



GOVERNMENT GAZETTE

OF THE

REPUBLIC OF NAMIBIA

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General Notice

COMMUNICATIONS REGULATORY AUTHORITY OF NAMIBIA

No. 155

2013

NOTICE OF INTENTION TO MAKE REGULATIONS PRESCRIBING FORMS FOR APPLICATIONS: COMMUNICATIONS ACT, 2009

The Communications Regulatory Authority of Namibia, in terms of regulation 4(3) of the Regulations Regarding Rule-Making Procedures published in General Notice No. 334 of 17 December 2010 publishes this Notice of Intention to make Regulations Prescribing Forms for Applications, which contains the following:

1. A draft of the proposed amended Regulations as set out in Schedule 1;
2. A concise statement of the purpose for the proposed amended Regulations as set out in Schedule 2.

The public may make oral submissions on the proposed regulations to the Authority, at a time, date and place notified by the Authority by subsequent notice in the *Gazette*.

The public may also make written submissions to the Authority within thirty (30) days from the date of publication of this notice in the *Gazette*, in the manner set out below for making written submissions.

Reply comments to written submissions may be submitted to the Authority-

- (a) within a period of fourteen (14) days from the date of notification of written comments by the Authority; or
- (b) If the opportunity for the submission of reply comments is published in a subsequent Gazette, after the lapse of fourteen (14) days from the date of such publication.

All written submissions must -

- (a) contain the name and contact details of the person making the written submissions and the name and contact details of the person for whom the written submission is made, if different; and
- (b) be clear and concise.

All written submission must send or given in any of the following manner:

- (a) by hand to the head offices of the Authority, namely Communication House, 56 Robert Mugabe Avenue, Windhoek;
- (b) by post to the head offices of the Authority, namely Private Bag 13309, Windhoek 9000;
- (c) by electronic mail to the following address: legal@cran.na; and
- (d) by facsimile to the following facsimile number: +264 61 222490.

L. N. JACOBS
CHAIRPERSON OF THE BOARD
COMMUNICATIONS REGULATORY AUTHORITY

SCHEDULE 1

PROPOSED REGULATIONS PRESCRIBING FORMS FOR APPLICATIONS: COMMUNICATIONS ACT, 2009

The Communications Regulatory Authority, in terms of section 129 of the Communications Act, 2009 (Act No. 8 of 2009) prescribes the forms for applications made to the Authority as set out in the Schedule.

Definitions

1. In these regulations, a word or expression to which a meaning is assigned in the Act has the same meaning, unless the context otherwise indicates, and -

“Act” means the Communications Act, 2009 (Act No. 8 of 2009);

“the Regulations” means the Regulations Regarding Licensing Procedures for Telecommunications and Broadcasting Service Licences and Spectrum Use Licences published in General Notice No. 272 of 29 August 2011, as amended by General Notice No. 74 of 13 March 2013.

Application form for any category of telecommunications service licence

2. An application for any category of telecommunications service licence, including a class telecommunication service licence referred to in regulation 4 of the Regulations must be made on a form that substantially corresponds to Form CRAN1 set out in Annexure 1.”

Application form for any category of broadcasting service licence

3. An application for any category of broadcasting service licence referred to in regulation 5 of the Regulations must be made on a form that substantially corresponds to Form CRAN2 set out in Annexure 2.

Application form for spectrum use licence

4. An application for a spectrum use licence referred to in regulation 6 of the Regulations must be made on a form that substantially corresponds to Form CRAN3 set out in Annexure 3.

Application form in respect of the transfer of a licence or the transfer of the control of a licence for any category of telecommunications service licences

5. An application for the transfer of a licence or the transfer of the control of a licence for any category of telecommunications service licence referred to in regulation 7 of the Regulations must be made on a form that substantially corresponds to Form CRAN4 set out in Annexure 4.

Application form in respect of the transfer of a licence or the transfer of the control of a licence for any category of broadcasting service licences

6. An application for the transfer of a licence or the transfer of the control of a licence for any category of broadcasting service licence referred to in regulation 7 of the Regulations must be made on a form that substantially corresponds to Form CRAN5 set out in Annexure 5.

Application form in respect of the transfer of a licence or the transfer of the control of a spectrum use licence

7. An application for the transfer of a licence or the transfer of the control of a licence for a spectrum use licence referred to in regulation 7 of the Regulations must be made on a form that substantially corresponds to Form CRAN6 set out in Annexure 6.

Application form for amendment of a licence

8. An application for the amendment of a telecommunications service licence, broadcasting service licence or spectrum use licence referred to in regulation 8 of the Regulations must be made on a form that substantially corresponds to Form CRAN7 set out in Annexure 7.

