



GOVERNMENT GAZETTE

OF THE

REPUBLIC OF NAMIBIA

N\$2.20

WINDHOEK - 24 October 2005

No. 3522

CONTENTS

	<i>Page</i>
GENERAL NOTICE	
No. 252 Namibia Post Limited: Amendment of postal rates	1

General Notice

NAMIBIA POST LIMITED

No. 252

2005

AMENDMENT OF POSTAL RATES

Notice is hereby given under section 3(1) of the Post and Telecommunications Act, 1992 (Act No. 19 of 1992), that the Board of Directors has altered the domestic and international rates to be demanded or received in respect of postal services rendered by the Company for the 2005/2006 financial year, with effect from 01 October 2005 as set out in the Schedule.

S.H. NGHIKEMBUA
CHIEF EXECUTIVE OFFICER

DOMESTIC POSTAL TARIFFS

RATES OF POSTAGE FOR POSTAL ARTICLES POSTED IN THE REPUBLIC OF NAMIBIA FOR DELIVERY IN NAMIBIA:

CLASS OF MAIL	ENVELOPE SIZE	TARIFF
Postal Articles (Letters):		
a) Ordinary Mail:		
Standardised		1.80
Non-Standardized		5.50
Ordinary mail is the standard postal service with set delivery standards from the time of dispatch to the point of delivery		
b) Fast mail:		
Standardized	Any size up to DL	3.20
	5mm thick DL (Maxi) 120X235mm	
Non-Standardized	Min C5 – 229X162 mm	8.90
	Max B4 – 353X250mm	

Fast mail is a letter service within Namibia with a one day letter delivery standard within and between major towns and cities and a four day letter delivery standard for all other destinations.

Fast mail is specially designed for businesses and clients who have a need for faster delivery of important mail.

(# Any postal item larger than a B4 envelope or heavier than 1 kg will be considered as a parcel)

PARCELS:

Up to 1 kg.	18.00
1 to 2 kg.	21.00
2 to 3 kg.	24.60
3 to 4 kg.	28.60
4 to 5 kg.	32.80
5 to 6 kg.	36.80
6 to 7 kg.	41.20
7 to 8 kg.	45.40
8 to 9 kg.	49.00
9 to 10 kg.	53.60

PRINTED MATTER:

Up to 250 gr	5.00
251 up to 500 gr	7.00
501 up to 750 gr	9.20
751 up to 1 Kg	11.40

(# Any printed matter heavier than 1 Kg will be considered as a parcel)

Insurance fees for Parcels	Max Compensation	Fees
	N\$ 250	13.60
	N\$ 500	21.60
	N\$ 1000	39.60
Maximum amount N\$2000,00	N\$ 1500	60.80
	N\$ 2000	68.10

FEES FOR PRIVATE POST OFFICE BOXES AND PRIVATE POST BAGS:

Small Boxes (up to 20 dm)	(Main Post Office Windhoek only)	160.00
Small Boxes (up to 20 dm)		145.00
Medium Boxes (above 20 dm up to 30 dm)	(Main Post Office Windhoek only)	260.00
Medium Boxes (above 20 dm up to 30 dm)		240.00
	Farmers Private Bags	240.00
	All private Post Bags	420.00

NB: The fees prescribed in this schedule are calculated to 30 September each year, any portion of a calendar quarter being considered as a full quarter. Please ensure that pro-rata amounts are charges for the applicable periods.

REDIRECTION OF MAIL:

Domestic	65.00
South Africa	100.00

(For the first three months of service)

The re-direction service can be continued for further periods of three months beyond the initial period, on payment of further fees

FEE FOR SAFEKEEPING OF ITEMS 180.00

POSTAGE REBATES:

No Rebates

(Contact your nearest Post Office)

DISTRIBUTION OF PAMPHLETS, BROCHURES, TRADE SAMPLES AND HOUSEHOLDER CIRCULARS:

Rates are for local services only (within Post Office region) and payable per item.

TYPE	DESCRIPTION	SIZE & MASS	
1) PAMPHLETS	An unenveloped, unaddressed information/advertising item comprising of one sheet of paper folded to A5 size (210mm X 148mm)	Not thicker than 2mm and weigh more than 50gr	0.20
2) BROCHURE	An unenveloped, unaddressed rolled or folded information / advertising item	May not be more than 353mm x 250mm, 200g in mass and 5mm in thickness	0.30
3) TRADE SAMPLE	An unaddressed sample of a product	May not exceed 353mm x 250mm, 200 gr in mass	0.40
4) HOUSE HOLDER CIRCULAR	An unaddressed booklet	May not exceed 120mm X 235mm in size, 50g in mass and 5 mm in thickness	0.40

