



GOVERNMENT GAZETTE

OF THE

REPUBLIC OF NAMIBIA

N\$6.00

WINDHOEK - 29 September 2017

No. 6424

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General Notice

NAMIBIA POST LIMITED

No. 400

2017

ALTERATION OF POSTAL FEES, RATES OR CHARGES AND SERVICE FEES IN RESPECT OF SAVINGS BANK TRANSACTIONS

Notice is hereby given under the Post and Telecommunications Act, 1992 (Act No. 19 of 1992) that the Board of Directors of Namibia Post Limited by virtue of -

- (a) Section 3(3), has altered the domestic and international rates to be demanded or received in respect of postal services; and
- (b) Sections 18A, has altered the service fees in respect of Savings Bank transactions,

with effect from 1 October 2017 as set out in the Schedule hereto.

F. F. HANGULA
CHIEF EXECUTIVE OFFICER

Windhoek, 31 August 2017

Domestic Postal Tariffs 2017/2018

Postage for postal articles posted in the Republic of Namibia for delivery in Namibia

Product Group & Description	Product	2017/2018
Letter Mail		
Letter mail refers to any form of written communication or other document, that is addressed to a specific address and is conveyed by other than electronic means.	Standard - up to 50g	4.30
	DL maxi 120 x 235mm	
	Non-Standard	13.00
	Min C5 - 229 x 162mm	
	Max B4 - 353 x 250mm	
Fast Mail (Priority Mail)		
Fastmail is a letter service in Namibia with a one-day delivery standard in the same city or town, a two-day delivery standard between major cities and towns and a three-day delivery standard for all other destinations.	Standard - up to 50g	5.20
	DL maxi 120 x 235mm	
	Non-Standard	16.00
	Min C5 - 229 x 162mm	
	Max B4 - 353 x 250mm	
Printed Matters		
Rolled or enveloped (open at a corner) and plastic wrapped addressed newspapers and booklets	Up to 250gr	13.00
	251gr up to 500g	18.70
	501gr up to 750g	22.00
	701gr to 1kg	27.30
	COD Parcels	
The COD option provides for money to be collected for the parcel on the customer's behalf.	N\$5,000 (Maximum trade charge amount)	41.00
	Cancelation or change in trade charges	22.60
PO Box Rentals		
Postal Addresses	Small Boxes - up to 20dm (Windhoek Post Office)	384.00
	Small Boxes - up to 20dm Rest of Namibia	349.00
	Large Boxes - up to 30dm (Windhoek Post Office)	623.00
	Large Boxes - up to 30dm (Rest of Namibia)	568.00
	Pensioners Boxes - Windhoek Post Office	357.20
	Pensioners Boxes - Rest of Namibia	324.10
	Farmers Private Bag	383.00
	Business Private Bags	995.00
	GRN & Public Enterprises Private Bags	1,200.00
	Redirection of Mail	
The redirection of mail items to an alternative address for the first 3 months of service	Domestic	143.20
	South Africa	219.70
Information Mail		
Unenveloped, unaddressed information/advertising item comprising one sheet of paper folded to A5 size	Pamphlets	0.50
Unenveloped, unaddressed, rolled or folded information/advertising item. Also unaddressed promotional DVD's.	Brochures	0.50

An unaddressed booklet. May not be bigger than 120mm x235mm, may not weigh more than 50g and may not be thicker than 5mm.	Household Circulars	0.50
Photocopy Charges		
	A4 Loose Paper	2.10
Fax, Scan & Email Rates		
	Domestic Per A4 page (Sending)	10.30
	Domestic Per A4 page (Receiving)	5.50
	Scan & Email Per A4 page	8.00
International Fax Rates		
	Domestic Per A4 page (Sending)	23.20
	Domestic Per A4 page (Receiving)	5.90
Value Added Services		
The Registered Letter can be used for letters that require a signature on delivery, contain something of value, or important documents which require tracking and tracing from acceptance to delivery.	Registration	30.10
Registered item not handed in at counter (posted out of course)	Compulsory Registration	61.00
Proof of delivery for important documents	Certification	16.60
Proof of posting a certified item	Acknowledgement of posting a certified Articles	13.10
Confirmation that a postal article was delivered	Advice of Delivery of Postal Article	13.10
Safe keeping of valuables	Safe keeping	344.60
With the BRS, businesses can offer their customer or prospective customers the incentive to reply without having to pay postage.	Business Reply Services	2.60
	Enquiry Fees	Free
Business Mail Delivery: Monthly delivery and pick up of mail items on behalf of clients.		690.20
	Custom Clearance Fee	51.70
Acceptance of Postal Articles after Closing of Mail		
	Ordinary postal articles	11.80
Customer may request to include mail article after official cut-off time	Entered articles	17.60
Customer may request a posted article to be returned before it is despatched	Interception of Postal Article	33.40
Stationery		
	Registered Envelopes	4.90
	Padded Envelope (Small)	5.40
	Padded Envelope (Medium)	8.70
	Padded Envelope (Large)	11.50
Postage-included envelopes are available at all Post Office outlets	Prepaid Envelopes	5.00
	Prepaid Window Envelope (Small)	5.00
	Prepaid Window Envelope (Medium)	5.00
	Prepaid Window Envelope (Large)	15.80
	Fastmail Envelope DL	10.00
	Fastmail Envelope A4	24.90