Application form for renewal of a licence

9. An application for the renewal of a telecommunications service licence, broadcasting service licence or spectrum use licence referred to in regulation 9 of the Regulations must be made on a form that substantially corresponds to Form CRAN8 set out in Annexure 8.

Application form for withdrawal of a licence

10. An application for the withdrawal of a telecommunications service licence, broadcasting service licence or spectrum use licence referred to in regulation 10 of the Regulations must be made on a form that substantially corresponds to Form CRAN9 set out in Annexure 9.

Application form for Aeronautical services

11. An application for a spectrum use licence for aeronautical services referred to in regulation 6 of the Regulations must be made on a form that substantially corresponds to Form CRAN10 set out in Annexure 10.

Application form for Maritime services

12. An application for a spectrum use licence for maritime services referred to in regulation 6 of the Regulations must be made on a form that substantially corresponds to Form CRAN11 set out in Annexure 11.

Repeal of regulations

13. The Publication of Forms Regulations, 2011, promulgated by General Notice No. 131 of 18 May 2011, are repealed.

Annexure 1- Form CRAN1

Application Form: Telecommunications Service Licence

In terms of Regulation 4 of the Regulations Regarding Licensing Procedures for Telecommunications and Broadcasting Service Licences and Spectrum Use Licences, a person intending to provide a class telecommunications service is required to complete this application for a class telecommunications service licence.

After completing the form, sign it and submit it to the Authority as required by Regulation 4, along with the relevant application fee or proof that the application fee has been paid to the Authority.

A. APPLICANT

Applicant (full and official names)	
ID or Registration Number of Applicant	

B. CONTACT PERSON

Contact Person (full and official names)	
Physical Address	
Postal Address	
Telephone number(s)	
Facsimile number(s)	
Electronic mail address(es)	

C. OWNERSHIP INTERESTS

Owner Name	Percentage of Ownership	Nationality of Owner

D. FOREIGN OWNERSHIP INTERESTS:

Provide full details regarding foreign ownership interests in the licence, if any.

E. CATEGORY OF CLASS TELECOMMUNICATIONS SERVICE LICENCE:

Identify the type of telecommunications service licence for which you are applying.

Class ECS	
Class ECNS	
Class Comprehensive telecommunications service licence (ECS and ECNS)	

- F. **SERVICES TO BE PROVIDED** : Set out a complete, accurate and concise statement of the telecommunications services you intend to provide, including a description and diagram of any envisaged network to be operated, constructed or used.

- G. **ANY OTHER INFORMATION**: Provide any other information you believe might be relevant to the Authority in considering this application.

PLEASE NOTE:

- Certified copies of the Identity documents of the Applicant and contact person should accompany this Application Form;
- If an authorized agent completes the Application on behalf of the Applicant, such agent should submit, with the Application Form, a power of attorney, which authorizes him or her to lodge the application on behalf of the applicant;
- Please provide copies of registration documents in the event that the Applicant is a juristic person.
- The Authority may request further information or documentation, which must be provided to the Authority in the time and the manner set out by the Authority.

Signed by _____ at _____ in his/her capacity as _____, duly authorised and warranting such authority and warranting that the information provided herein is true and correct, on the _____ day of _____, 20__.

Signature

ACKNOWLEDGEMENT OF RECEIPT BY CRAN

Name	
Date	
Place	
Signature	

Annexure 2- Form CRAN2

Application Form: Broadcasting Service Licence

In terms of Section 85 (4) of the Communications Act, Act No. 8 of 2009 read with Regulation 5 of the “Regulations Regarding Licensing Procedures for Telecommunications and Broadcasting Service Licences and Spectrum Use Licences published in General Notice No. 272 of 29 August 2011, a person intending to provide a broadcasting service is required to complete this application for a broadcasting service licence.

After completing the form in full, sign it and submit it to the Authority as required by Regulation 5, along with the relevant application fee or proof that the application fee has been paid to the Authority.

A. APPLICANT

Applicant (full and official names)	
ID or Registration Number of Applicant	

B. CONTACT PERSON

Contact Person (full and official names)	
Physical Address	
Postal Address	
Telephone number(s)	
Facsimile number (s)	
Electronic mail address(es)	

C. OWNERSHIP INTERESTS

Owner Name	Percentage of Ownership	Nationality of Owner

D. FOREIGN OWNERSHIP INTERESTS

Provide full details regarding foreign ownership interest in the licence, in any.