PHOTOCOPY CHARGES

A4 copy for loose pages or part thereof	1.10
A4 copy for pages binded in book form or part thereof	1.30

(Postmaster have the discretion to change rate according to market situation)

STATIONERY TARIFFS:

Carton Boxes (B74 – B74A)	10.50
Registered Envelopes “S” (C6)	2.10
Pre-Paid Envelopes – Inland (C9) (0% VAT)	2.00
POSTCARDS Prepaid – 0% vat	2.00
Padded Envelopes P1 (C10)	4.30
Padded Envelopes P4 (C11)	6.40
Padded Envelopes P6 (C12)	8.50
Pre - paid window envelopes C13 & C14	2.00
Pre - paid window envelopes C15	2.90
Pre - paid window envelope C16	5.60

VAULT ITEM TARIFFS:

Private Bags – Medium (C41)	310.00
Private Bags Locks (C88)	110.00
Private Bag name plates (P1/10)	32.00
Private Post Office Box locks & keys (B160)	55.00

POSTAL ORDER TARIFFS

This Schedule to the Postal Order Regulations is hereby amended by the substitution for the Postal Order Tariff of the following Postal Order Tariff:

1. COMMISSION TARIFFS : POSTAL ORDERS

<u>Denomination</u>	<u>Commission</u>
N\$ 1.00	0.60
N\$ 2.00	0.70
N\$ 4.00	0.80
N\$ 5.00	1.20
N\$ 10.00	1.55
N\$ 20.00	3.15
N\$ 50.00	7.90
N\$ 100.00	12.60
N\$ 200.00	25.20

2. FEES FOR EXTENSION OF CURRENCY AND REFUNDS

For the extension of the currency of a postal order, or for the refund of the principal sum of a lost or mutilated postal order, an extension of currency fee or a refund fee equal to the commission on a postal order of the denomination concerned shall be payable except in cases where the enquiry fee prescribed in paragraph e is payable.

3. ENQUIRY FEE

In respect of an enquiry regarding the payment of a particular postal order or any enquiry regarding a postal order that has been lost or destroyed or mutilated to such an extent that the serial numbers are illegible, a fee of N\$ per postal order shall be payable.

6.90

MONEY ORDER COMMISSION: TABLE OF RATES**Money order issued for payment in**

a) Namibia		b) Lesotho, Swaziland, RSA, Bophuthatswana, Ciskei, Transkei and Venda		c) Malawi, Mozambique, Zambia, Zimbabwe, Botswana, Kenya, Mauritius, Sri Lanka, Canada, Switzerland, St. Helena, India, Malaysia, Ireland, Netherlands, Italy, Germany, USA, Brazil and Singapore	
Telegraphic (Rate code 042)		Telegraphic (Rate code 042) New (Rate code 059)		Telegraphic (Rate code 075)	
Commission payable VAT 15%		Commission payable		Commission payable	
Money order range : N\$	Commission payable VAT 15%				
1-500	N\$31.50		N\$39.30		N\$126.60
501-1000	N\$53.00		N\$64.40		N\$238.90
1001-1500	N\$74.60		N\$89.20		N\$351.10
1501-2000	N\$96.10		N\$114.10		N\$463.40

NB

- Commission is calculated on the greater number in the number range (e.g. 500 in 1-500)
- For Namibia, money transfer charges of N\$9-50 are added to the commission before VAT is calculated
- For money order ranges above N\$ 2000, an additional new money order should be completed
- The maximum amount of a single money order is N\$ 2000
- Private message with a maximum of 12 words
- Money transfer charges of N\$15-50 is added to the commission for International Money Orders
- VAT payable on Namibian money orders (15%)
- No VAT is payable for International money orders

INTERNATIONAL POSTAL TARIFF INCREASE/DECREASE:**AIRMAIL RATES:**

	Zone A	Zone B	Zone C
Letters per 10 g	3.10	3.70	4.00
Printed matter per 10 g	2.90	3.40	3.60
Aerograms each (postage paid)	3.20	3.20	3.20
Postcards rate stamp	3.30	3.30	3.30
Small packets per 100 g (maximum weight 2000g)	30.40	36.00	38.60

SURFACE MAIL RATES (South Africa included)

	Zone A	Zone B	Zone C
Up to : - 50 g	5.50	5.80	6.20
- 100 g	6.80	9.00	10.40
- 250 g	9.80	13.00	14.40
- 500 g	20.60	24.60	26.00
- 1 000 g *	35.60	42.60	45.40
Postcards each: (Surface and sea mail)	3.20	3.20	3.20
Small packets per 100 g (maximum weight 2000g) ø	15.20	20.60	23.00

* Items with a higher mass will be considered as a parcel.

ø The maximum mass differs from country to country. Please enquire at your local Postmaster.

