



# GOVERNMENT GAZETTE

## OF THE

# REPUBLIC OF NAMIBIA

N\$12.80

WINDHOEK - 20 December 2012

No. 5101

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## Government Notices

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### MINISTRY OF LABOUR AND SOCIAL WELFARE

No. 301

2012

#### AMENDMENT OF REGULATIONS UNDER SOCIAL SECURITY ACT, 1994

Under section 47 of the Social Security Act, 1994 (Act No. 34 of 1994), I amend the Regulations set out in the Schedule effective from 1 March 2013.

**I. NGATJIZEKO**

**MINISTER OF LABOUR AND SOCIAL WELFARE**

Windhoek, 29 November 2012

#### SCHEDULE

##### Definitions

1. In these regulations "the regulations" means the Regulations made under the Social Security Act, 1994 (Act No. 34 of 1994) and published under Government Notice No. 198 of 1

November 1995 as amended by Government Notice No. 31 of 31 January 1996, Government Notice No. 80 of 15 April 1996, Government Notice No. 244 of 1 December 1997, Government Notice No. 235 of 16 September 1998, Government Notice 101 of 1 June 2001, Government Notice No. 227 of 15 November 2003, Government Notice No. 53 of 29 February 2008, Government Notice No. 49 of 1 April 2009, Government Notice No. 147 of 30 July 2010, Government Notice No 69 of 1 June 2011, Government Notice No. 129 of 1 August 2011 and Government Notice No. 97 of 2 April 2012.

### **Amendment of regulation 1 of the Regulations**

2. Regulation 1 of the Regulations is amended by the substitution for the proviso to the definition of “basic wage” of the following proviso:

“Provided that, for the purpose of these regulations, an employee shall be deemed to have been paid a basic wage of not less than N\$300 and not more than N\$9 000 in any month, as the case may be; and”

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## **MINISTRY OF LABOUR AND SOCIAL WELFARE**

No. 302

2012

### **AMENDMENTS TO THE SOCIAL SECURITY DEVELOPMENT FUND REGULATIONS: SOCIAL SECURITY ACT, 1994**

Under section 47 of the Social Security Act, 1994 (Act No. 34 of 1994), and on the recommendation of the Social Security Commission, I amend the regulations of the Development Fund as set out in the Schedule.

**I. NGATJIZEKO**

**MINISTER OF LABOUR AND SOCIAL WELFARE**

Windhoek, 29 November 2012

### **SCHEDULE**

#### **Definitions**

1. In these regulations, “the Regulations” means the Social Security Commission Development Fund Regulations made under Government Notice No. 215 of 20 September 2010.

#### **Amendment of regulation 1 of Regulations**

2. Regulation 1 of the Regulations is amended -

(a) by the insertion before the definition of “development agency” of the following definition:

““approved” means approved for funding in terms of the Regulations”;

(b) by the insertion after the definition of “approved” of the following definition:

““community” means a social unit larger than a household whose members reside in a specific locality such as a village or settlement and often have a common cultural and historical heritage and share common values and has social cohesion”;

(c) by the substitution for the definition of “development agency” of the following definition:

“development agency” is any institution registered under regulation 13 which offers employment schemes undertaken for the benefit of socio-economically disadvantaged unemployed persons and which falls in any of the following categories -

- (a) non-governmental organizations (NGOs);
  - (b) community based organizations (CBOs);
  - (c) faith based organizations (FBOs);
  - (d) traditional and local authorities;
  - (e) institutions representing employees or employers;
  - (f) cooperatives and farmers’ unions;
  - (g) regional councils and their respective development committees;
  - (h) employers;
  - (i) training institutions;
  - (j) conservancies;
  - (k) community forests;
  - (l) bodies designated by communities; or
  - (m) such other categories as the Commission may from time to time determine for purposes of employment schemes”; and
- (d) by the substitution for the definition of “employment scheme” of the following definition:

““employment scheme” means an employment scheme approved by the President as contemplated in section 37(4)(a) of the Act and which falls in the following categories -

- (a) community infrastructure programs;
- (b) small rural and urban infrastructure programs;
- (c) community development programs;
- (d) community-based social services;
- (e) labour mobility and retraining programs;
- (f) job exposure and employment placement programs;
- (g) technical innovation programs for sustainability; or
- (h) such other programs as the Commission may from time to time determine for purposes of employment schemes.”.

### **Substitution of regulation 3 of Regulations**

3. The following regulation is substituted for regulation 3 of the Regulations:

“3. (1) The Commission may provide financial support for the training schemes undertaken by training providers for the benefit of unemployed socio-economically disadvantaged persons.

(2) The financial support provided by the Commission may be in the form of grants, low interest loans or a combination of these as the Commission may from time to time determine.”.

#### **Substitution of regulation 4 of Regulations**

4. The following regulation is substituted for regulation 4 of the Regulations:

##### **“Application for funding as training provider**

4. (1) A training provider who wishes to participate in a training scheme must apply to the Commission for funding as a training provider in the form of Form 1.

(2) The Commission may -

(a) grant or refuse the application for funding referred to in subregulation (1); or

(b) refer the application back to the applicant for the applicant to furnish further particulars to the Commission.

(3) Where the Commission grants the application referred to in subregulation (1), the Commission must enter into a written agreement called a Service Level Agreement with the training provider whose application has been granted.

(4) The Service Level Agreement must contain particulars relating to the following -

(a) the contents of the training scheme concerned;

(b) the quality of services to be offered as part of the training scheme;

(c) the structure of the training scheme concerned;

(d) the monitoring and evaluation mechanisms contained in the training scheme concerned; and

(e) where necessary, the remuneration payable for services rendered and the manner in which it will be paid.

(5) The Commission must keep a register of approved training providers in the form of Form 2 in which the Commission records the name and other relevant particulars of every training provider whose application for funding has been granted.”.