E. BOARD OF DIRECTORS

If the applicant is a juristic person(s), set out the full names, nationalities and identity numbers of the members of the Board of Directors or other governing body.

Director Name	Nationality	Identity Number

F. CATEGORY OF BROADCASTING SERVICE LICENCE APPLIED FOR

Identify the type of broadcasting service licence for which you are applying.

Commercial Broadcasting Service	
Community Broadcasting Service	
Public Broadcasting Service	
Signal Distribution	
Class Comprehensive Signal Distribution and Multiplex Broadcasting Service	
Multiplex Broadcasting Service	
Signal Distribution	

G. SIGNAL DISTRIBUTION

If this application is for a commercial, community, or public broadcasting service licence, indicate whether the applicant intends to provide its own signal distribution service, and if so, ensure that an application for signal distribution licence is simultaneously submitted with the Authority, or whether it intends to contract with a signal distribution licensee for such service, and if so, identify the signal distribution service licensee.

H. SPECTRUM USE

If this application is for a commercial, community or public broadcasting service licence, indicate whether the applicant intends to use spectrum in the provision of broadcasting service, and if so, ensure that an application for spectrum use licence is simultaneously submitted to the Authority.

N. ANY OTHER INFORMATION

Provide any other information you believe might be relevant to the Authority in considering this application.

PLEASE NOTE:

- Certified copies of the Identity documents of the Applicant and contact person should accompany this Application Form;
- If an authorized agent completes the Application on behalf of the Applicant, such agent should submit, with the Application Form, a power of attorney, which authorizes him or her to lodge the application on behalf of the applicant;
- Please provide copies of registration documents in the event that the Applicant is a juristic person.
- The Authority may request further information or documentation, which must be provided to the Authority in the time and the manner set out by the Authority.

Signed by _____ at _____
 _____ in his/her capacity as _____, duly authorised and
 warranting such authority and warranting that the information provided herein is true and correct, on
 the _____ day of _____ 20_____.

 Signature

ACKNOWLEDGEMENT OF RECEIPT BY CRAN

Name	
Date	
Place	
Signature	

Annexure 3 - Form CRAN3

Application Form: Spectrum Use Licence

In terms of Regulation 6 of the Regulations Regarding Licensing Procedures for Telecommunications and Broadcasting Service Licences and Spectrum Use Licences, any person intending to use spectrum must submit an application in this form.

After completing the form, sign it and submit it to the Authority as required by Regulation 6. Documents requested must be attached and must be clearly marked.

A. LICENSEE

Licensee	
ID or Registration Number of Licensee	

B. CONTACT PERSON

Contact Person (full and official names)	
Physical Address	
Postal Address	
Telephone number(s)	
Facsimile number(s)	
Electronic mail address(es)	

C. OWNERSHIP INTERESTS

Reproduce the table above and complete it for each owner who is a juristic person

Owner Name	Percentage of Ownership	Nationality of Owner

D. RADIO FREQUENCIES APPLIED FOR:

List the radio frequencies or groups of radio frequencies licences applied for, either uplink, downlink or both, as relevant.

E. SERVICE LICENSE CATEGORIES: Complete the relevant part(s).

- Identify the type of telecommunications service licence for which the spectrum use licence is applied for:

Class ECS	
Class ECNS	
Class Comprehensive telecommunications service licence (ECS and ECNS)	

2. Identify the type of broadcasting service licence for which the spectrum use licence is applied for:

Commercial Broadcasting Service	
Community Broadcasting Service	
Public Broadcasting Service	
Signal Distribution	
Class Comprehensive Signal Distribution and Multiplex Broadcasting Service	
Multiplex Broadcasting Service	

3. Identify the type of service to be provided without a licence for which the spectrum use licence is applied for:

Private ECNS/ECS network	
Resale of ECNS/ECS	
Non-profit ECNS/ECS	
Amateur service	
Navigation and radar system service	
Alarm system service	
Emergency response system service	
Citizen band service	

F. SERVICES INTENDED TO BE PROVIDED

Set out a complete, accurate and concise statement of the services intended to be provided using the spectrum applied for:

G. TECHNICAL PORTION

Complete the relevant part(s):

1. Indicate the transmission medium(s) (e.g. terrestrial, satellite, etc.)

2. Describe the geographic coverage area(s). Indicate the radius covered by both antenna's and the transmitters. Attach a diagram of each coverage area

3. Indicate the physical address(es) where the transmitter(s) would be located and include the geographical co-ordinates, up to seconds

4. Indicate the make and model of the transmitter. Attach the specifications, including frequency requirements of the equipment and type approval certificates.

