



# GOVERNMENT GAZETTE

## OF THE

# REPUBLIC OF NAMIBIA

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N\$6

WINDHOEK - 24 March 2017

No. 6270

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## General Notice

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### NAMIBIAN STANDARDS INSTITUTION

No. 95      2017

#### RULES RELATING TO FEES FOR SERVICES RENDERED BY NAMIBIAN STANDARDS INSTITUTION: STANDARDS ACT, 2005

The Namibian Standards Institution, under section 33(1)(e) read with section 5(1)(j) of the Standards Act, 2005 (Act No. 18 of 2005), in consultation with the Minister of Trade and Industry, has made the rules set out in the Schedule.

**M. KANDAWA-SCHULZ**  
**CHAIRPERSON**  
**NAMIBIA STANDARDS COUNCIL**

## SCHEDULE

## TABLE A

## ASSESSMENT AND CERTIFICATION FEES FOR PRODUCTS, MANAGEMENT SYSTEMS AND DOCUMENTS

## 1. Management System Certification Fee

Types of Certification Activities	Fee (N\$) (Inclusive of 15% VAT)
<b>1. Application fees for certification (administrative cost-charged once)</b>	2000
<b>2. Assessment and certification fees</b>	
(a) Document review (per auditor day)	5000
(b) Man-day rate for initial certification, surveillance, recertification and any other special audits [excludes travelling and daily subsistence allowance (DSA)]	5000
(c) Travelling fees (km, flight, etc)	Charge at cost or mileage at N\$4.50/km
(d) DSA (includes accommodation and meals) according to NSI rates	Charge at cost
<b>3. Annual certification fee</b>	5000
<b>4. Copy of certificate</b>	500

## 2. Product Certification Fee Schedule

Types of Certification Activities	Fee (N\$)(Inclusive of 15% VAT)
<b>1. Application fees for certification (administrative cost-charged once)</b>	1000
<b>2. Assessment and certification fees</b>	
(a) Inspection fee/hour (initial/surveillance/follow-up)	500
(b) Batch Certification/product/brand (inspection, sampling & certification)	3000
(c) Standard Mark Certification (covers inspection of product, sampling & printing certificate)	5000
(d) Premium Mark Certification (inspection of both the product and management system, sampling, printing of certificate)	8000
(e) Test/analysis	The direct cost/charges of the delegate/subcontractor plus an administrative fee of 5% of the total aforementioned cost/charges
(f) Travelling fees (km, flight, etc.)	Charge at cost or mileage at N\$4.50/km
(g) DSA (includes accommodation and meals) according to NSI rates	Charge at cost
<b>3. Annual Certification fee/product (based on production figures)</b>	5000
<b>4. Copy of certification</b>	250

**3. Personnel Certification Fee**

Types of Certification Activities		Fee (N\$) (Inclusive of 15%)		
Scope and Grade	Type of fees	Certification Cycle		
		Initial	Surveillance	Recertification
<b>Auditors</b>	Application fee	1000	-	1000
	Examination fee	625	-	625
	Observation & Interview fee	1000	-	1000
	<b>Other Fees</b>			
	Annual fee	1200		
	Special assessment fee	1000		
	Associate fees (initial application )	915		
	Rate per km	N\$4.50/km as per NSI Rates		
	DSA	DSA includes accommodation and meals as per NSI Rates		

**4. Import Product Verification Fee**

Types of Certification Fees	Fee (N\$) (Inclusive of 15% VAT)
<b>1. Application fee for certification (administrative cost-charged once)</b>	65
<b>2. Assessment and certification fees</b>	
(a) Certification fee (once-off/application, certificate valid for 21 days)	250
(b) Test/analysis	The direct cost/charges of the delegate/subcontractor plus an administrative fee of 5% of the total aforementioned cost/charges
<b>3. Copy of certificate</b>	65