**Substitution of regulation 5 of Regulations**

5. The following regulation is substituted for regulation 5 of the Regulations:

**“Certificate of registration as an approved training provider**

5. (1) The Commission must issue every approved training provider with a certificate of registration as a training provider in the form of Form 3.

(2) The certificate referred to in subregulation (1) is valid for a period of three years from the date of issue.

(3) A training provider whose certificate of registration has expired may apply for further funding as a training provider in terms of regulation 4, provided the training provider is still accredited with the NQA or the NTA.

(4) Where the certificate of registration is lost, destroyed or has become illegible the training provider may apply to the Commission for a duplicate of the certificate.

(5) Where the application under subregulation (4) is made for reason of illegibility of the certificate of registration, the training provider must surrender the original certificate of registration to the Commission for cancellation.”

**Substitution of regulation 6 of Regulations**

6. The following regulation is substituted for regulation 6 of the Regulations:

**“Cancellation of registration as an approved training provider**

6. (1) If an approved training provider -

- (a) has ceased to be accredited with the NQA or the NTA;
- (b) has furnished or has allowed another person to furnish information in respect of an application made under regulation 4 which is false or misleading knowing that it is false or misleading; or
- (c) is not complying with or is in breach of the Service Level Agreement with the Commission referred to in regulation 4(3), the Commission may, subject to subregulation (2) and by notice in writing, cancel the registration as an approved training provider.

(2) The Commission may cancel the registration of an approved training provider as a training provider only after the Commission has afforded the training provider concerned an opportunity to be heard by the Commission.

(3) A training provider whose registration has been cancelled must return the certificate of registration to the Commission within one month after the cancellation of the registration.

(4) A training provider who, after cancellation of the registration, has not returned the certificate of registration to the Commission as contemplated in subregulation (3) commits an offence and is liable upon conviction -

- (a) in the case of a training provider who is a natural person, to a fine not exceeding N\$2000.00 or to imprisonment for a period not exceeding six months or to both such fine and such imprisonment; or
- (b) in the case of a training provider that is not a natural person, to a fine not exceeding N\$2000.00.”.

#### **Substitution of regulation 8 of Regulations**

7. The following regulation is substituted for regulation 8 of the Regulations:

“8. (1) The Commission may grant or refuse an application made under regulation 7.

(2) Where the Commission grants the application, the Commission may require the end-beneficiary of a training scheme to pay in cash to the Fund the percentage of own contribution towards the total cost of training in respect of the training scheme as the Commission may from time to time determine.”.

#### **Repeal of regulation 9 of Regulations**

8. Regulation 9 of the Regulations is repealed.

#### **Substitution of regulation 10 of Regulations**

9. The following regulation is substituted for regulation 10 of the Regulations:

##### **“Requirement for own contribution by training provider**

10. (1) The Commission may require a training provider whose application for funding has been granted in terms of regulation 4(2) to provide to the Fund proof of own contribution towards the total cost of training in respect of the training scheme concerned as the Commission may from time to time determine.

(2) The own contribution referred to in subregulation (1) must be in kind, such as tools, equipment, machinery or land.”.

#### **Substitution of regulation 12 of Regulations**

10. The following regulation is substituted for regulation 12 of the Regulations:

“12. (1) The Commission may provide financial support for the projects and programs of employment schemes undertaken by development agencies for the benefit of unemployed socio-economically disadvantaged persons.

(2) The financial support provided by the Commission may be in the form of grants, low interest loans or a combination of these as the Commission may from time to time determine.”.

#### **Substitution of regulation 13 of Regulations**

11. The following regulation is substituted for regulation 13 of the Regulations:

**“Application for funding as development agency**

**13.** (1) Any institution wishing to participate in an employment scheme as a development agency must apply to the Commission for funding to execute projects and programs under employment schemes.

(2) The Commission may-

- (a) grant or refuse the application funding referred to in subregulation (1); or
- (b) refer the application back to the applicant for the applicant to furnish further particulars to the Commission.

(3) Where the Commission grants the application referred to in subregulation (1), the Commission must enter into a written agreement called a Service Level Agreement with the institution whose application has been granted.

(4) The Service Level Agreement must contain particulars relating to the following -

- (a) the number of persons to be assisted, the number of jobs to be created and the content of the projects and programs;
- (b) the quality of services to be offered as part of the projects and programs;
- (c) the structure of the projects and programs; and
- (d) the monitoring and evaluation mechanisms contained in the execution of the projects and programs.

(5) The Commission must keep a register of approved development agencies in the form of Form 7 in which the Commission records the name and other relevant particulars of every development agency whose application for funding has been granted.”.

**Substitution of regulation 14 of Regulations**

**12.** The following regulation is substituted for regulation 14 of the Regulations:

**“Certificate of registration as an approved development agency**

**14.** (1) The Commission must issue every registered institution with a certificate of registration as an approved development agency in the form of Form 8.

(2) The certificate referred to in subregulation (1) is valid for a period of three years from the date of issue.

(3) A development agency whose certificate of registration has expired may apply for further funding as a development agency in terms of regulation 13.

(4) Where the certificate of registration is lost, destroyed or has become illegible the development agency may apply to the Commission for a duplicate of the certificate.

(5) Where the application under subregulation (4) is made for reason of illegibility of the certificate of registration, the development agency must surrender the original certificate of registration to the Commission for cancellation.”.

### **Substitution of regulation 15 of Regulations**

**13.** The following regulation is substituted for regulation 15 of the Regulations:

#### **“Cancellation of registration as approved development agency**

- 15.** (1) If an approved development agency -
- (a) has furnished or has allowed another person to furnish information in respect of an application made under regulation 13(1) which is false or misleading knowing that it is false or misleading; or
  - (b) is not complying with or is in breach of the Service Level Agreement with the Commission referred to in regulation 13(3),

the Commission may, subject to subregulation (2) and by notice in writing, cancel the registration as an approved development agency.

