



GOVERNMENT GAZETTE

OF THE

REPUBLIC OF NAMIBIA

N\$4.00

WINDHOEK - 14 September 2015

No. 5825

CONTENTS

Page

GENERAL NOTICE

No. 409	Namibia Post Limited: Alteration of postal fees, rates or charges and service fees in respect of savings bank transactions	1
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General Notice

NAMIBIA POST LIMITED

No. 409

2015

ALTERATION OF POSTAL FEES, RATES OR CHARGES AND SERVICE FEES IN RESPECT OF SAVINGS BANK TRANSACTIONS

Notice is hereby given under the Post and Telecommunications Act, 1992 (Act No. 19 of 1992) that the Board of Directors of Namibia Post Limited by virtue of -

- a) Section 3(3), has altered the domestic and international rates to be demanded or received in respect of postal services; and
- b) Sections 18A, has altered the service fees in respect of Savings Bank transactions

with effect from 1 October 2015 as set out in the Schedule hereto.

F. F. HANGULA
CHIEF EXECUTIVE OFFICER

Windhoek, 24 August 2015

DOMESTIC POSTAL TARIFFS 2015/2016

Postage for postal articles posted in the Republic of Namibia for delivery in Namibia

Product Group and Description	Product	Price
Letter Mail		
Letter mail refers to any form of written communication or other document, that is addressed to a specific address and is conveyed by other than electronic means.	Standard - up to 50g	3.70
	DL maxi 120 x 235mm	
	Non-Standard	11.30
	Min C5 - 229 x 162mm	
	Max B4 - 353 x 250mm	
Fast Mail (Priority Mail)		
Fastmail is a letter service in Namibia with a one-day delivery standard in the same city or town, a two-day delivery standard between major cities and towns and a three-day delivery standard for all other destinations.	Standard - up to 50g	4.50
	DL maxi 120 x 235mm	
	Non-Standard	13.90
	Min C5 - 229 x 162mm	
	Max B4 - 353 x 250mm	
Printed Matters		
Rolled or enveloped (open at a corner) and plastic wrapped addressed newspapers and booklets	Up to 250gr	11.30
	251gr up to 500g	16.30
	501gr up to 750g	19.20
	701gr to 1kg	23.90
COD Parcels		
The COD option provides for money to be collected for the parcel on the customer's behalf.	N\$5,000 (Maximum trade charge amount)	35.90
	Cancellation or change in trade charges	19.70
PO Box Rentals		
Postal Addresses	Small Boxes - up to 20dm (Windhoek Post Office)	335.00
	Small Boxes - up to 20dm Rest of Namibia	304.00
	Large Boxes - up to 30dm (Windhoek Post Office)	550.00
	Large Boxes - up to 30dm (Rest of Namibia)	500.00
	Farmers Private Bag	335.00
	All other Private Bags	872.00
Redirection of Mail		
The redirection of mail items to an alternative address for the first 3 months of service	Domestic	125.50
	South Africa	192.50
Information Mail		
Unenveloped, unaddressed information/advertising item comprising one sheet of paper folded to A5 size	Pamphlets	0.30
Unenveloped, unaddressed, rolled or folded information/advertising item. Also unaddressed promotional DVD's.	Brochures	0.30
An unaddressed booklet. May not be bigger than 120mm x235mm, may not weigh more than 50g and may not be thicker than 5mm.	Household Circulars	0.30

Photocopy Charges		
	A4 Loose Paper	1.70
Fax Rates		
	Domestic Per A4 page (Sending)	9.00
	Domestic Per A4 page (Receiving)	4.75
International Fax Rates		
	Domestic Per A4 page (Sending)	20.20
	Domestic Per A4 page (Receiving)	5.10
Value Added Services		
The Registered Letter can be used for letters that require a signature on delivery, contain something of value, or important documents which require tracking and tracing from acceptance to delivery.	Registration	26.30
Registered item not handed in at counter (posted out of course)	Compulsory Registration	52.60
Proof of delivery for important documents	Certification	14.50
Proof of posting a certified item	Acknowledgement of posting a certified Articles	11.40
Confirmation that a postal article was delivered	Advice of Delivery of Postal Article	11.40
Safe keeping of valuables	Safe keeping	302.00
With the BRS, businesses can offer their customer or prospective customers the incentive to reply without having to pay postage.	Business Reply Services	2.20
	Enquiry Fees	11.90
Business Mail Delivery: Monthly delivery and pick up of mail items on behalf of clients.		605.00
	Custom Clearance Fee	45.30
Acceptance of Postal Articles after Closing of Mail		
	Ordinary postal articles	10.30
Customer may request to include mail article after official cut-off time	Entered articles	15.30
Customer may request a posted article to be returned before it is despatched	Interception of Postal Article	29.20
Stationery		
Postage-included envelopes are available at all Post Office outlets	Registered Envelopes	4.20
	Padded Envelope (Small)	8.20
	Padded Envelope (Medium)	12.30
	Padded Envelope (Large)	16.10
	Prepaid Envelopes	4.00
	Prepaid Window Envelope (Small)	4.00
	Prepaid Window Envelope (Medium)	4.00
	Prepaid Window Envelope (Large)	11.30
	Fastmail Envelope DL	8.70
	Fastmail Envelope A4	21.70