5. Indicate the modulation scheme.

6. Indicate the bit rate (bits/s).

7. Indicate the transmitter power (dBW/W).

8. Indicate the antenna make and model. Attach the specifications, including frequency requirements of the equipment and type approval certificates.

9. Indicate the description, the make and model of the relevant equipment. Attach the specifications, including frequency requirements of the equipment and type approval certificates.

10. Indicate the maximum antenna gain (dB).

11. Indicate the antenna diameter (m).

12. Indicate the antenna polarization (H/V).

13. Indicate the effective radiated power (dBW/Watt).

14. Indicate receiver sensitivity threshold (dBm).

15. Indicate fixed loss (db): transmit and receive.

16. Indicate maximum deviation (kHz).

17. Indicate the site height above sea level.

18. Indicate the mast height.

19. Indicate the antenna height on the mast.

20. Indicate the antenna direction.

21. Indicate whether mono/stereo.

22. For broadcasting licence, indicate vision carrier (MHz), sound carrier (MHz), offset (TV vision) and offset (TV sound).

H. ANY OTHER INFORMATION

Provide any other information you believe might be relevant to the Authority in considering this application.

PLEASE NOTE:

- Certified copies of the Identity documents of the Applicant/licensee and contact person should accompany this Application Form;
- If an authorized agent completes the Application on behalf of the Applicant, such agent should submit, with the Application Form, a power of attorney, which authorizes him or her to lodge the application on behalf of the applicant;
- Please provide copies of registration documents in the event that the Applicant is a juristic person.
- The Authority may request further information or documentation, which must be provided to the Authority in the time and the manner set out by the Authority.

Signed by _____ at _____ in his/her capacity as _____, duly authorised and warranting such authority and warranting that the information provided herein is true and correct, on the _____ day of _____, 20__.

Signature

ACKNOWLEDGEMENT OF RECEIPT BY CRAN

Name	
Date	
Place	
Signature	

Annexure 4- Form CRAN4

Application Form: Transfer of Licences and Transfer of Control of Licences - Telecommunications Service Licences

In terms of Regulation 7 of the Regulations Regarding Licensing Procedures for Telecommunications and Broadcasting Service Licences and Spectrum Use Licences, a person intending to transfer its licence or transfer control of its licence must submit an application to the Authority on this form.

After completing the form, sign it and submit it to the Authority as required by Regulation 7, along with the relevant application fee or proof that the application fee has been paid to the Authority.

A. LICENCE

Set out details of the licence and attach a copy of the licence.

Licence Type	
Licence Number	

B. LICENSEE

Licensee	
ID or Registration Number of Licensee	

C. CONTACT PERSON

Contact Person (full and official names)	
Physical Address	
Postal Address	
Telephone number(s)	
Facsimile number(s)	
Electronic mail address(es)	

D. TRANSFEREE

Transferee	
ID or Registration Number of Transferee	

E. CONTACT PERSON

Contact Person (full and official names)	
Physical Address	
Postal Address	
Telephone number(s)	
Facsimile number(s)	
Electronic mail address(es)	

F. OWNERSHIP INTERESTS

Reproduce the table above and complete it for each owner who is a juristic person.

Owner Name	Percentage of Ownership	Nationality of Owner

G. FOREIGN OWNERSHIP INTERESTS

Provide full details regarding foreign ownership interests in the licensee.

H. REASONS FOR THE PROPOSED TRANSFER

Set out a complete, accurate and concise statement of the reasons for the proposed transfer or transfer of control.

I. ANY OTHER INFORMATION

Provide any other information you believe might be relevant to the Authority in considering this application.

PLEASE NOTE:

- The current licence holder should bring this Application.
- Certified copies of the Identity documents of the Applicant/licensee, contact persons and transferee should accompany this Application Form;
- If an authorized agent completes the Application on behalf of the Applicant, such agent should submit, with the Application Form, a power of attorney, which authorizes him or her to lodge the application on behalf of the applicant;
- Please provide copies of registration documents in the event that the Applicant or the transferee are juristic persons.
- The Authority may request further information or documentation, which must be provided to the Authority in the time and the manner set out by the Authority.

Signed by _____ at _____ in his/
her capacity as _____, duly authorised and warranting such
authority and warranting that the information provided herein is true and correct, on the
_____ day of _____, 20__.

Signature

ACKNOWLEDGEMENT OF RECEIPT BY CRAN

Name	
Date	
Place	
Signature	

Annexure 5- Form CRAN5

Application Form: Transfer of Licences and Transfer of Control of Licences - Broadcasting Service Licences

In terms of Regulation 7 of the Regulations Regarding Licensing Procedures for Telecommunications and Broadcasting Service Licences and Spectrum Use Licences, a person intending to transfer its licence or transfer the control of its licence must submit an application to the Authority in this form.

