



GOVERNMENT GAZETTE

OF THE

REPUBLIC OF NAMIBIA

N\$8.00

WINDHOEK - 1 September 2022

No. 7891

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General Notice

NAMIBIA POST LIMITED

No. 446

2022

ALTERATION OF FEES, RATES, CHARGES AND SERVICE FEES IN RESPECT OF POSTAL AND SAVINGS BANK TRANSACTIONS AND SERVICES

Notice is hereby given under the Post and Telecommunications Act, 1992 (Act No. 19 of 1992) that the Board of Directors of Namibia Post Limited by virtue of:

- (a) Section 3(3), has altered the domestic and international rates to be demanded or received in respect of postal services; and
- (b) Sections 18A, has altered the service fees in respect of Savings Bank transactions

with effect from 1 October 2022 as set out in the Schedule hereto.

F. F. HANGULA
CHIEF EXECUTIVE OFFICER

Windhoek, 25 July 2022

DOMESTIC POSTAL TARIFFS 2022/2023**POSTAGE FOR POSTAL ARTICLES POSTED IN THE REPUBLIC OF NAMIBIA
FOR DELIVERY IN NAMIBIA****SCHEDULE**

Product Group and Description	Product	2022/2023
Letter Mail		
Letter mail refers to any form of written communication or other document, that is addressed to a specific address and is conveyed by other than electronic means.	Standard - up to 50g DL maxi 120 x 235mm	5.70
	Non-Standard Min C5 - 229 x 162mm Max B4 - 353 x 250mm	16.70
Printed Matters		
Rolled or enveloped (open at a corner) and plastic wrapped addressed newspapers and booklets	Up to 250gr	16.70
	251gr up to 500g	23.80
	501gr up to 750g	28.00
	701gr to 1kg	34.70
COD Parcels		
The COD option provides for money to be collected for the parcel on the customer's behalf.	N\$5,000 (Maximum trade charge amount)	52.00
	Cancellation or change in trade charges	28.80
P.O. Box Rentals		
Postal Addresses	Small Boxes - up to 20dm (Windhoek Post Office)	440.30
	Small Boxes - up to 20dm Rest of Namibia	400.10
	Large Boxes - up to 30dm (Windhoek Post Office)	714.20
	Large Boxes - up to 30dm (Rest of Namibia)	651.10
	Pensioners Boxes - Windhoek Post Office	350.50
	Pensioners Boxes - Rest of Namibia	350.50
	Farmers Private Bag	414.20
	Business Private Bags	1,140.40
	GRN and Public Enterprises Private Bags	1,375.40
Redirection of Mail		
The redirection of mail items to an alternative address for the first 3 months of service	Domestic	170.50
	South Africa	261.40
Information Mail		
Unenveloped, unaddressed information/advertising item comprising one sheet of paper folded to A5 size	Pamphlets	0.90
Unenveloped, unaddressed, rolled or folded information/advertising item. Also unaddressed promotional DVD's.	Brochures	0.90

An unaddressed booklet. May not be bigger than 120mm x 235mm, may not weigh more than 50g and may not be thicker than 5mm.	Household Circulars	0.90
Photocopy Charges		
	A4 Loose Paper	1.50
Fax, Scan and Email Rates		
	Scan and Email Per A4 page	10.40
Value Added Services		
The Registered Letter can be used for letters that require a signature on delivery, contain something of value, or important documents which require tracking and tracing from acceptance to delivery.	Registration	38.30
Registered item not handed in at counter (posted out of course)	Compulsory Registration	76.50
Confirmation that a postal article was delivered	Advice of Delivery of Postal Article	16.80
Storage of parcels	Storage fee per day after 14 days of notification.	6.10
With the BRS, businesses can offer their customer or prospective customers the incentive to reply without having to pay postage.	Business Reply Services	Free
	Enquiry Fees	Free
Business Mail Delivery: Monthly delivery and pick up of mail items on behalf of clients.		870.20
	Custom Clearance Fee for non-dutable parcels	20.50
	Custom Clearance Fee for dutable parcels	70.20
Stationery		
	Padded Envelope (Small)	6.30
	Padded Envelope (Medium)	10.00
	Padded Envelope (Large)	13.00
Postage-included envelopes are available at all Post Office outlets	Prepaid Envelopes	6.20
	Prepaid Window Envelope (Small)	6.20
	Prepaid Window Envelope (Medium)	6.20
	Prepaid Window Envelope (Large)	19.10
Vault Items (Accessories)		
	Private Bags Lock	242.40
	Private Bag Name Plates	79.40
	P.O. Box Lock & Key	129.20
Postal Order Commission		
	N\$1.00	1.10
	N\$2.00	1.10
	N\$4.00	1.20
	N\$5.00	1.60
	N\$10.00	3.40
	N\$20.00	6.80
	N\$50.00	16.50
	N\$100.00	27.10
N\$200.00	53.90	

