



GOVERNMENT GAZETTE

OF THE

REPUBLIC OF NAMIBIA

N\$6.00

WINDHOEK - 20 September 2021

No. 7640

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General Notice

NAMIBIA POST LIMITED

No. 524

2021

ALTERATION OF POSTAL FEES, RATES OR CHARGES AND SERVICE FEES IN RESPECT OF SAVINGS BANK TRANSACTIONS

Notice is hereby given under the Post and Telecommunications Act, 1992 (Act No. 19 of 1992) that the Board of Directors of Namibia Post Limited by virtue of -

- (a) Section 3(3), has altered the domestic and international rates to be demanded or received in respect of postal services; and
- (b) Sections 18A, has altered the service fees in respect of Savings Bank transactions,

with effect from 1 October 2021 as set out in the Schedule hereto.

F. F. HANGULA
CHIEF EXECUTIVE OFFICER

Windhoek, 6 September 2021

SCHEDULE

Domestic Postal Tariffs 2021/2022

Postage for postal articles posted in the Republic of Namibia for delivery in Namibia

Product Group & Description	Product	2021/2022
Letter Mail		
Letter mail refers to any form of written communication or other document, that is addressed to a specific address and is conveyed by other than electronic means.	Standard - up to 50g DL maxi 120 x 235mm	5.30
	Non-Standard Min C5 - 229 x 162mm Max B4 - 353 x 250mm	15.70
Printed Matters		
Rolled or enveloped (open at a corner) and plastic wrapped addressed newspapers and booklets	Up to 250g	15.70
	251g up to 500g	22.40
	501g up to 750g	26.40
	701g to 1kg	32.70
COD Parcels		
The COD option provides for money to be collected for the parcel on the customer's behalf.	N\$5,000 (Maximum trade charge amount)	49.00
	Cancelation or change in trade charges	27.10
PO Box Rentals		
Postal Addresses	Small Boxes - up to 20dm (Windhoek Post Office)	440.30
	Small Boxes - up to 20dm Rest of Namibia	400.10
	Large Boxes - up to 30dm (Windhoek Post Office)	714.20
	Large Boxes - up to 30dm (Rest of Namibia)	651.10
	Pensioners Boxes - Windhoek Post Office	350.50
	Pensioners Boxes - Rest of Namibia	350.50
	Farmers Private Bag	414.20
	Business Private Bags	1,140.40
	GRN & Public Enterprises Private Bags	1,375.40
Redirection of Mail		
The redirection of mail items to an alternative address for the first 3 months of service	Domestic	160.80
	South Africa	246.60
Information Mail		
Unenveloped, unaddressed information/ advertising item comprising one sheet of paper folded to A5 size	Pamphlets	0.80
Unenveloped, unaddressed, rolled or folded information/advertising item. Also unaddressed promotional DVD's.	Brochures	0.80
An unaddressed booklet. May not be bigger than 120mm x 235mm, may not weigh more than 50g and may not be thicker than 5mm.	Household Circulars	0.80
Photocopy Charges		
	A4 Loose Paper	1.40
Fax, Scan & Email Rates		
	Scan & Email Per A4 page	9.80