Vault Items (Accessories)		
	Private Bags	518.20
	Private Bags Lock	184.10
	Private Bag Name Plates	57.30
	PO Box Lock and Key	97.50
Postal Order Commission		
	N\$1.00	0.60
	N\$2.00	0.60
	N\$4.00	0.70
	N\$5.00	1.10
	N\$10.00	2.50
	N\$20.00	5.10
	N\$50.00	12.70
	N\$100.00	21.00
	N\$200.00	41.90
Money Order Commission		
<i>Namibia</i>	N\$1-500	51.00
<i>A money order is a payment order for a pre-specified amount of money. Because it is required that the funds be prepaid for the amount shown on it, it is a more trusted method of payment than a personal cheque.</i>	N\$501-1000	86.00
	N\$1001-1500	121.00
	N\$1501-2000	156.00
Money Order Commission		
<i>Lesotho, Swaziland, RSA, Botswana</i>	N\$1-500	63.80
	N\$501-1000	104.40
	N\$1001-1500	144.70
	N\$1501-2000	185.10
Money Order Commission		
<i>Malawi, Mozambique, Zambia, Zimbabwe, Kenya, Mauritius, Sri Lanka, Canada, Switzerland, St. Helena, India, Malaysia, Ireland, Netherland, Italy, Germany, USA, Brazil, and Singapore</i>	N\$1-500	205.20
	N\$501-1000	388.40
	N\$1001-1500	568.90
	N\$1501-2000	752.40

Parcels Tariffs

	Zone A	Zone B	Zone C
	(0 - 250Km)	(251 - 700Km)	(Above 700Km)
Documents	35.90	48.50	65.60
Parcels			
0-5 kg	46.70	68.30	85.40
6 kg	50.40	71.90	89.90
7 kg	56.60	80.90	98.90
8 kg	59.40	89.90	104.30
9 kg	67.40	96.10	112.40

10 kg	69.20	103.40	121.40
11 kg	75.50	107.90	125.80
12 kg	78.20	112.40	130.40
13 kg	82.70	116.80	134.80
14 kg	88.10	121.40	139.30
15 kg	91.70	130.40	152.90
16 kg	94.30	134.80	157.30
17 kg	98.90	139.30	161.80
18 kg	103.40	148.30	166.30
19 kg	107.90	152.90	170.80
20 kg	116.80	157.30	179.80
Add / Kg	5.70	7.60	8.60

Note : Insurance

Insurance to be 2% of value for items with value up to N\$ 5000 and 4% for items with value above N\$5000.

Surface Mail Tariffs

	Zone A	Zone B	Zone C
	SADC excluding Madagascar	Rest of Africa & Europe	Rest of the World
Letters			
50g	10.20	11.10	12.00
100g	12.80	17.40	19.50
250g	18.80	24.40	27.10
500g	38.80	45.90	48.90
1000g	66.80	79.90	86.80
Small Packages			
100g	28.60	38.80	43.00
250g	72.20	96.70	107.40
500g	143.90	196.00	215.00
1000g	283.70	386.10	429.90
Printed Matter			
50g	10.40	11.60	12.80
100g	11.30	14.40	16.50
250g	19.00	21.00	38.20
500g	33.50	47.20	53.30
1000g	56.20	76.90	84.60
Parcels			
up to 1kg	106.30	305.60	375.30
above 2kg up to 3kg	119.90	397.10	493.20
above 4kg up to 5kg	172.50	477.00	597.60
above 5kg up to 10kg	270.10	636.10	736.70

Airmail Tariffs

Rest of the world - day of posting plus 5 days

	Zone A	Zone B	Zone C
	SADC excluding Madagascar	Rest of Africa & Europe	Rest of the World
Letters per 10g	6.10	7.00	8.20
Printed Matter per 10g	6.00	7.50	7.50
Aerogram and Postcard	6.80	6.80	6.80
Small Packages per 100g	37.90	42.70	53.40
Parcels			
For the First 250g	223.90	273.90	349.10
Each Additional 250g	27.90	53.10	122.90