**TABLE B****FEEES FOR TESTING**

Microbiology Testing Services	Fee (N\$) (Inclusive of 15% VAT)
Total Viable Count (Swab)	610
Total Viable Count (Water)	610
Enterobacteriaceae	620
Feacal Streptococci	610
Feacal Coliforms	610
<i>Escherichia coli</i>	610
Coliforms	610
<i>Vibrio</i> spp.	590
Confirmation	300
<i>Salmonella</i> spp.	440
Confirmation	305
<i>Shigella</i> spp.	440
Confirmation	305
<i>Staphylococcus aureus</i>	420
Confirmation	300
<i>Sulphite Reducing Bacteria including Clostridium perfringens</i>	440
Confirmation	300
<i>Listeria monocytogenes</i>	570
Confirmation	209

Clostridium perfringens	420
Confirmation	300
<i>Escherichia coli</i> (Shellfish)	526
Air Quality plates TVC	367
Air Quality plates Yeast and Mould	375
Colilert Total coliforms	395
Colilert Faecal coliforms	395
Call Out Fee for Sampling	503

If Salmonella is found to be present and stereotyping is required an addition will be charged.

Chemistry Testing Services	Fee (N\$) (Inclusive of 15% VAT)
PSP bioassay	1,200
DSP bioassay	1,400
ASP HPLC	1,931
PSP HPLC	2,372
Lead	895
Cadmium	895
Mercury	895

**TABLE C**

**FEEES FOR INSPECTION SERVICES**

PRODUCT	SPONSOR	SERVICE	Fee (N\$) (Inclusive of 15% VAT)
Frozen Fish, Molluscs, Lobster, Prawns, Salted Fish.	Levy Payers	Inspection	297
		Export Documentation*	193
	Agents	Inspection	1166
		Export Documentation *	193
Live Lobster, Live Abalone	Levy Payers	Export Documentation *	193
	Agents	Export Documentation *	583
Frozen Abalone	Levy Payers	Inspection	297
		Export Documentation	193
	Agents	Inspection	1166
		Export Documentation *	193
Chilled Fish		Inspection per hour (normal hours)	627
		Inspection per hour (after hours)	702
		Export Documentation *	193
Canned Fish		Inspection	297
		Export Documentation *	193
Pre-Importation Samples	Agents	Inspection <u>plus</u>	462
		per Code	36
		Report	463
EU related Chemical Analysis Fees		Registration Fee	9,715
		A yearly fee for land based Factories (excluding Factories packing Squid and Lobster only) and Factory Freezer Vessels	

		Registration Fee	5,830
		Yearly for land based Squid Factories and Rock Lobster Factories	
	Freezer Vessels	Registration Fee	1,943
	Squid Vessels	Registration Fee	1,073

### VESSEL INSPECTION

(Only for Vessels listed on NSI approved lists)

DESCRIPTION OF VESSEL	NOTES	Fee (NS) (Including 20% mark-up and 15% VAT)
Ski Boats (One day Vessel)	Per Inspection	583
Ice Vessels (RSW & CSW)	Per Inspection	1,266
Re-Inspections (If necessary)	Per hour	200
All Vessel Inspections after hours	Fixed rate charged on top of relevant Inspection Rate	300
Mileage charge		N\$4.50/km

**TABLE D**

### FEES LEVIED FOR MONITORING COMPLIANCE TO REQUIREMENTS OF APPLICABLE STANDARDS

Product	Levy Unit	Sliding Scales	Fee (NS) (Inclusive of 15% VAT)
Canned abalone	1 000 kg		899
Canned crustaceans	1 000 kg		636
Canned fish and canned fish products (other than fish paste)	1 000 kg	for 1st two units	911
		for 3rd to 12th unit	764
		for 13th to 62nd unit	304
		for 63rd to 562nd unit	81
		for 563rd to 5 562nd unit	55
		for 5 563rd to 20 562nd unit	49
		for each subsequent unit	27
Canned marine molluscs (other than abalone)	1 000 kg		641
Canned meat and canned meat products	1 000 kg	for 1st two units	911
		for 3rd to 12th unit	772
		for 13th to 62nd unit	212
		for 63rd to 1 000th unit	190
		for 1 001st to 3 000th unit	104
		for each subsequent unit	61
Fish paste	1 000 kg		136
Frozen cephalopods	1 000 kg	for 1st two units	911
		for 3rd to 12th unit	720
		for 13th to 62nd unit	134
		for each subsequent unit	77
Frozen crabs	1 000 kg		128
Frozen fish and frozen fish products	1 000 kg	for 1st two units	911
		for 3rd to 12th unit	720