After completing the form, sign it and submit it to the Authority as required by Regulation 7.

A. LICENSEE

Licensee	
ID or Registration Number of Licensee	

B. CONTACT PERSON

Contact Person (full and official names)	
Physical Address	
Postal Address	
Telephone number(s)	
Facsimile number(s)	
Electronic mail address(es)	

C. DETAILS OF THE LICENCE

Attach a copy of the licence the applicant licensee wishes to transfer or transfer control of.

Date of Issue of Licence:	
Licence Number:	
Type of Licence: (Indicate the category of service(s) licensed)	
Radio Spectrum Licensed:	

D. PROPOSED TRANSFEREE

Licensee	
ID or Registration Number of Licensee	

E. CONTACT PERSON

Contact Person (full and official names)	
Physical Address	
Postal Address	
Telephone number(s)	
Facsimile number(s)	
Electronic mail address(es)	

F. OWNERSHIP INTERESTS IN THE TRANSFEREE

Owner Name	Percentage of Ownership	Nationality of Owner

G. FOREIGN OWNERSHIP INTERESTS

Provide full details regarding foreign ownership interests in the licensee, if any.

H. TRANSFEREE BOARD OF DIRECTORS

No.	Full Name of Director	Nationality	Identity Number

I. TRANSFEREE FINANCIAL RESOURCES

Include a statement of accounts setting out the financial resources available to the transferee in relation to the broadcasting service licence applied for.

J. EXPERTISE AND EXPERIENCE

State concisely the expertise and experience of the transferee

K. OWNERSHIP DETAILS OF TRANSFEREE IN OTHER BROADCASTING SERVICE LICENSEES

Indicate full details of any ownership interests held in existing broadcasting service licences and other broadcasting services licence applications, by the applicant and if the transferee is a juristic person, by persons who hold ownership interest in the transferee.

L. REASONS FOR THE PROPOSED TRANSFER

Set out a complete, accurate and concise statement of the reasons for the proposed transfer or transfer of control.

M. LICENCE AMENDMENT

Indicate with a cross (x) if any licence amendment is sought. If any licence amendment is sought, the Application Form Requesting an Amendment and Modification of Telecommunications Service Licences, Broadcasting Service Licences and Use of Spectrum Licences must be completed and submitted simultaneously with this application.

AMENDMENT SOUGHT	NO AMENDMENT SOUGHT

N. ANY OTHER INFORMATION

A statement containing any other information the applicant believes might be relevant to the Authority in considering the application.

PLEASE NOTE:

- The current licence holder should bring this Application.
- Certified copies of the Identity documents of the Applicant/licensee, contact persons and transferee should accompany this Application Form;
- If an authorized agent completes the Application on behalf of the Applicant, such agent should submit, with the Application Form, a power of attorney, which authorizes him or her to lodge the application on behalf of the applicant;

- Please provide copies of registration documents in the event that the Applicant or transferee are juristic persons.
- The Authority may request further information or documentation, which must be provided to the Authority in the time and the manner set out by the Authority.

Signed by _____ at _____ in his/her capacity as _____, duly authorised and warranting such authority and warranting that the information provided herein is true and correct, on the _____ day of _____, 20__.

Signature

ACKNOWLEDGEMENT OF RECEIPT BY CRAN

Name	
Date	
Place	
Signature	

Annexure 6 - Form CRAN6

Application Form: Transfer of Licences and Transfer of Control of Licences - Spectrum Use Licences

In terms of Regulation 7 of the Regulations Regarding Licensing Procedures for Telecommunications and Broadcasting Service Licences and Spectrum Use Licences, a person intending to transfer its licence or transfer control of its licence must submit an application to the Authority on this form.

After completing the form, sign it and submit it to the Authority as required by Regulation 7, along with the relevant application fee or proof that the application fee has been paid to the Authority.

A. LICENCE

Set out details of the licence and attach a copy of the licence.

Licence Type	
Licence Number	

B. LICENSEE

Licensee	
ID or Registration Number of Licensee	

C. CONTACT PERSON

Contact Person (full and official names)	
Physical Address	
Postal Address	
Telephone number(s)	
Facsimile number(s)	
Electronic mail address(es)	

D. TRANSFEREE

Transferee	
ID or Registration Number of Transferee	

E. CONTACT PERSON

Contact Person (full and official names)	
Physical Address	
Postal Address	
Telephone number(s)	
Facsimile number(s)	
Electronic mail address(es)	

F. OWNERSHIP INTERESTS

Owner Name	Percentage of Ownership	Nationality of Owner

G. FOREIGN OWNERSHIP INTERESTS

Provide full details regarding foreign ownership interests in the licensee, if any

H. REASONS FOR THE PROPOSED TRANSFER

Set out a complete, accurate and concise statement of the reasons for the proposed transfer or transfer of control.