Money Order Commission		
Namibia	N\$1-500	65.50
A money order is a payment order for a pre-specified amount of money. Because it is required that the funds be prepaid for the amount shown on it.	N\$501-1000	110.30
	N\$1001-1500	155.00
	N\$1501-2000	199.80
Money Order Commission		
Lesotho, Swaziland, RSA, Botswana	N\$1-500	81.90
	N\$501-1000	133.80
	N\$1001-1500	185.50
	N\$1501-2000	237.20
Money Order Commission		
Malawi, Mozambique, Zambia, Zimbabwe, Kenya, Mauritius, Sri Lanka, Canada, Switzerland, St. Helena, India, Malaysia, Ireland, Netherland, Italy, Germany, USA, Brazil, and Singapore	N\$1-500	262.80
	N\$501-1000	497.20
	N\$1001-1500	728.20
	N\$1501-2000	962.80

Domestic Postal Tariffs 2022/2023

Parcels Tariffs

	Zone A	Zone B	Zone C
	(0 - 250Km)	(251 - 700Km)	(Above 700Km)
Parcels (up to)			
1 kg	36.60	53.30	66.70
2 kg	40.40	59.00	70.20
3 kg	64.40	94.00	117.60
4 kg	65.80	96.00	120.90
0-5 kg	68.30	98.40	123.00
6 kg	72.80	103.70	129.80
7 kg	81.80	116.60	142.00
8 kg	85.80	129.60	149.90
9 kg	97.10	138.40	162.10
10 kg	99.80	149.00	174.20
11 kg	108.80	155.40	181.10
12 kg	112.70	161.80	187.80
13 kg	119.30	168.20	194.60
14 kg	126.90	174.80	199.90
15 kg	132.20	187.80	220.10
16 kg	135.90	194.00	226.90
17 kg	142.40	200.60	232.40
18 kg	149.00	213.50	239.00
19 kg	155.40	220.10	245.80
20 kg	168.20	226.60	259.20
Add / Kg	8.50	11.30	12.50

Note: Insurance

- Insurance to be 2% of value for items with value up to N\$ 5 000 and 4% for items with value above N\$5 000.00

International Postal Tariffs 2022/2023**Airmail Tariffs**

Rest of the world - day of posting plus 5 days

Product	Category	2022/2023
Letters per 10g		
SADC except Madagascar	Zone A	9.20
Rest of Africa and Europe	Zone B	10.50
Rest of the World	Zone C	12.20
Printed Matter per 10g		
	Zone A	9.00
	Zone B	11.20
	Zone C	11.20
Aerogram and Postcard		
	Zone A	10.30
	Zone B	10.30
	Zone C	10.30
Small Packages per 100g		
	Zone A	55.00
	Zone B	61.80
	Zone C	77.10
Parcels		
	Zone A	
For the first	250g	322.30
each additional	250g	40.50
	Zone B	
For the first	250g	394.10
each additional	250g	76.80
	Zone C	
For the first	250g	502.30
each additional	250g	177.20

Express Mail Service (EMS)

ZONES	A	B	C
	SADC	West Africa and Europe	Rest of World
Documents			
0.5 kg	330	421	441
Merchandise (Parcels)			
1 Kg	474	602	713
2 Kg	531	695	855
3 Kg	596	783	965
4 Kg	669	881	1,085
5 Kg	752	988	1,219
6 Kg	923	1,213	1,493
7 Kg	1,037	1,362	1,679