EMS Tariffs

	Zone A	Zone B	Zone C
	SADC excluding Madagascar	Rest of Africa & Europe	Rest of the World
Documents			
0.5 Kg	213.00	251.00	262.00
Merchandise (Parcels)			
0.5 Kg	256.00	302.00	315.00
1 Kg	271.00	347.00	410.00
1.5 Kg	288.00	375.00	457.00
2 Kg	305.00	400.00	492.00
2.5 Kg	323.00	425.00	523.00
3 Kg	343.00	451.00	556.00
3.5 Kg	363.00	478.00	589.00
4 Kg	385.00	507.00	624.00
4.5 Kg	408.00	537.00	662.00
5 Kg	433.00	569.00	702.00
5.5 Kg	459.00	603.00	744.00
6 Kg	486.00	640.00	788.00
6.5 Kg	515.00	678.00	836.00
7 Kg	546.00	719.00	886.00
7.5 Kg	579.00	762.00	939.00
8 Kg	614.00	808.00	995.00
8.5 Kg	651.00	856.00	1,055.00
9 Kg	690.00	907.00	1,118.00
9.5 Kg	731.00	962.00	1,185.00
10 Kg	775.00	1,019.00	1,257.00
11 Kg	868.00	1,142.00	1,407.00
12 Kg	972.00	1,279.00	1,576.00
13 Kg	1,089.00	1,432.00	1,765.00
14 Kg	1,219.00	1,604.00	1,977.00
15 Kg	1,365.00	1,797.00	2,214.00
16 Kg	1,529.00	2,012.00	2,480.00
17 Kg	1,713.00	2,254.00	2,778.00

18 Kg	1,918.00	2,524.00	3,111.00
19 Kg	2,149.00	2,827.00	3,485.00
20 Kg	2,406.00	3,166.00	3,903.00
21 Kg	2,695.00	3,546.00	4,371.00
22 Kg	3,019.00	3,972.00	4,896.00
23 Kg	3,381.00	4,448.00	5,483.00
24 Kg	3,787.00	4,982.00	6,141.00
25 Kg	4,241.00	5,580.00	6,878.00
26 Kg	4,750.00	6,250.00	7,703.00
27 Kg	5,320.00	7,000.00	8,628.00
28 Kg	5,958.00	7,840.00	9,663.00
29 Kg	6,673.00	8,780.00	10,822.00
30 Kg	7,474.00	9,834.00	12,121.00

NAMPOST SAVINGS BANK (NSB) FEES 2015/2016

TRANSACTION FEE DESCRIPTION	FEE
CALL/2 DAY CALL ACCOUNT	
First N\$2 000 cash deposit per month	
Cash Deposit fee (> N\$2 000) N\$ 1.40/100 excl vat no max	
Statement fee other than normal monthly	16.10
CARD REGISTRATION AND ENROLLMENT FEES	
Enrolment and Issuing Fee - Settlement of info to SmartSwitch	3.45
CARD REPLACEMENT	
Lost Card Admin Fee - Savings	57.50
CLOSE ACCOUNTS	
All Card accounts	57.50
Management Fee	6.00
CASH DEPOSIT FEES	
Individuals	
Cash deposit fee (N\$ 1 - N\$999)	Free
Cash deposit fee (N\$1 000 and more) N\$ 1.20/100 max N\$3 000 excl vat	
Business accounts	
Cash deposit fee N\$1.40/100 max N\$5 000	
CHEQUE DEPOSIT FEES	
Normal cheque deposit	4.03
Special Clearance Cheque Deposit	126.50
Salary cheque deposit	3.22
Other cheque deposit	3.22
CASH WITHDRAWAL FEES	
Cash withdrawal fee	5.75
CHEQUE WITHDRAWAL FEES	
Counter Cheque issued instead of cash @ NamPost Branches - NamPost Cards	115.00
OTHER SERVICES	
Stoporders	11.50
Debit orders	11.50
Old Mutual Funeral Policy	9.99

FEES AT MERCHANTS	
Online Auto Loads at Merchant Stores - NamPost Cards	2.07
Cash Withdrawal Fee @ Merchant Stores - NamPost Cards	5.52
CARD TO CARD MONEY TRANSFERS	
Money Transfer Fee @ NamPost Branches-NamPost Cards	3.45
Money Transfer Fee @ Merchants-NamPost Cards (online)	3.45
3RD PARTY ACCOUNT PAYMENTS	
3rd Party Account Payments @ NamPost Branches - NamPost Cards	5.75
3rd Party Account Payments @ Merchant Stores - NamPost Cards	5.75
Host Deductions Fee	5.18
WALLET TRANSFERS	
Wallet to Wallet transfers @ NamPost Branches - NamPost Cards	5.75
Wallet to Wallet transfers @ Merchant Stores - NamPost Cards	5.75
SALE TRANSACTION FEE	
Transaction Fee On Sales - 1.15% of transaction value plus VAT	
Spending From Savings Wallet	5.18
HOST ENQUIRIES	
Host Account Balance	1.15
Host Account Mini Statement	1.15
WAGE FEE	
Wage Payment	10.35