I. ANY OTHER INFORMATION

Provide any other information you believe might be relevant to the Authority in considering this application.

PLEASE NOTE:

- The current licence holder should bring this Application.
- Certified copies of the Identity documents of the Applicant/licensee, contact persons and transferee should accompany this Application Form;
- If an authorized agent completes the Application on behalf of the Applicant, such agent should submit, with the Application Form, a power of attorney, which authorizes him or her to lodge the application on behalf of the applicant;
- Please provide copies of registration documents in the event that the Applicant or transferee are juristic persons.
- The Authority may request further information or documentation, which must be provided to the Authority in the time and the manner set out by the Authority.

Signed by _____ at _____ in his/her capacity as _____, duly authorised and warranting such authority and warranting that the information provided herein is true and correct, on the _____ day of _____, 20__.

Signature

ACKNOWLEDGEMENT OF RECEIPT BY CRAN

Name	
Date	
Place	
Signature	

Annexure 7 - Form CRAN7**Application Form: Amendment of Telecommunications or Broadcasting Service Licence or Spectrum Use Licence**

In terms of Regulation 8(2) of the Regulations Regarding Licensing Procedures for Telecommunications and Broadcasting Service Licences and Spectrum Use Licences, a licensee may request the Authority to amend its licence by submitting this application form to the Authority.

After completing the form, sign it and submit it to the Authority as required by Regulation 8, along with the relevant application fee or proof that the application fee has been paid to the Authority.

A. LICENCE

Set out details of the licence and attach a copy of the licence.

Licence Type	
Licence Number	

B. LICENSEE

Licensee	
ID or Registration Number of Licensee	

C. CONTACT PERSON

Contact Person (full and official names)	
Physical Address	
Postal Address	
Telephone number(s)	
Facsimile number(s)	
Electronic mail address(es)	

D. AMENDMENT

Set out a complete accurate and concise statement of the proposed amendment.

E. REASONS FOR THE PROPOSED AMENDMENT

Set out a complete, accurate and concise statement of the reasons for the proposed amendment.

F. ANY OTHER INFORMATION

Provide any other information you believe might be relevant to the Authority in considering this application.

PLEASE NOTE:

- Certified copies of the Identity documents of the Applicant/licensee and contact person should accompany this Application Form;
- If an authorized agent completes the Application on behalf of the Applicant, such agent should submit, with the Application Form, a power of attorney, which authorizes him or her to lodge the application on behalf of the applicant;
- The Authority may request further information or documentation, which must be provided to the Authority in the time and the manner set out by the Authority.

Signed by _____ at _____ in his/her capacity as _____, duly authorised and warranting such authority and warranting that the information provided herein is true and correct, on the _____ day of _____, 20__.

Signature

ACKNOWLEDGEMENT OF RECEIPT BY CRAN

Name	
Date	
Place	
Signature	

Annexure 8 - Form CRAN8

Application Form: Renewal of Telecommunications or Broadcasting Service Licence or Spectrum Use Licence

In terms of Regulation 9 of the Regulations Regarding Licensing Procedures for Telecommunications and Broadcasting Service Licences and Spectrum Use Licence, a licensee may request the Authority to renew its licence by submitting an application to renew the licence on this form.

After completing the form, sign it and submit it to the Authority as required by Regulation 9, along with the relevant application fee or proof that the application fee has been paid to the Authority.

A. LICENCE

Set out details of the licence and attach a copy of the licence.

Licence Type	
Licence Number	

B. LICENSEE

Licensee	
ID or Registration Number of Licensee	

C. CONTACT PERSON

Contact Person (full and official names)	
Physical Address	
Postal Address	
Telephone number(s)	
Facsimile number(s)	
Electronic mail address(es)	

D. STATEMENT OF THE BREACH/ALLEGED BREACHED BY LICENCEE

Set out a complete and accurate statement detailing any action taken by the Authority or other entity with competent jurisdiction in relation to any breach or alleged breach by the licensee of the Act, regulations made in terms of the Act, or the licensee's licence.

F. ANY OTHER INFORMATION

Provide any other information you believe might be relevant to the Authority in considering this application.