(2) The Commission may cancel the registration of an approved development agency after the Commission has afforded the development agency concerned an opportunity to be heard by the Commission.

(3) A development agency whose registration has been cancelled must return the certificate of registration to the Commission within one month after the cancellation of the registration.

(4) A development agency who, after cancellation of the registration, has not returned the certificate of registration to the Commission as contemplated in subregulation (3) commits an offence and is liable upon conviction -

- (a) in the case of a development agency who is a natural person, to a fine not exceeding N\$2 000.00 or to imprisonment for a period not exceeding six months or to both such fine and such imprisonment; or
- (b) in the case of a development agency that is not a natural person, to a fine not exceeding N\$2 000.00.”.

### **Substitution of regulation 16 of Regulations**

**14.** The following regulation is substituted for regulation 16 of the Regulations:

**“16.** (1) Any socio-economically disadvantaged Namibian citizen or other person who is the holder of a permanent residence permit in Namibia and who is unemployed, may apply in the form of Form 9 through a development agency to the Fund for participation in an employment scheme offered by the development scheme.

(2) The Commission may grant or refuse an application made under subregulation (1).”.



**Repeal of regulation 17 and regulation 18 of Regulations**

15. Regulation 17 and regulation 18 of the Regulations are repealed.

**Substitution of regulation 19 of Regulations**

16. The following regulation is substituted for regulation 19 of the Regulations:

**“Requirement for own contribution by development agency**

**19.** (1) The Commission may require a development agency whose application for funding has been granted in terms of regulation 13(2) to provide to the Fund proof of own contribution towards the total project cost in respect of the employment scheme as the Commission may from time to time determine.

(2) The own contribution referred to in subregulation (1) must be either in cash or in kind, such as tools, equipment, machinery or land, but excludes labour.”.

**Amendment of Annexure to Regulations**

17. The Annexure to the Regulations is amended by -
- (a) the substitution for Form 1 of the following form:

**“FORM 1**

**REPUBLIC OF NAMIBIA**

**SOCIAL SECURITY COMMISSION: DEVELOPMENT FUND  
(SOCIAL SECURITY ACT, 1994 (ACT NO. 34 OF 1994))**

TO: The Executive Officer  
Social Security Commission  
Private Bag 13223  
WINDHOEK

**APPLICATION FOR FUNDING BY TRAINING PROVIDER  
(Regulation 4(1))**

(TO BE COMPLETED IN BLOCK LETTERS)

- 1. Surname/Name of business:  
.....
- 2. First names (if applicable):  
.....
- 3. Residential/Business address (if applicable):  
.....
- 4. Postal address:  
.....
- 5. Tel. number (.....) ..... Fax number (.....) .....  
Cellphone number .....
- 6. E-mail address:  
.....
- 7. Type of training to be offered:
  - (a) .....
  - (b) .....
  - (c) .....
- 8. Course content (Supply full details of content of each course to be offered on separate sheet of paper)  
.....

9. Venue where training will be offered (specify region & constituency):

.....

10. Duration of course of training:

(a) .....

(b) .....

(c) .....

11. Number of trainees which can be accommodated at each course:

(a) .....

(b) .....

(c) .....

12. Cost of course per training:

(a) .....

(b) .....

(c) .....

13. Total cost of courses:

.....

15. Amount of funding requested:

.....

14. Value of own contribution:\*

.....

.....

Applicant name

.....

Application date

\*Please attach proof of own contribution

The provisions of Regulation R. 1258 published in Government Gazette No. 3619 of 21 July 1972 having been complied with, I hereby certify that the deponent has acknowledged that he/she knows and understands the contents of this application which was signed and sworn to before me at ..... this ..... day of ..... 20 .....

.....

COMMISSIONER OF OATHS

FULL NAMES:

CAPACITY:

BUSINESS ADDRESS:

FOR OFFICIAL USE ONLY

Checked by: ..... Date .....

Remarks:

.....  
.....  
.....”



(c) the substitution for Form 3 of the following form:

“FORM 3

**REPUBLIC OF NAMIBIA**

**SOCIAL SECURITY COMMISSION: DEVELOPMENT FUND  
(SOCIAL SECURITY ACT, 1994 (ACT NO. 34 OF 1994))**

**CERTIFICATE OF REGISTRATION AS AN APPROVED TRAINING PROVIDER  
(Regulation 5(1))**

.....  
(FULL NAMES/NAME OF BUSINESS)

.....  
(POSTAL ADDRESS)

.....  
(BUSINESS ADDRESS)

.....  
(DATE OF REGISTRATION)

.....

.....

.....

.....  
(TYPE OF TRAINING OFFERED)

.....  
EXECUTIVE OFFICER

.....  
DATE

(d) the substitution for Form 4 of the following form:

“FORM 4

**REPUBLIC OF NAMIBIA**

**SOCIAL SECURITY COMMISSION: DEVELOPMENT FUND  
(SOCIAL SECURITY ACT, 1994 (ACT NO. 34 OF 1994))**

TO: .....  
.....  
.....  
.....

(Name and address of training provider if known)

**APPLICATION BY THE UNEMPLOYED FOR PARTICIPATION IN TRAINING  
SCHEME  
(Regulation 7)**

(TO BE COMPLETED IN BLOCK LETTERS)

- 1. Name of applicant:  
.....
- 2. Gender: Male ..... Female .....
- 3. Postal address:  
.....
- 4. Residential address: .....
- Region: ..... Constituency .....
- 5. Date of birth: ..... / ..... / ..... ID number .....
- 6. Place of birth: ..... Passport number (if applicable): .....
- 7. Tel. number (.....) ..... Fax number (.....) .....
- Cellphone number (.....) .....
- 8. E-mail address: .....
- 9. Type of training in which participation is required:  
1st Choice .....
- 2nd Choice .....
- 3rd Choice .....

10. Period of unemployment:

.....

11. Are you trained or qualified in any occupation? Yes: ..... No .....

12. If "Yes", in which occupation?

.....

