\$5000
CASH WITHDRAWAL FEES	
Cash withdrawal fee	0.736% of amount with a minimum of N\$7.36 and max of N\$60
CHEQUE WITHDRAWAL FEES	
Counter Cheque issued instead of cash @ NamPost Branches	146.00
OTHER SERVICES	
Internal Debit Order	5.75
Debit orders	12.31
Funeral Policy	9.99
FEES AT MERCHANTS	
Online Auto Loads at Merchant Stores	2.34
Cash Withdrawal Fee @ Merchant Stores	0.736% of amount with a minimum of N\$7.36 and max of N\$60
CARD TO CARD MONEY TRANSFERS	
Money Transfer Fee @ NamPost Branches	5.30
Money Transfer Fee @ Merchants	5.30
3RD PARTY ACCOUNT PAYMENTS	
3rd Party Account Payments @ NamPost Branches	7.36
3rd Party Account Payments @ Merchants	7.36
WALLET TRANSFERS	
Wallet to Wallet transfers @ NamPost Branches	6.52
Wallet to Wallet transfers @ Merchant Stores	6.52
Transfer from Savings to Transactional	6.52
SALE TRANSACTION FEE	
Point of sale transaction	5.00
ENQUIRIES	
Balance enquiry at NamPost Branches	1.30
Mini Statement at Nampost Branches	1.30
ATM TRANSACTIONS	
Withdrawal at other banks ATM	14.00
Balance enquiry at other banks ATM	2.30
Mini Statement at other banks ATM	2.30
WAGE FEE	
Wage Payment	12.56