		for 13th to 62nd unit	151
		for 63rd to 562nd unit	38
		for 563rd to 2 562nd unit	24
		for 2 563rd to 7 562nd unit	17
		for each subsequent unit	8
Frozen unpackaged (loose) fish	1 000 kg	for 1st two units	546
		for 3rd to 12th unit	276
		for 13th to 62nd unit	91
		for 63rd to 562nd unit	23
		for 563rd to 2 562nd unit	14
		for 2 563rd to 7 562nd unit	10
		for each subsequent unit	5
Frozen marine molluscs and frozen marine mollusc products (other than mussels)	1 000 kg		655
Frozen mussels	1 000 kg	for 1st twenty units	617
		for 21st to 50th unit	241
		for each subsequent unit	100
Frozen prawns, shrimps and langoustines	1 000 kg	for 1st two units	1,065
		for 3rd to 12th unit	907
		for each subsequent unit	230
Frozen rock lobster:			307
Frozen whole rock lobster, cooked and uncooked	30 kg	for 1st ten units	
		for each subsequent unit	13
Frozen rock lobster tails, leg and breast meat	10 kg	for 1st ten units	306
		for each subsequent unit	13
Smoked snoek	1 000 kg		193

TABLE E

## FEES FOR CALIBRATION SERVICES

Field	Equipment	Fee (N\$) (Inclusive of 15% VAT)
Temperature	Thermometer, 5 point (comparison)	1,085
	Temperature controller/ transmitter (simulation, full range)	1,085
	Temperature Dial/digital Gauge	1,085
	Fridges/Freezer/ Cold rooms	1,085
	Ovens, incubators, Baths, heat sources	1,085
	Metal Block, dry-well calibrators	1,085
	Autoclaves (Temperature only)	1,085
	Autoclaves (Pressure)	1,085
	Radiation thermometers (low temperature)	1,085
Volume	Micropipette per point	1,157
	Pipette per point	1,157
	Volumetric Flask per point	569
	Strike measure Calibration	1,157

Mass/Balance	Analytical Balance (Max 5 points)	696
	Balance (up to 1 ton)	696
	Scale (Capacity 1 ton to 10 ton)	696
	Weigh bridge (excludes cost of transport & lifting equipment)	1,391
	Mass pieces OIML Class M (set) up 10 kg	1,252
	Mass pieces OIML Class M (set) up 50 kg	1,380
	1 mass piece OIML Class M	84
	Mass pieces OIML Class F (set) up 10 kg	1,380
	Mass pieces OIML Class F (set) up 50 kg	2,300
	1 mass piece OIML Class F	404

\*Key: L denotes Litres, kg denotes Kilogram

\*Prices exclude spares or repairs of the equipment is found to be defective.

**TABLE F**

**FEEES FOR VERIFICATION SERVICES**

Verification	Measurement Range	Fee (NS) (Inclusive of 15% VAT)
Mass Meter	15 tons and above (price per deck)	2,843
	more than 3 - 15 tons	2,558
	1 - 3 tons (price per ton)	2,175
	50kg - 1 ton (price per kg)	1,848
	Under 50 kg	444
Mass Pieces	1, 2, 5 ton (price per ton)	696
	200 kg, 500 kg	696
	50 kg, 100 kg	1,391
	10 kg, 20 kg	1,252
	1 kg, 2 kg, 5 kg	696
	Under 1 kg	696
Measures	500L and above (price per 500L)	696
	50L - 500L	696
	5L - 50L	696
	Under 5L	404
Liquid Fuel Meters		696
Liquid Fuel Dispenser	High flow rate (Price per nozzle)	521
	Low flow rate (Price per nozzle)	383
Optics		58
Measures of Length		696
Mass pieces adjusted		46
Measure adjusted		46
Mechanical mass Meter Adjusted		46
Mass pieces cleaned		46
Mass pieces painted		46
Calibration of replacement counterpoise mass pieces		46

Key: L denotes Litres, kg denotes Kilogram