State also your -

(a) qualification (if applicable): .....

.....

(b) period of experience: (if applicable): .....

.....

13. Name and address of last employer (if applicable):

.....

.....

.....

14. Why are you unemployed? .....

.....  
Applicant name

.....  
Application date

The provisions of Regulation R. 1258 published in Government Gazette No. 3619 of 21 July 1972 having been complied with, I hereby certify that the deponent has acknowledged that he/she knows and understands the contents of this application which was signed and sworn to before me at ..... this ..... day of ..... 20 .....

.....  
**COMMISSIONER OF OATHS**

FULL NAMES:

CAPACITY:

BUSINESS ADDRESS:

**FOR OFFICIAL USE ONLY**

Checked by: ..... Date .....

Remarks:

.....

.....

.....



- (e) the deletion of Form 5;
- (f) the substitution for Form 6 of the following form:

**“FORM 5**

**REPUBLIC OF NAMIBIA**

**SOCIAL SECURITY COMMISSION: DEVELOPMENT FUND  
(SOCIAL SECURITY ACT, 1994 (ACT NO. 34 OF 1994))**

TO: The Executive Officer  
Social Security Commission  
Private Bag 13223  
WINDHOEK

**APPLICATION FOR FUNDING BY DEVELOPMENT AGENCY**  
(Regulation 13(1))

(TO BE COMPLETED IN BLOCK LETTERS)

1. Name of Development Agency:

.....  
.....

2. Postal address:

.....

3. Business address:

.....

4. Tel. number (.....) ..... Fax number (.....) .....

Cellphone number .....

5. E-mail address:

.....

6. Type of program activities to be offered: (Mark with an “X”)

(a) Community infrastructure programs .....

(b) Small rural and urban infrastructure programs .....

(c) Community development programs .....

(d) Community-based social services .....

(e) Labour mobility and retraining programs .....

- (f) Job exposure and employment placement programs .....
- (g) Technical innovation programs for sustainability .....
- (h) Such other programs as the Commission may from time to time determine for purposes of employment schemes .....

7. Content of program activities (Supply full details of content of each program activity to be offered on separate sheet of paper)

.....

8. Amount of funding requested:

.....

9. Value of own contribution:\*

.....

10. Number of persons to be involved in the employment scheme:

.....

11. Region and constituency where employment scheme is located:

.....

12. Name of leader of employment scheme:

.....

13. What experience does the leader of the employment scheme have? (Provide full details on separate sheet of paper)

.....

14. Will amount of funding be repaid? Yes: ..... No .....

If "Yes": (Period: ..... Months) (N\$ ..... Per month)

..... Applicant name

..... Application date

\*Please attach proof of own contribution

The provisions of Regulation R. 1258 published in Government Gazette No. 3619 of 21 July 1972 having been complied with, I hereby certify that the deponent has acknowledged that he/she knows and understands the contents of this application which was signed and sworn to before me at ..... this ..... day of ..... 20 .....

.....  
**COMMISSIONER OF OATHS**

FULL NAMES:

CAPACITY:

BUSINESS ADDRESS:

**FOR OFFICIAL USE ONLY**

Checked by: ..... Date .....

Remarks:

.....  
.....  
.....”



(h) the substitution for Form 8 of the following form:

**“FORM 7**

**REPUBLIC OF NAMIBIA**

**SOCIAL SECURITY COMMISSION: DEVELOPMENT FUND  
(SOCIAL SECURITY ACT, 1994 (ACT NO. 34 OF 1994))**

**CERTIFICATE OF REGISTRATION AS AN APPROVED DEVELOPMENT AGENCY  
(Regulation 14(1))**

.....  
(NAME OF DEVELOPMENT AGENCY)

.....  
(POSTAL ADDRESS)

.....  
(BUSINESS ADDRESS)

.....  
(DATE OF REGISTRATION)

.....  
(PROGRAM ACTIVITIES OFFERED)

.....  
EXECUTIVE OFFICER

.....”  
DATE

(i) the substitution for Form 9 of the following form:

**“FORM 8**

**REPUBLIC OF NAMIBIA**

**SOCIAL SECURITY COMMISSION: DEVELOPMENT FUND  
(SOCIAL SECURITY ACT, 1994 (ACT NO. 34 OF 1994))**

TO: .....  
.....  
.....  
.....

(Name and address of development agency)

**APPLICATION BY THE UNEMPLOYED FOR PARTICIPATION IN  
EMPLOYMENT SCHEME  
(Regulation 16)**

(TO BE COMPLETED IN BLOCK LETTERS)

- 1. Name of applicant:  
.....
- 2. Postal address:  
.....
- 3. Residential address: .....  
Region: ..... Constituency .....
- 4. Date of birth: ..... / ..... / ..... ID number .....
- 5. Place of birth: ..... Passport number (if applicable): .....
- 6. Gender: Male ..... Female .....
- 7. Tel. number (.....) ..... Fax number (.....) .....  
Cellphone number (.....) .....
- 8. E-mail address:  
.....
- 9. Type of employment scheme in which participation is required:  
.....  
.....  
.....

- 10. Period of unemployment .....
- 11. Are you trained or qualified in any occupation? Yes: ..... No .....
- 12. If “Yes”, in which occupation?

.....

State also your -

- (a) qualification (if applicable): .....
- (b) period of experience: (if applicable) .....
- 13. Name and address of last employer (if applicable): .....

.....  
.....

- 14. Why are you unemployed? .....

.....  
 Applicant name Application date

The provisions of Regulation R. 1258 published in Government Gazette No. 3619 of 21 July 1972 having been complied with, I hereby certify that the deponent has acknowledged that he/she knows and understands the contents of this application which was signed and sworn to before me at ..... this ..... day of ..... 20 .....

.....  
**COMMISSIONER OF OATHS**  
 FULL NAMES:  
 CAPACITY:  
 BUSINESS ADDRESS:

**FOR OFFICIAL USE ONLY**

Checked by: ..... Date .....