Value Added Services		
The Registered Letter can be used for letters that require a signature on delivery, contain something of value, or important documents which require tracking and tracing from acceptance to delivery.	Registration	36.10
Registered item not handed in at counter (posted out of course)	Compulsory Registration	72.10
Confirmation that a postal article was delivered	Advice of Delivery of Postal Article	15.80
Storage of parcels	Storage fee per day after 14 days of notification.	5.70
With the BRS, businesses can offer their customer or prospective customers the incentive to reply without having to pay postage.	Business Reply Services	Free
	Enquiry Fees	Free
Business Mail Delivery: Monthly delivery and pick up of mail items on behalf of clients.		820.90
	Custom Clearance Fee for non-dutable parcels	20.00
	Custom Clearance Fee for dutable parcels	70.00
Stationery		
Postage-included envelopes are available at all Post Office outlets	Padded Envelope (Small)	6.30
	Padded Envelope (Medium)	10.00
	Padded Envelope (Large)	13.00
	Prepaid Envelopes	6.20
	Prepaid Window Envelope (Small)	6.20
	Prepaid Window Envelope (Medium)	6.20
	Prepaid Window Envelope (Large)	19.10
Vault Items (Accessories)		
	Private Bags Lock	242.40
	Private Bag Name Plates	79.40
	PO Box Lock & Key	129.20
Postal Order Commission		
	N\$1.00	1.00
	N\$2.00	1.00
	N\$4.00	1.10
	N\$5.00	1.50
	N\$10.00	3.20
	N\$20.00	6.50
	N\$50.00	15.90
	N\$100.00	26.10
	N\$200.00	52.00
Money Order Commission		
<i>Namibia</i>	N\$1 - 500	65.50
<i>A money order is a payment order for a pre-specified amount of money. Because it is required that the funds be prepaid for the amount shown on it.</i>	N\$501 - 1000	110.30
	N\$1001 - 1500	155.00
	N\$1501 - 2000	199.80
Money Order Commission		
<i>Lesotho , Swaziland , RSA , Botswana</i>	N\$1 - 500	81.90
	N\$501 - 1000	133.80
	N\$1001 - 1500	185.50
	N\$1501 - 2000	237.20

Money Order Commission		
<i>Malawi , Mozambique , Zambia , Zimbabwe, Kenya ,Mauritius , Sri Lanka , Canada , Switzerland , St. Helena , India , Malaysia , Ireland , Netherland ,Italy , Germany , USA , Brazil , and Singapore</i>	N\$1 - 500	262.80
	N\$501 - 1000	497.20
	N\$1001 - 1500	728.20
	N\$1501 - 2000	962.80

Domestic Postal Tariffs 2021/2022

Parcels Tariffs

	Zone A	Zone B	Zone C
	(0 - 250Km)	(251 - 700Km)	(Above 700Km)
Parcels (up to)			
1 kg	34.50	50.20	62.90
2 kg	38.10	55.60	66.20
3 kg	60.70	88.60	110.90
4 kg	62.00	90.50	114.00
0-5 kg	64.40	92.80	116.00
6 kg	68.60	97.80	122.40
7 kg	77.10	110.00	133.90
8 kg	80.90	122.20	141.40
9 kg	91.60	130.50	152.90
10 kg	94.10	140.50	164.30
11 kg	102.60	146.60	170.80
12 kg	106.30	152.60	177.10
13 kg	112.50	158.60	183.50
14 kg	119.70	164.90	188.50
15 kg	124.70	177.10	207.60
16 kg	128.20	183.00	214.00
17 kg	134.30	189.20	219.20
18 kg	140.50	201.40	225.40
19 kg	146.60	207.60	231.80
20 kg	158.60	213.70	244.50
Add / Kg	8.00	10.60	11.70

Note : Insurance

- Insurance to be 2% of value for items with value up to N\$ 5 000 and 4% for items with value above N\$5 000.00

International Postal Tariffs 2021/2022

Airmail Tariffs

Rest of the world - day of posting plus 5 days

Product	Category	2021/2022
Letters per 10g		
SADC except Madagascar	Zone A	8.60
Rest of Africa & Europe	Zone B	9.90
Rest of the World	Zone C	11.50

Printed Matter per 10g		
	Zone A	8.40
	Zone B	10.50
	Zone C	10.50
Aerogram and Postcard		
	Zone A	9.70
	Zone B	9.70
	Zone C	9.70
Small Packages per 100g		
	Zone A	51.80
	Zone B	58.30
	Zone C	72.70
Parcels		
	Zone A	
For the first	250g	304.00
each additional	250g	38.20
	Zone B	
For the first	250g	371.70
each additional	250g	72.40
	Zone C	
For the first	250g	473.80
each additional	250g	167.10