8 Kg	1,164	1,530	1,886
9 Kg	1,308	1,719	2,119
10 Kg	1,471	1,932	2,380
11 Kg	1,645	2,165	2,667
12 Kg	1,844	2,424	2,985
13 Kg	2,064	2,713	3,343
14 Kg	2,312	3,040	3,745
15 Kg	2,587	3,404	4,195
16 Kg	2,899	3,813	4,700
17 Kg	3,246	4,269	5,262
18 Kg	3,635	4,781	5,893
19 Kg	4,072	5,354	6,599
20 Kg	4,560	5,997	7,393
21 Kg	5,105	6,716	8,280
22 Kg	5,720	7,523	9,273
23 Kg	6,405	8,426	10,385
24 Kg	7,174	9,438	11,632
25 Kg	8,034	10,570	13,028
26 Kg	8,998	11,838	14,590
27 Kg	10,076	13,259	16,340
28 Kg	11,285	14,849	18,301
29 Kg	12,640	16,631	20,498
30 Kg	14,157	18,626	22,957

Nampost Savings Bank FEES 2022 to 2023

TRANSACTION FEE DESCRIPTION	Fee 2022 to 2023 incl VAT
CALL ACCOUNT	
First N\$ 2000 cash deposit per month	no charge
Cash Deposit fee (> N\$ 2000)	N\$ 1.55/100 excl vat no max
Investment statement fee other than normal monthly	N\$15 per statement
SWIFT PAYMENTS	
Outward payments	0.50% of amount with a minimum of N\$110 and maximum of N\$550
Inward payments	0.50% of amount with a minimum of N\$100 and maximum of N\$500
SMART CARDS	
CARD FEES	
First issue of card	free
Lost/Damaged Card Admin Fee	N\$ 120.00
CLOSE ACCOUNTS	
All Card accounts	Free
Account closures- Estate	N\$ 110.00
MANAGEMENT FEE (MONTHLY)	
Traderoot Monthly Fee	N\$ 19.06
SAP Monthly Management Fee	N\$ 19.06
MONTHLY STATEMENT	N\$1 per page

CASH DEPOSIT FEES	
Individuals	
Cash deposit fee (N\$ 1 - N\$ 1000)	N\$0.80/N\$100
Cash deposit fee (N\$ 1,000 - More)	N\$1.37/N\$100 max N\$3,000 (Excl. VAT)
BUSINESS ACCOUNTS	
Cash deposit fee	N\$1.86/N\$100 max N\$5,000 (Excl. VAT)
CASH WITHDRAWAL FEES	
Cash withdrawal fee (In Branch)	2% of amount with a min. of N\$16.5 & max of N\$ 200
OTHER SERVICES	
Internal Debit Order	N\$ 11.00
Stoporders	N\$ 11.00
Debit orders	N\$ 22.00
NAMPOST ACCOUNT TO NAMPOST ACCOUNT	
Money Transfer Fee	N\$ 8.42
3RD PARTY ACCOUNT PAYMENTS	
3rd Party Account Payments at NamPost Branches	N\$ 14.26
(The above includes transfers from NamPost Investment Accounts to other commercial bank's account for interest payments and other EFT transfers)	
SALE TRANSACTION FEE	
Transaction Fee on Sales (POS/SWIPE)	N\$ 5.75
ENQUIRIES	
Balance enquiry at NamPost branches	N\$ 1.40
Mini Statement at NamPost branches	N\$ 1.40
ATM TRANSACTIONS	
Withdrawal at other bank's ATM	N\$5.60 plus N\$13.70 per N\$500 with a maximum of N\$35
Non-Financial Transactions	
Balance enquiry at other bank's ATM	N\$ 4.00
OTHER	
Declined Cash request - (Insufficient Funds Code 51)	N\$ 3.60
(No charge if system is unavailable)	
Invalid PIN	N\$ 3.60
Excess PIN tries	N\$ 3.60
Expired card	N\$ 3.60
Invalid transaction	N\$ 3.60
SALARY PROCESSING FEE	
Processing fee (Salary and Others)	N\$ 20.27
Pensioners	N\$ 12.88