Remarks:

.....  
 .....  
 .....

- (j) the deletion of Form 10;
- (k) the substitution for Form 11 of the following form:

**“FORM 9**

**REPUBLIC OF NAMIBIA**

**SOCIAL SECURITY COMMISSION: DEVELOPMENT FUND  
(SOCIAL SECURITY ACT, 1994 (ACT NO. 34 OF 1994))**

TO: The Executive Officer  
Social Security Commission  
Private Bag 13223  
WINDHOEK

**APPLICATION FOR BURSARY**  
(Regulation 22(1))

- 1. Surname: .....
- 2. First names: .....
- 3. Gender: Male ..... Female .....
- 4. Date of birth: ..... / ..... / ..... ID number .....
- 5. Place of birth: ..... Passport number (if applicable): .....
- 6. Postal address: .....
- 7. Residential address: .....  
.....
- Region: ..... Constituency .....
- 8. Tel. number (.....) ..... Fax number (.....) .....  
Cellphone number (.....) .....
- 9. E-mail address: .....
- 10. Study course: (e.g. Bachelor of Arts - Social Work) .....
- 11. Higher education institution to be attended: \*  
.....
- 12. Years of intended study:  
.....
- 13. Highest educational qualification (attach certified copy of certificate):  
.....



- 14. References:
  - (a) Name: .....
  - Address: .....
  - Telephone number .....
  - (b) Name: .....
  - Address: .....
  - Telephone number .....
  - (c) Name: .....
  - Address: .....
  - Telephone number .....
- 15. Envisaged cost of study course: N\$ .....
- 16. Where will you be residing? hostel/private accommodation?: .....
- 17. Are you unemployed? Yes: ..... No .....
- 18. Have you been offered employment once your study has been completed?  
Yes: ..... No ..... If "Yes": .....
- 18. Name of employer:  
.....  
.....  
Address: .....
- Telephone number: .....
- Contact person: .....

.....  
Applicant name .....  
Application date

The provisions of Regulation R. 1258 published in Government Gazette No. 3619 of 21 July 1972 having been complied with, I hereby certify that the deponent has acknowledged that he/she knows and understands the contents of this application which was signed and sworn to before me at ..... this ..... day of ..... 20 .....

.....  
**COMMISSIONER OF OATHS**

FULL NAMES:

CAPACITY:

BUSINESS ADDRESS:

\* Please attach proof of acceptance by the higher education institution concerned.

**FOR OFFICIAL USE ONLY**

Checked by: ..... Date .....

Remarks:

.....  
.....  
.....

- (l) the substitution for Form 12 of the following form:

**“FORM 10**

**REPUBLIC OF NAMIBIA**

**SOCIAL SECURITY COMMISSION: DEVELOPMENT FUND  
(SOCIAL SECURITY ACT, 1994 (ACT NO. 34 OF 1994))**

TO: The Executive Officer  
Social Security Commission  
Private Bag 13223  
WINDHOEK

**APPLICATION FOR STUDY LOAN**  
(Regulation 23(1))

1. Surname:  
.....
2. First names:  
.....
3. Gender: Male ..... Female .....
4. Date of birth: ..... / ..... / ..... ID number .....
5. Place of birth: ..... Passport number (if applicable): .....
6. Postal address: .....
7. Residential address: .....
- .....
- Region: ..... Constituency .....
8. Tel. number (.....) ..... Fax number (.....) .....
- Cellphone number (.....) .....
9. E-mail address: .....
10. Study course: (e.g. Bachelor of Arts - Social Work) .....
11. Higher education institution to be attended:\*
- .....
12. Years of intended study:  
.....

13. Highest educational qualification (attach certified copy of certificate):

.....

14. References:

(a) Name: .....

Address: .....

Telephone number .....

(b) Name: .....

Address: .....

Telephone number .....

(c) Name: .....

Address: .....

Telephone number .....

15. Amount of loan applied for: N\$ .....

16. Where will you be residing? hostel/private accommodation? .....

17. Are you unemployed? Yes: ..... No .....

18. Particulars of person who will act as surety for the loan:

Name: .....

Residential & Postal Address: .....

Telephone number .....

Identification number (provide certified copy): .....

Signature: .....

19. How do you intend repaying the loan?

(a) Period: ..... Months.

(b) N\$ ..... per month.

.....  
Applicant name

.....  
Application date

The provisions of Regulation R. 1258 published in Government Gazette No. 3619 of 21 July 1972 having been complied with, I hereby certify that the deponent has acknowledged that he/she knows and understands the contents of this application which was signed and sworn to before me at ..... this ..... day of ..... 20 .....

.....

**COMMISSIONER OF OATHS**

FULL NAMES:

CAPACITY:

BUSINESS ADDRESS:

\* Please attach proof of acceptance by the higher education institution concerned.

\* Please attach letter of undertaking from person providing surety.

**FOR OFFICIAL USE ONLY**

Checked by: ..... Date .....

Remarks:

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## General Notice

No. 449

2012

NOTIFICATION IN TERMS OF THE REGULATIONS OF THE SOCIAL SECURITY ACT,  
ACT NO. 34 OF 1994: PARTICULARS OF UNCLAIMED MONIES

Maternity Leave, Sick and Death Benefit Fund (MSD) unclaimed monies for the period 2010 -2011