Vault Items (Accessories)		
	Private Bags	592.00
	Private Bags Lock	216.00
	Private Bag Name Plates	70.00
	PO Box Lock & Key	115.00
Postal Order Commission		
	N\$1.00	0.80
	N\$2.00	0.80
	N\$4.00	0.90
	N\$5.00	1.30
	N\$10.00	2.90
	N\$20.00	5.90
	N\$50.00	14.60
	N\$100.00	24.00
	N\$200.00	47.90
Money Order Commission		
<i>Namibia</i>	N\$1-500	58.30
<i>A money order is a payment order for a pre-specified amount of money. Because it is required that the funds be prepaid for the amount shown on it.</i>	N\$501-1000	98.20
	N\$1001-1500	138.10
	N\$1501-2000	178.00
Money Order Commission		
<i>Lesotho , Swaziland , RSA , Botswana</i>	N\$1-500	72.90
	N\$501-1000	119.10
	N\$1001-1500	165.20
	N\$1501-2000	211.30
Money Order Commission		
<i>Malawi , Mozambique , Zambia , Zimbabwe, Kenya ,Mauritius , Sri Lanka , Canada , Switzerland , St. Helena , India , Malaysia , Ireland , Netherland ,Italy , Germany , USA , Brazil , and Singapore</i>	N\$1-500	234.20
	N\$501-1000	443.10
	N\$1001-1500	649.00
	N\$1501-2000	858.30

Domestic Postal Tariffs 2017/2018

Parcels Tariffs:

Tariffs 2017/8	Zone A	Zone B	Zone C
	(0 - 250Km)	(251 - 700Km)	(Above 700Km)
Envelopes	41.00	55.40	74.80
Parcels (up to)			
0-5 kg	54.00	77.90	97.40
6 kg	57.50	82.00	102.80
7 kg	64.60	92.30	112.40
8 kg	67.80	102.60	118.80
9 kg	76.90	109.60	128.40
10 kg	79.00	118.00	138.10
11 kg	86.20	123.10	143.40
12 kg	89.30	128.20	148.80
13 kg	94.40	133.30	154.10

14 kg	100.50	138.50	158.40
15 kg	104.70	148.80	174.50
16 kg	107.60	153.80	179.80
17 kg	112.80	158.90	184.10
18 kg	118.00	169.20	189.40
19 kg	123.10	174.50	194.80
20 kg	133.30	179.50	205.50
Add / Kg	6.60	8.70	9.70

Note : Insurance

1. Insurance to be 2% of value for items with value up to N\$ 5000 and 4% for items with value above N\$5000.00

International Postal Tariffs 2017/2018**Airmail Tariffs**

Rest of the world - day of posting plus 5 days

Product	Category	2017/2018
Letters per 10g		
SADC except Madagascar	Zone A	7.10
Rest of Africa & Europe	Zone B	8.10
Rest of the World	Zone C	9.50
Printed Matter per 10g		
	Zone A	6.90
	Zone B	8.60
	Zone C	8.60
Aerogram and Postcard		
	Zone A	7.90
	Zone B	7.90
	Zone C	7.90
Small Packages per 100g		
	Zone A	43.40
	Zone B	48.80
	Zone C	61.00
Parcels		
	Zone A	
For the first	250g	255.50
each additional	250g	31.90
	Zone B	
For the first	250g	312.50
each additional	250g	60.70
	Zone C	
For the first	250g	398.30
each additional	250g	140.30

Sea Mail Tariffs

Product	Category	2017/2018
Letters		
	Zone A	Only Airmail to Zone A destinations
	Zone B	
	up to 50g	13.50

	up to 100g	21.10
	up to 250g	29.50
	up to 500g	55.40
	up to 1000g	96.30
	Zone C	
	up to 50g	14.50
	up to 100g	23.60
	up to 250g	32.70
	up to 500g	59.00
	up to 1000g	104.70
Small Packages		
	Zone A	Only Airmail to Zone A destinations
	Zone B	
	up to 100g	46.80
	up to 250g	116.60
	up to 500g	236.20
	up to 1000g	465.20
	Zone C	
	up to 100g	51.90
	up to 250g	129.40
	up to 500g	259.00
	up to 1000g	517.90
Printed Matter		
	Zone A	Only Airmail to Zone A destinations
	Zone B	
	up to 50g	14.10
	up to 100g	17.50
	up to 250g	25.40
	up to 500g	57.00
	up to 1000g	92.70
	Zone C	
	up to 50g	15.50
	up to 100g	19.90
	up to 250g	46.20
	up to 500g	64.30
	up to 1000g	102.00
Parcels		
	Zone A	Only Airmail to Zone A destinations
	Zone B	
	up to 1kg	368.20
	above 1kg up to 3kg	478.50
	above 3kg up to 5kg	574.70
	above 5kg up to 10kg	766.30
	Zone C	
	up to 1kg	452.20
	above 1kg up to 3kg	594.20
	above 3kg up to 5kg	720.00
	above 5kg up to 10kg	887.60