PLEASE NOTE:

- Certified copies of the Identity documents of the Applicant/licensee and contact person should accompany this Application Form;
- If an authorized agent completes the Application on behalf of the Applicant, such agent should submit, with the Application Form, a power of attorney, which authorizes him or her to lodge the application on behalf of the applicant;
- The Authority may request further information or documentation, which must be provided to the Authority in the time and the manner set out by the Authority.

Signed by _____ at _____ in his/her capacity as _____, duly authorised and warranting such authority and warranting that the information provided herein is true and correct, on the _____ day of _____, 20__.

Signature

ACKNOWLEDGEMENT OF RECEIPT BY CRAN

Name	
Date	
Place	
Signature	

Annexure 9 - Form CRAN9**Application Form: Withdrawal of Telecommunications or Broadcasting Service Licence and Spectrum Use Licence**

In terms of Regulation 10 of the Regulations Regarding Licensing Procedures for Telecommunications and Broadcasting Service Licences and Spectrum Use Licences, a licensee that intends to permanently discontinue providing service in accordance with its licence must request the Authority to withdraw its licence by submitting an application to the withdraw a licence on this form.

After completing the form, sign it and submit it to the Authority as required by Regulation 10.

A. LICENCE

Set out details of the licence and attach a copy of the licence.

Licence Type	
Licence Number	

B. LICENSEE

Licensee	
ID or Registration Number of Licensee	

C. CONTACT PERSON

Contact Person (full and official names)	
Physical Address	
Postal Address	
Telephone number(s)	
Facsimile number(s)	
Electronic mail address(es)	

D. REASONS FOR PROPOSED WITHDRAWAL

Set out a complete and accurate statement of the reasons for the proposed withdrawal.

E. DATE OF DISCONTINUATION

Set out the date the licensee intends to permanently discontinue providing services.

F. FEES

Indicate whether the licensee has paid all the fees payable to the Authority in relation to the licence.

G. ANY OTHER INFORMATION

Provide any other information you believe might be relevant to the Authority in considering this application.

PLEASE NOTE:

- Certified copies of the Identity documents of the Applicant/licensee and contact person should accompany this Application Form;
- If an authorized agent completes the Application on behalf of the Applicant, such agent should submit, with the Application Form, a power of attorney, which authorizes him or her to lodge the application on behalf of the applicant;
- The Authority may request further information or documentation, which must be provided to the Authority in the time and the manner set out by the Authority.

Signed by _____ at _____ in his/her capacity as _____, duly authorised and warranting such authority and warranting that the information provided herein is true and correct, on the _____ day of _____, 20__.

Signature

ACKNOWLEDGEMENT OF RECEIPT BY CRAN

Name	
Date	
Place	
Signature	

Annexure 10 - Form CRAN10

Application Form: Spectrum Use Licence for Aeronautical Services

In terms of Regulation 6 of the Regulations Regarding Licensing Procedures for Telecommunications and Broadcasting Service Licences and Spectrum Use Licences, any person intending to use spectrum in respect of aeronautical services must submit an application in this form.

After completing the form, sign it and submit it to the Authority as required by Regulation 6. Documents requested must be attached and must be clearly marked.

A. LICENSEE

Licensee	
ID or Registration Number of Licensee	

B. CONTACT PERSON

Contact Person (full and official names)	
Physical Address	
Postal Address	
Telephone number(s)	
Facsimile number(s)	
Electronic mail address(es)	

C. OWNERSHIP INTERESTS

Reproduce the table above and complete it for each owner who is a juristic person

Owner Name	Percentage of Ownership	Nationality of Owner

D. RADIO FREQUENCIES APPLIED FOR:

List the radio frequencies or groups of radio frequencies licences applied for, either uplink, downlink or both, as relevant.

E. AIRCRAFT DETAILS

Make and Model of Aircraft	
Registration mark of aircraft	

F. SERVICES INTENDED TO BE PROVIDED

Set out a complete, accurate and concise statement of the services intended to be provided using the spectrum applied for:

G. TECHNICAL PORTION

Complete the relevant part(s):

	Make & Model	Output Power	Class of emission	Frequency Bands/ Assigned frequencies
Transmitters (HF / VHF)				
Emergency Transmitters				
EPIRB				
Other Equipment				

H. ANY OTHER INFORMATION

Provide any other information you believe might be relevant to the Authority in considering this application.