DATE	BENEFICIARY	SSC NO	LAST KNOWN ADDRESS	AMOUNT
10/31/2010	Amuntenya Rosalia	90091670	P O Box 1246 Ondangwa	(660.00)
5/16/2011	April Veronika Estate Late	10030242	Private Bag 2004 Keetmanshoop	(417.33)
12/31/2010	Draghoender Immanuel	90361167	P O Box 80232 Windhoek	(750.00)
8/1/2011	Erastus Martha N	90414291	PO Box 62979 Wanahenda	(1,200.00)
7/27/2011	Estate Late Filippus Phillipus	10030612	PO Box 815 Walvis Bay	(408.08)
5/16/2011	Estate Late Of Hamutenya E	10025967	PO Box 1064 Luderitz	(57.13)
2/28/2011	Heronimus Kekuemang	10030760	P Bag 13223 Windhoek	(5,000.00)
7/21/2011	Hungi Mutambande	90327231	P O Box 202 Outjo	(550.00)
12/31/2010	Jossop Johannes	90030149	Private Bag 2004 Keetmanshoop	(387.42)
11/30/2010	Kajambu Susanna Engelin	72325103	P O Box 805 Windhoek	(32.05)
7/14/2011	Kamati Immanuel	90071282	Private Bag 5554 Oshakati	(1,072.50)
9/15/2011	Katjiteo Lota	90188756	PO Box 1877 Otjiwarongo	(29.59)
2/9/2011	Kondjila Selma Mongoneni	90304303	PO Box 1567 Keetmanshoop	(300.00)
2/28/2011	Kudumo Mashe C	90296164	P O Box 743 Aussenkehr	(339.00)
12/6/2010	Lamberth Elizabeth	90064662	P O Box 2400 Swakopmund	(2,180.00)
2/28/2011	Late Estate Angula David	10030658	P O Box 5554 Oshakati	(296.39)
5/16/2011	Late Estate Frans Matheus	10030663	Private Bag 5554 Oshakati	(332.88)
2/28/2011	Late Estate Mengela Rubeni	10030669	P O Box 5554 Oshakati	(369.04)
12/31/2010	Lukas Julia	90372053	P O Box 2945 Ondangwa	(1,200.00)
10/4/2011	Mukata Agather Yalubbi	90167706	Private Bag 1101 Ngweze	(675.64)
10/16/2011	Mukata Agather Yalubbi	90167706	Private Bag 1101 Ngweze	(1,351.28)
12/21/2010	Mukwashaale Shuuya Saara	80081262	P O Box 3629 Walvis Bay	(19.08)
9/6/2011	Mutjavikua Veronikua K	90209909	PO Box 86132 Windhoek	(1,820.00)
1/31/2011	Natangwe David	90348201	PO Box 3 Outapi	(967.50)
9/6/2011	Ndatonwiyo Hilde	10032185	Private Bag 5554 Oshakati	(5,000.00)
7/29/2011	Nghifikwa Moses	90319855	P O Box O Windhoek	(1,890.00)
12/31/2010	Paulus Amalia	72243091	P O Box 5554 Oshakati	(5,000.00)
4/15/2011	Penna Maria SS	90385175	PO Box 64 Ariamsvlei	(300.00)
4/12/2011	Petrus Eino Nghishiko	70616041	PO Box 585 Okahandja	(5,000.00)
2/28/2011	Shipingana Rauna	71227164	P O Box 29 Ongandjera	(155.34)
12/31/2010	Tjombo Bernard	90167511	P O Box 5271 Windhoek	(466.03)
6/14/2011	Waterboer Moureen	90390215	PO Box 70697 Khomasdal	(1,000.00)
<b>TOTAL</b>				<b>(39,226.28)</b>

**EMPLOYEES COMPENSATION FUND:  
UNCLAIMED MONIES FOR THE PERIOD 2004 -2011**

<b>DATE</b>	<b>Beneficiary</b>	<b>SSC NO.</b>	<b>Last Known Address</b>	<b>AMOUNT</b>
9/23/2011	Acid Contracting Man. Services (Pty) Ltd	30041566	PO Box 8208 Bachbrecht	(207.12)
7/27/2011	Adalik T	80116025	PO Box 147 Bukalo	(373.94)
9/29/2011	Alugodhi M	90268916	PO Box 26 Walvis Bay	(115.40)
12/30/2010	Amazonas Duty Free Trading	30035118	P O Box 306 Oshakati	(659.55)
11/30/2010	Ananias S	90235080	P O Box 1501 Swakopmund	(1,232.80)
1/31/2011	As Marine Engineering	30025224	PO Box 2067 Walvis Bay	(2,700.00)
12/30/2010	B M Linder T/A Okamapu (Pty) Ltd	20132941	P O Box 6826 Okahandja	(2,348.58)
12/30/2010	Badenhorst Meat Delicatessen	30016814	P O Box 1113 Otjiwarongo	(491.30)
6/17/2011	Bernhard D	90439908	PO Box 59 Walvis Bay	(145.98)
9/22/2011	Bosch C	90263223	PO Box 3214 Walvis Bay	(493.16)
8/25/2011	Byl H	90245744	PO Box 92 Mariental	(675.00)
12/30/2010	Carpe Diem Namibia CC	30011179	PO Box 544 Luderitz	(160.10)
3/28/2011	Chikuwa TE	90355032	PO Box 11957 Windhoek	(236.72)
5/11/2011	Christ's Hope International-Namibia	30044482	PO Box 9979 Eros	(1,928.14)
3/29/2011	City Truck & Car Repairs CC	30036216	PO Box 2896 Windhoek	(3,120.00)
1/31/2011	Coetzee E	90423859	PO Box 8361 Narraville	(204.60)
5/12/2011	Cona Construction, Building & Re	20183848	PO Box 4161 Rehoboth	(414.20)
1/31/2011	Construction Management Services	30013404	PO Box 80377 Windhoek	(4,669.73)
4/20/2011	Construction Management Services	30013404	PO Box 80377 Windhoek	(150.00)
12/30/2010	Corporal Holdings	20218670	P O Box 11914 Windhoek	(388.35)
12/30/2010	Crocodile Ranch	20276179	P O Box 424 Otjiwarongo	(697.50)
1/31/2011	Diergaardt GE	70577372	Private Bag 13379 Windhoek	(7,500.00)
8/4/2011	Diergaardt RT	90190347	PO Box 1308 Swakopmund	(310.68)
9/22/2011	Doisen A	90205476	PO Box 8296 Narraville	(22.32)
9/29/2004	Dr DM Pienaar	10000590	P.O Box 70427, Khomasdal	(174.92)
12/9/2010	Dr Oluwole Sanni	10015697	P O Box 3639 Walvis Bay	(4,270.91)
12/14/2010	Dr Oluwole Sanni	10015697	P O Box 3639 Walvis Bay	(317.80)
1/16/2004	Dr. R. Amunjela	10000667	P.O.Box 1435 , Oranjemund	(148.37)
3/14/2011	Ekuta Bar and Restaurant	30025699	P O Box 388 Windhoek	(2,727.00)
12/30/2010	Equator Construction (Pty) Ltd	30007145	P O Box 9592 Eros	(21,981.43)
10/27/2011	Erasmus Adri Leonora	30021395	PO Box 22165 Windhoek	(567.20)
10/28/2011	Erasmus JH	90108664	P O Box 23669 Windhoek	(2,095.93)
8/17/2011	Etwali M	90089530	PO Box 602 Luderitz	(336.42)
12/30/2010	F Vries Renovations	30008049	P O Box 4056 Walvis Bay	(534.90)
12/30/2010	Fechter H.M.A. T/A Harpago (Pty) Ltd	20092238	P O Box 80336 Windhoek	(90.90)
12/31/2010	Felenandu D	70391423	P O Box 25292 Windhoek	(918.36)
12/30/2010	Ferrodril Namibia (Pty) Ltd	30032678	P O Box 97012 Windhoek	(2,119.66)
8/17/2011	Fidelity Cash Man.Serv. Guard P	90089530	PO Box 602 Luderitz	(1,901.70)