Printed matter:

	Zone A	Zone B	Zone C
Up to : - 50 g	5.50	6.20	6.80
- 100 g	6.00	7.60	8.90
- 250 g	9.90	11.20	14.20
- 500 g	17.80	24.60	26.00
- 1 000 g	30.00	41.00	45.20
- 2 000 g	54.60	61.60	67.00
*2 001 - 3 000 g	68.40	88.80	95.80
*3 001 - 4 000 g	82.00	116.20	125.80
*4 001 - 5 000 g	95.80	145.00	158.60

* Applies only to items containing books.

PARCELS TO SOUTH AFRICA (For tariffs to other international countries please contact your nearest Postmaster)

SURFACE MAIL

	Zone A
Up to 1 Kg	55.00
Above 2 Kg up to 3 Kg	62.00
Above 4 Kg up to 5 Kg	89.20
Above 5 Kg up to 10 Kg	139.80

ZONE A - SADC Countries; **ZONE B** - Rest of Africa and Europe; **ZONE C** - Rest of the World

Zone A (1 - 250Km)

Date:

Courier Services rates will increase with effect from 1 October 2005

Documents:

A document is any form of written communication or article that is addressed to a specific person, or specific address; in an envelope and to be conveyed by the courier.

Services:

Door / Counter to counter:

Items forwarded to Places where Nampost courier don't render a delivery service e.g. Oranjemund; Rosh Pinah; Khorixas; Kombat.

Door / Counter to Door

Items forwarded to Places where Nampost Courier does render a delivery service irrespective the address.

Mass	Door / Counter to Counter			Door/Counter to Door		
	before 12:00 Delivery next day					
	Excl of VAT	VAT	Total	Excl VAT	VAT	Total
Envelopes	Post Office counter/					
	Courier counter					
Up to 1Kg	N\$12.04	N\$ 1.81	N\$13.85	N\$12.69	N\$1.90	N\$14.60

Nampost						
Per Flyer						
Up to 1kg	N\$18.13	N\$2.72	N\$20.85	N\$19.04	N\$2.86	N\$21.90
Documents Only						

Non Documents

Per Item	N\$	15% VAT	Total	N\$	15% VAT	Total
1 kg	18.09	2.71	20.80	19.04	2.86	21.90
2 kg	18.09	2.71	20.80	19.04	2.86	21.90
3 kg	18.09	2.71	20.80	19.04	2.86	21.90
4 kg	19.65	2.95	22.60	20.65	3.10	23.75
5 kg	21.57	3.23	24.80	22.70	3.40	26.10
6 kg	21.57	3.23	24.80	22.70	3.40	26.10
7 kg	21.57	3.23	24.80	22.70	3.40	26.10
8 kg	23.52	3.53	27.05	24.74	3.71	28.45
9 kg	23.52	3.53	27.05	24.74	3.71	28.45
10 kg	24.78	3.72	28.50	26.09	3.91	30.00
11 kg	26.17	3.93	30.10	27.57	4.13	31.70
12 kg	27.52	4.13	31.65	28.96	4.34	33.30
13 kg	28.74	4.31	33.05	30.26	4.54	34.80
14 kg	30.13	4.52	34.65	31.70	4.75	36.45
15 kg	31.39	4.71	36.10	33.04	4.96	38.00

16 kg	32.74	4.91	37.65	34.43	5.17	39.60
17 kg	34.04	5.11	39.15	35.83	5.37	41.20
18 kg	35.30	5.30	40.60	37.17	5.58	42.75
19 kg	36.61	5.49	42.10	38.52	5.78	44.30
20 kg	38.09	5.71	43.80	40.09	6.01	46.10
21 kg	39.22	5.88	45.10	41.26	6.19	47.45
22 kg	39.96	5.99	45.95	42.04	6.31	48.35
23 kg	41.26	6.19	47.45	43.43	6.52	49.95
24 kg	41.87	6.28	48.15	44.04	6.61	50.65
25 kg	43.17	6.48	49.65	45.43	6.82	52.25
26 kg	44.61	6.69	51.30	46.96	7.04	54.00
27 kg	45.74	6.86	52.60	48.13	7.22	55.35
28 kg	46.43	6.97	53.40	48.87	7.33	56.20
29 kg	47.78	7.17	54.95	50.30	7.55	57.85
30 kg	49.09	7.36	56.45	51.65	7.75	59.40

Over 30Kg - N\$2.50 per Kg + VAT

Volumetric charge - greater than actual mass or L x H x W / 5000

Insurance Cover

Can arrange for as little as 2% of value up to N\$5,000 and 4% of value over N\$5,000
Kindly note that any claim is subjected to excess and no claim will be considered if insurance is not arranged.

Gold Coins, Cash, Jewellery: Owners Risk

The Company will not be liable for damage to goods which are not packed according to the standard packing procedures as accepted by Nampost.