EMS Tariffs: 2017/2018

ZONES	2017/2018		
	A	B	C
	SADC	West Africa & Europe	Rest of World
Documents			
0.5 Kg	242	321	336
Merchandise (Parcels)			
0.5 Kg	328	386	403
1 Kg	349	443	525
1.5 Kg	369	481	586
2 Kg	391	512	630
2.5 Kg	414	544	671
3 Kg	439	577	711
3.5 Kg	466	612	754
4 Kg	493	649	799
4.5 Kg	524	688	847
5 Kg	554	728	898
5.5 Kg	588	772	952
6 Kg	623	819	1,008
6.5 Kg	660	868	1,069
7 Kg	700	920	1,134
7.5 Kg	742	975	1,202
8 Kg	786	1,033	1,274
8.5 Kg	833	1,095	1,350
9 Kg	883	1,161	1,431
9.5 Kg	936	1,231	1,517
10 Kg	993	1,305	1,607
11 Kg	1,111	1,462	1,801
12 Kg	1,245	1,637	2,016
13 Kg	1,394	1,832	2,258
14 Kg	1,561	2,053	2,529
15 Kg	1,747	2,299	2,833
16 Kg	1,958	2,575	3,174
17 Kg	2,192	2,883	3,554
18 Kg	2,455	3,229	3,980
19 Kg	2,750	3,616	4,457
20 Kg	3,080	4,050	4,993
21 Kg	3,448	4,536	5,592
22 Kg	3,863	5,081	6,263
23 Kg	4,326	5,691	7,014
24 Kg	4,845	6,374	7,856
25 Kg	5,426	7,139	8,799
26 Kg	6,077	7,995	9,854
27 Kg	6,805	8,955	11,036
28 Kg	7,622	10,029	12,360
29 Kg	8,537	11,232	13,844
30 Kg	9,561	12,580	15,505

ANNEXURE 1**NSB FEES**

TRANSACTION FEE DESCRIPTION	2017/2018
CALL ACCOUNT	
First N\$2000 cash deposit per month	no charge
Cash Deposit fee (> N\$2000)	N\$1.40/100 excl VAT no max
Statement fee other than normal monthly	17.19
SMART CARDS	
CARD REGISTRATION AND ENROLLMENT FEES	
Enrolment & Issuing Fee - Settlement of info to SmartSwitch	0.00
CARD REPLACEMENT	
Lost Card Admin Fee - Savings	65.75
CLOSE ACCOUNTS - NAMPOST	
All Card accounts	0.00
MANAGEMENT FEE (MONTHLY)	6.90
CASH DEPOSIT FEES	
Individuals	
Cash deposit fee (N\$1- N\$1 000)	free for individuals
Cash deposit fee (N\$1001 and more)	N\$1.20/100 max N\$3 000 excl VAT
Business accounts	
Cash deposit fee	N\$1.60/100 max N\$5 000
CHEQUE DEPOSIT FEES	
Normal cheque deposit	6.90
Special Clearance Cheque Deposit	135.70
Salary cheque deposit	6.90
CASH WITHDRAWAL FEES	
Cash withdrawal fee	0.695% of amount with a minimum of N\$6.95 and max of N\$60
CHEQUE WITHDRAWAL FEES	
Counter Cheque issued instead of cash @ NamPost Branches - NamPost Cards	138.00
OTHER SERVICES	
Stoporders	12.31
Debit orders	12.31
Funeral Policy	9.99
FEES AT MERCHANTS	
Online Auto Loads at Merchant Stores - NamPost Cards	2.21
Cash Withdrawal Fee @ Merchant Stores - NamPost Cards	0.695% of amount with a minimum of N\$6.95 and max of N\$60
Online Auto Loads at Post Offices	0.30
CARD TO CARD MONEY TRANSFERS	
Money Transfer Fee @ NamPost Branches-NamPost Cards	5.00
Money Transfer Fee @ Merchants-NamPost Cards (online)	5.00
3RD PARTY ACCOUNT PAYMENTS	
3rd Party Account Payments @ NamPost Branches - NamPost Cards	6.95

3rd Party Account Payments @ Merchants - NamPost Cards	6.95
Host Deductions Fee	6.15
WALLET TRANSFERS	
Wallet to Wallet transfers @ NamPost Branches - NamPost Cards	6.15
Wallet to Wallet transfers @ Merchant Stores - NamPost Cards	6.15
SALE TRANSACTION FEE	
Transaction Fee On Sales	1.15% of transaction value + VAT
Spending From Savings Wallet	6.75
HOST ENQUIRIES	
Host Account Balance	1.23
Host Account Mini Statement	1.23
WAGE FEE	
Wage Payment	11.85