10/27/2011	Fraser Alexander Namibia (Pty) Ltd	30026087	P O Box 13422 Northmead RSA	(4,190.64)
12/30/2010	Freshco Namibia (Pty) Ltd	30010927	PO Box 12856,Die Boord 7613 RSA	(2,226.56)
12/15/2010	Ghuwanga B	90389787	P O Box 26774 Windhoek	(2,221.56)
3/8/2011	Group 5 Contractors Nam. Pty Ltd	20092668	P O Box 90197 Klein Windhoek	(32,204.59)
10/10/2011	Haiseb D	90360785	P O Box 2200 Windhoek	(403.90)
4/15/2011	Hamakari Flats (Pty)Ltd	20049521	PO Box 166 Windhoek	(1,039.50)
1/31/2011	Hamupunda HT	90087732	PO Box 7365 Kuisebmond	(478.43)
4/18/2011	Hangula V	90287675	PO Box 1905 Walvis Bay	(327.52)
1/20/2011	Hangula V	90287675	P O Box 1905 Walvis Bay	(1,760.42)
3/24/2011	Hausiku N	90159501	PO Box 20098 Windhoek	(1,882.50)
12/30/2010	Helmeringhausen Hotel	20025896	P O Box 21 Helmeringhausen	(100.58)
5/27/2011	Hendrina Johanna & Marius Anton	20298100	PO Box 23 Noordoewer	(2,386.00)
1/27/2011	Iiping M	80097268	P O Box 31934 Windhoek	(3,624.60)
11/30/2010	Ilonga MR	90068072	P O Box 40185 Windhoek	(811.70)
4/7/2011	Johannes K	90428940	PO Box 1400 Walvis Bay	(85.48)
1/31/2011	Johannes L	90297913	PO Box 95556 Windhoek	(308.34)
1/31/2011	Johannes Simson	90244846	PO Box 588 Windhoek	(1,950.00)
8/3/2011	Jonas F	90043956	PO Box 1453 Walvis Bay	(598.88)
1/25/2011	Jonas I N	90107832	P O Box 86271 Eros	(4,500.00)
8/17/2011	Josef J	90238854	PO Box 1400 Walvis Bay	(32.22)
3/28/2011	Kaapanda N	90416125	PO Box 887 Oshakati	(369.75)
8/4/2011	Kalilo SK	90128798	PO Box 4 Walvis Bay	(501.00)
2/28/2011	Kalondo L	90185256	P O Box 1360 Walvis Bay	(282.90)
8/17/2011	Kaluwa FE	90142086	PO Box 2381 Walvis Bay	(340.48)
3/29/2011	Kandetu Boitjie	90217153	Private Bag 2012 Gobabis	(2,268.72)
2/28/2011	Kapasias J	90102361	P O Box 1363 Okahandja	(1,848.60)
10/27/2011	Kasheeta R	80098196	PO Box 328 Walvis Bay	(2,327.48)
3/10/2011	Katima Powersave	30018627	Private Bag 13246 Windhoek	(4,304.00)
2/2/2011	Katutura Dental Pratics	10000786	PO Box 50443 Bachbrecht	(1,468.30)
1/31/2011	Keib Trust	30015898	PO Box 80577 Olympia	(32.30)
10/7/2011	Kevanu Selma	71270480	P O Box 1734 Walvis Bay	(2,760.11)
6/7/2011	Klaaste SR	90178367	PO Box 3771 Walvis Bay	(554.85)
1/31/2011	Kudumo P	90007698	PO Box 666 Grootfontein	(617.46)
3/24/2011	La Croix Du Sud Holdings (Pty) Ltd	30010541	PO Box 23047 Windhoek	(400.98)
10/10/2011	Lukas W	71130562	P O Box 229 Gobabis	(1,499.71)
12/7/2010	Magotzi J	72123383	P O Box 1027 Gobabis	(27.71)
12/30/2010	Mariru & Hohiza Contractors CC	30027232	P O Box 57 Rosh Pinah	(4,270.65)
11/30/2010	Martjess Construction CC	30033272	P O Box 2081 Otjiwarongo	(182.95)
3/23/2011	Mathis Regina	70787781	PO Box 7328 Katutura	(221.94)
3/17/2011	Mbekele S	90359980	PO Box 1984 Keetmanshoop	(1,520.00)
12/30/2010	Medixx Nursing Practice	10030280	P O Box 2852 Walvis Bay	(268.53)
10/27/2011	Mundonga B	90122645	PO Box 3824 Walvis Bay	(123.29)