Express Mail Service

	2021/2022		
ZONES	A	B	C
	SADC	West Africa & Europe	Rest of World
Documents			
0.5 kg	311	397	416
Merchandise (Parcels)			
1 Kg	447	567	672
2 Kg	501	656	807
3 Kg	562	739	911
4 Kg	631	831	1,023
5 Kg	710	932	1,150
6 Kg	870	1,144	1,408
7 Kg	978	1,285	1,584
8 Kg	1,098	1,443	1,780
9 Kg	1,234	1,622	1,999
10 Kg	1,387	1,823	2,245
11 Kg	1,552	2,042	2,516
12 Kg	1,739	2,287	2,816
13 Kg	1,947	2,559	3,154
14 Kg	2,181	2,868	3,533
15 Kg	2,440	3,211	3,957
16 Kg	2,735	3,597	4,434
17 Kg	3,062	4,027	4,964

18 Kg	3,429	4,510	5,559
19 Kg	3,841	5,051	6,226
20 Kg	4,302	5,657	6,974
21 Kg	4,816	6,336	7,811
22 Kg	5,396	7,097	8,748
23 Kg	6,043	7,949	9,797
24 Kg	6,768	8,903	10,973
25 Kg	7,579	9,972	12,291
26 Kg	8,489	11,168	13,764
27 Kg	9,505	12,508	15,415
28 Kg	10,647	14,009	17,265
29 Kg	11,925	15,689	19,338
30 Kg	13,355	17,572	21,658

Nampost Savings Bank FEES 2021 - 2022

TRANSACTION FEE DESCRIPTION	Fee 2021 - 2022
CALL ACCOUNT	
First N\$ 2000 cash deposit per month	no charge
Cash Deposit fee (> N\$ 2000) N\$ 1.40/100 excl vat no max	N\$ 1.40/100 excl vat no max
Investment statement fee other than normal monthly	13.85 per page
SWIFT PAYMENTS	
Outward payments	0.50% of amount with a minimum of N\$110 and maximum of N\$550
Inward payments	0.50% of amount with a minimum of N\$100 and maximum of N\$500
SMART CARDS	
CARD REPLACEMENT	
Lost/Damaged Card Admin Fee	120.00
CLOSE ACCOUNTS	
All Card accounts	Free
Account closures- Estate	100.00
MANAGEMENT FEE (MONTHLY)	13.57
STATEMENT (OTHER THAN NORMAL)	13.85 per page
Individuals	
Cash deposit fee (N\$ 1 - N\$ 1000)	N\$0.80/N\$100
Cash deposit fee (N\$ 1,000 - More)	N\$1.37/N\$100 max N\$3,000 (Excl. VAT)
Business accounts	
Cash deposit fee	N\$1.86/N\$100 max N\$ 5,000 (Excl. VAT)
CASH WITHDRAWAL FEES	
Cash withdrawal fee (In Branch)	1.5% of amount with a min. of N\$15 & max of N\$ 100
OTHER SERVICES	
Internal Debit Order	10.00
Stoporders	10.00
Debit orders	20.00
Funeral Policy	9.99
CARD TO CARD MONEY TRANSFERS	
Money Transfer Fee @ NamPost Branches	7.65

3RD PARTY ACCOUNT PAYMENTS	
3rd Party Account Payments @ NamPost Branches	10.97
TRANSFERS	
Transfer between Savings and Transactional accounts	7.65
SALE TRANSACTION FEE	
Transaction Fee On Sales (POS/SWIPE)	5.00
ENQUIRIES	
Balance enquiry at NamPost branches	1.40
Mini Statement at NamPost branches	1.40
ATM TRANSACTIONS	
Withdrawal at other bank's ATM N\$ 0 - N\$ 500	3% Flat Fee (min N\$15.00-no max)
Withdrawal at other bank's ATM N\$ 501 - N\$ 1200	3% Flat Fee (min N\$15.00-no max)
Withdrawal at other bank's ATM N\$ 1201 - N\$ 1500	3% Flat Fee (min N\$15.00-no max)
Withdrawal at other bank's ATM N\$ 1501 - N\$ 2000	3% Flat Fee (min N\$15.00-no max)
Balance enquiry at other bank's ATM	2.70
Declined Cash request	5.00
WAGE FEE	
Processing fee (Salary & Others)	18.43