Zone B (251 - 900Km)

Date:

Courier Services rates will increase with effect from 1 October 2005

Documents:

A document is any form of written communication or article that is addressed to a specific person, or specific address; in an envelope and to be conveyed by the courier.

Services:

Door / Counter to counter:

Items forwarded to Places where Nampost courier don't render a delivery service e.g.

Door / Counter to Door

Items forwarded to Places where Nampost Courier does render a delivery service irrespective the address.

Mass	Door / Counter to Counter			Door/Counter to Door		
	before 12:00 Delivery next day					
	Excl of VAT	VAT	Total	Excl VAT	VAT	Total
Envelopes	Post Office counter/					
	Courier counter					
Up to 1Kg	N\$14.78	N\$ 2.22	N\$17.00	N\$15.56	N\$2.34	N\$17.90
Nampost						
Per Flyer						
Up to 1kg	N\$24.35	N\$3.65	N\$28.00	N\$25.91	N\$3.89	N\$29.80
Documents Only						
Per Item						
	N\$	15%VAT	Total	N\$	15%VAT	Total
1 kg	24.57	3.68	28.25	25.87	3.88	29.75
2 kg	24.57	3.68	28.25	25.87	3.88	29.75
3 kg	24.57	3.68	28.25	25.87	3.88	29.75
4 kg	26.17	3.93	30.10	27.57	4.13	31.70
5 kg	28.09	4.21	32.30	29.57	4.43	34.00
6 kg	28.09	4.21	32.30	29.57	4.43	34.00
7 kg	28.09	4.21	32.30	29.57	4.43	34.00
8 kg	31.39	4.71	36.10	33.04	4.96	38.00
9 kg	32.70	4.90	37.60	34.43	5.17	39.60
10 kg	34.00	5.10	39.10	35.78	5.37	41.15
11 kg	37.26	5.59	42.85	39.22	5.88	45.10
12 kg	39.26	5.89	45.15	41.30	6.20	47.50
13 kg	40.52	6.08	46.60	42.65	6.40	49.05
14 kg	41.87	6.28	48.15	44.04	6.61	50.65
15 kg	43.78	6.57	50.35	46.09	6.91	53.00
16 kg	45.74	6.86	52.60	48.13	7.22	55.35
17 kg	47.09	7.06	54.15	49.57	7.43	57.00
18 kg	48.43	7.27	55.70	50.96	7.64	58.60
19 kg	49.70	7.45	57.15	52.30	7.85	60.15
20 kg	51.70	7.75	59.45	54.39	8.16	62.55
21 kg	55.04	8.26	63.30	57.91	8.69	66.60
22 kg	56.30	8.45	64.75	59.26	8.89	68.15
23 kg	58.48	8.77	67.25	61.57	9.23	70.80
24 kg	59.65	8.95	68.60	62.78	9.42	72.20
25 kg	61.43	9.22	70.65	64.65	9.70	74.35
26 kg	68.04	10.21	78.25	71.61	10.74	82.35
27 kg	69.96	10.49	80.45	73.61	11.04	84.65
28 kg	72.13	10.82	82.95	75.91	11.39	87.30
29 kg	73.26	10.99	84.25	77.09	11.56	88.65
30 kg	78.83	11.82	90.65	82.96	12.44	95.40

Over 30Kg - N\$3.00 per Kg + VAT

Volumetric charge - greater than actual mass or L x H x W / 5000

Insurance Cover

Can arrange for as little as 2% of value up to N\$5,000 and 4% of value over N\$5,000
Kindly note that any claim is subjected to excess and no claim will be considered if insurance is not arranged.

Gold Coins, Cash, Jewellery: Owners Risk

The Company will not be liable for damage to goods which are not packed according to the standard packing procedures as accepted by Nampost.

CONTACT DETAILS

Mr. Geoff Baily

Manager: Courier

Tel: (061) 201 3181; Cell: 081 127 2235

geoffba@nampost.com.na

Mr. Clement Dunaiski

Head: Post Office

Tel: (061) 201 3009; Cell: 081 127 2811

clement@nampost.com.na

Ms. Alma Negonga

Area Manager: Northern Region

Tel: (065) 241 540; Cell: 081 128 3899

almane@nampost.com.na

Mr. Frikkie Mouton

Area Manager: Central Region

Tel: (064) 204 151; Cell: 081 128 2086

frikkiemo@nampost.com.na

Ms. Rosa Beukes

Area Manager: Southern Region

Tel: (063) 223 212; Cell: 081 124 8126

rosabe@nampost.com.na

Ms. Dora Garises

Area Postmaster: Windhoek

Tel: (061) 201 3006; Cell: 081 124 0055

doraga@nampost.com.na