4/29/2011	Murray Roberts Contractors Nam.	20036459	PO Box 33 Windhoek	(1,400.00)
8/17/2011	Mwadhina Albanus	90241635	PO Box 9775 Windhoek	(1,331.64)
2/21/2011	Mwapopi J	90176680	PO Box 1453 Walvis Bay	(823.04)
5/6/2011	Nakanyala M	90002895	PO Box 705 Mariental	(204.60)
9/7/2011	Namibia Medical Care	10032180	PO Box 24792 Windhoek	(565.31)
2/16/2011	Namibian Roads (Pty) Ltd	30012100	P O Box 195 Rosh Pinah	(43,812.64)
10/27/2011	Ndakoneka TN	90157706	PO Box 2864 Windhoek	(3,251.07)
8/17/2011	Ndemuwenda LD	90457726	P O Box 296 Omaruru	(124.80)
1/31/2011	Ndenge Nikolaus L	90079050	PO Box 9538 Eros	(19.49)
10/28/2011	Ndilula N	80104340	P O Box 3 Walvis Bay	(144.54)
5/6/2011	Nepaya F	90118513	PO Box 1674 Walvis Bay	(308.16)
1/31/2011	Nzamene KJ	90118484	PO Box 80342 Olympia	(154.10)
3/10/2011	Ongula Security Services	30009101	PO Box 3741 Windhoek	(29,433.90)
10/27/2011	Oranje Distributors (Pty) Ltd	20011381	PO Box 1214 Keetmanshoop	(282.21)
2/28/2011	Oshikuku Clutch Brake Automotive	30041562	P O Box 3750 Ongwediva	(2,650.52)
12/30/2010	P. E. Lambrechts	20131039	P O Box 30791 Windhoek	(52.48)
12/30/2010	Paradise Farming	30017436	P O Box 9018 Windhoek	(54.80)
9/23/2011	Paulus A	90001844	PO Box 3823 Walvis Bay	(638.61)
6/16/2011	Petrus MS	90153206	PO Box 7475 Walvis Bay	(154.98)
8/3/2011	PJ Cooling CC	30053698	PO Box 9990 Windhoek	(22.19)
8/17/2011	Rieth AL	72082165	PO Box 107 Luderitz	(2,589.09)
1/31/2011	Roads Contractor T/A Teichmann J	30030355	PO Box 1300 Luderitz	(324.40)
12/30/2010	Rocbit Tatula Emanyana Equipment C	30031007	P O Box 10232 Khomasdal	(1,712.50)
4/20/2011	Rocla Pipes (Pty) Ltd	20132813	PO Box 266 Windhoek	(10.43)
2/25/2011	Safeway Namibia (Pty) T/A Clicks	30002563	PO Box 5142 Cape Town,8000	(365.68)
9/8/2011	Samuels JJ	90026995	PO Box 150 Mariental	(671.50)
2/14/2011	Scandia Kitchen and Joinery (Pty) Ltd	20127593	PO Box 5319 Aussspannplatz	(1,104.60)
6/6/2011	Sekke PK	70377066	PO Box 3027 Walvis Bay	(493.16)
1/31/2011	Shigwedha Abiatar	90003385	PO Box 1709 Walvis Bay	(204.84)
8/25/2011	Shihepo H	90090854	PO Box 29 Luderitz	(65.80)
3/23/2011	Shilamba N	90020148	PO Box 33 Windhoek	(2,292.30)
8/3/2011	Shilume H	71083802	PO Box 70 Walvis Bay	(6,380.40)
3/10/2011	Shitemo	30018464	Private Bag 13252 Windhoek	(2,522.00)
3/9/2011	Shivale I	90178134	PO Box 92 Oshakati	(88.77)
10/24/2011	Shiwana F	90453319	P O Box 1544 Walvis Bay	(1,800.00)
6/8/2011	Shiyamba Frans	71356758	PO Box 2810 Swakopmund	(120.00)
12/14/2010	Shuuya J	90393116	P O Box 513 Swakopmund	(405.00)
5/16/2011	Simasiku FM	90173131	PO Box 3163 Windhoek	(325.48)
6/6/2011	Southern Namibia Hake Fishing	30011026	PO Box 414 Luderitz	(639.62)
12/30/2010	The Church Alliance for Orphans	30021113	P O Box 5028 Aussspannplatz	(15.78)

12/30/2010	The Light Shop CC	30023373	P O Box 32258 Windhoek	(14.33)
11/30/2010	Titus WK	90415300	P O Box 3319 Windhoek	(710.83)
8/9/2011	Tjenda NV	90269229	PO Box 720 Grootfontein	(143.13)
4/18/2011	Transman Windhoek (Pty) Ltd	30025674	PO Box 32837 Braamfontein,RSA	(3,037.37)
1/31/2011	Transvehco (Pty) Ltd	30012647	PO Box 3666 Walvis Bay	(109.20)
3/8/2011	Tux Taverns (Pty) Ltd	30003958	P O Box 4859 Windhoek	(489.34)
11/30/2010	Van Staden JJ	90266787	P O Box 4419 Swakopmund	(239.60)
12/30/2010	Von Freier E N	30030674	P O Box 171 Windhoek	(1,644.43)
<b>TOTAL</b>				<b>(268,704.46)</b>

ACCIDENT PENSION FUND: UNCLAIMED MONIES FOR THE YEAR 2011

DATE	Beneficiary	SSC NO.	Last Known Address	AMOUNT
8/22/2011	Pinihas Penehafo	10006763	PO Box 17063 Ondobe	(492.50)
<b>TOTAL</b>				<b>(492.50)</b>