PLEASE NOTE:

- Certified copies of the Identity documents of the Applicant/licensee and contact person should accompany this Application Form;
- If an authorized agent completes the Application on behalf of the Applicant, such agent should submit, with the Application Form, a power of attorney, which authorizes him or her to lodge the application on behalf of the applicant;
- Please provide copies of registration documents in the event that the Applicant is a juristic person.
- The Authority may request further information or documentation, which must be provided to the Authority in the time and the manner set out by the Authority.

Signed by _____ at _____ in his/her capacity as _____, duly authorised and warranting such authority and warranting that the information provided herein is true and correct, on the _____ day of _____, 20__.

Signature

ACKNOWLEDGEMENT OF RECEIPT BY CRAN

Name	
Date	
Place	
Signature	

Annexure 11 - Form CRAN11**Application Form: Spectrum Use Licence for Maritime Services**

In terms of Regulation 6 of the Regulations Regarding Licensing Procedures for Telecommunications and Broadcasting Service Licences and Spectrum Use Licences, any person intending to use spectrum in respect maritime services must submit an application in this form.

After completing the form, sign it and submit it to the Authority as required by Regulation 6. Documents requested must be attached and must be clearly marked.

A. LICENSEE

Licensee	
ID or Registration Number of Licensee	

B. CONTACT PERSON

Contact Person (full and official names)	
Physical Address	
Postal Address	
Telephone number(s)	
Facsimile number(s)	
Electronic mail address(es)	

C. OWNERSHIP INTERESTS

Reproduce the table above and complete it for each owner who is a juristic person

Owner Name	Percentage of Ownership	Nationality of Owner

D. RADIO FREQUENCIES APPLIED FOR:

List the radio frequencies or groups of radio frequencies licences applied for, either uplink, downlink or both, as relevant.

E. SHIP OR MARITIME FIXED STATION DETAILS

Name of Ship	
MMSI Number	
Call sign	
Public Correspondence category	

F. SERVICES INTENDED TO BE PROVIDED

Set out a complete, accurate and concise statement of the services intended to be provided using the spectrum applied for:

G. TECHNICAL PORTION

Complete the relevant part(s):

	Make & Model	Output Power	Class of emission	Frequency Bands/ Assigned frequencies
Transmitters (SSB / VHF)				
Emergency Transmitters				
EPIRB				
Other Equipment				

H. ANY OTHER INFORMATION

Provide any other information you believe might be relevant to the Authority in considering this application.

PLEASE NOTE:

- Certified copies of the Identity documents of the Applicant/licensee and contact person should accompany this Application Form;
- If an authorized agent completes the Application on behalf of the Applicant, such agent should submit, with the Application Form, a power of attorney, which authorizes him or her to lodge the application on behalf of the applicant;
- Please provide copies of registration documents in the event that the Applicant is a juristic person.
- The Authority may request further information or documentation, which must be provided to the Authority in the time and the manner set out by the Authority.

Signed by _____ at _____ in his/her capacity as _____, duly authorised and warranting such authority and warranting that the information provided herein is true and correct, on the _____ day of _____, 20__.

Signature

ACKNOWLEDGEMENT OF RECEIPT BY CRAN

Name	
Date	
Place	
Signature	

SCHEDULE 2**PURPOSE OF THE PROPOSED AMENDMENT TO REGULATIONS REGARDING
LICENCING PROCEDURES FOR TELECOMMUNICATIONS AND BROADCASTING
SERVICE LICENCES AND SPECTRUM USE LICENCES
COMMUNICATIONS ACT, 2009**

1. In terms of section 40, 85, and 129 of the Communications Act, 2009 (Act No. 8 of 2009) and the Regulations Regarding Rule-Making Procedures read with the Regulations Regarding licensing Procedures for Telecommunications and Broadcasting Service Licences and Spectrum Use Licences published in General Notice No. 272 of 29 August 2011 and the Regulations Setting Out Broadcasting and Telecommunications Service License Categories published in General Notice No. 124 of 18 May 2011 as amended by Government *Gazette* No. 5148 of 13 March 2013, the Authority intends to repeal the Publication of Forms Regulations published in General Notice No. 131 of 18 May 2011.

 2. The purpose of the proposed regulations is to regularize the publication of forms for purposes of applications to the Authority and to include two additional broadcasting categories namely “multiplex broadcasting service” and “Class Comprehensive Multiplex and Signal Distribution broadcasting service” as contemplated in the Regulations Setting Out Broadcasting and Telecommunications Service License Categories published in General Notice No. 124 of 18 May 2011 as amended in Government *Gazette* No. 5148 of 13 March 2013. The purpose of the proposed regulations is also to have two separate application forms for spectrum use licences in respect of aeronautical and maritime services. This is because the technical information required is different from that of the other spectrum use licenses categories.
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