



Legal Assistance Centre

Senior Legal Practitioner Land, Environment and Development Project

The **Land, Environment and Development Project (LEAD)** of the **Legal Assistance Centre (LAC)** is inviting dynamic applicants to apply for the above position commencing as soon as possible. The LAC is a public-interest law centre based in Windhoek and was established in 1988 to provide legal services to indigent individuals and communities. The LAC has a proud history of assisting clients to resist unfair apartheid legislation in the past and is now playing a major role in the building of a constitutional democracy and a human rights culture in Namibia.

The successful candidate will have the following duties and functions:

1. Conduct litigation on behalf of individuals and communities in land, environment and developmental matters and socio-economic rights with a particular focus and interest in environmental law, sustainable development, and the rights of indigenous peoples This includes:
2.
 - appearing in courts of law and other tribunals on behalf of clients
 - consulting with clients
 - legal research
 - drafting correspondence
 - drafting pleadings
 - file maintenance
 - liaising with counsel and other experts in litigation matters.
3. Providing assistance with the development of legal publications and legal research documents.
4. Supervising paralegals and candidate legal practitioners.
5. Representing the LAC and/or the LEAD Project at different *fora*.
6. Submitting case reports to the Co-ordinator and LAC management.
7. Providing assistance with the development of community educational materials.
8. Attending workshops and lectures on human rights and other issues related to the work.

JOB SPECIFICATION:

MINIMUM TERTIARY EDUCATIONAL REQUIREMENTS

LL.B degree or other recognized Law Degree with 4-6 years related experience & admission as a legal practitioner of the High Court of Namibia.

MINIMUM PRACTICAL EXPERIENCE REQUIRED IN ORDER TO FULFILL JOB DEMANDS

Good interpersonal skills

Good drafting skills

Good oral and written English communication skills

Good oral Afrikaans or at least one other indigenous language skill (competency in more than one indigenous language will be an added advantage)

REQUIRED SKILLS (EMOTIONAL AND MANUAL)

Ability to deal and negotiate with people

Systematic methodical approach to work

Ability to communicate at all levels

Willingness and ability to travel out of town and to rural areas on short notice

Good judgement of character

PERSONALITY TRAITS REQUIRED BY THE JOB INCUMBENT

Absolute honesty & integrity

Respect for confidentiality

Well-developed sense of responsibility

Tolerance and respect for diverse viewpoints and choices

PROFESSIONAL REGISTRATION

Member of the Law Society of Namibia

OTHER REQUIREMENTS NOT MENTIONED ABOVE

Namibian citizen and/or permanent residence

Driver's license (Code 08) or the willingness to obtain a driver's license

The LAC is offering a competitive salary and benefits include membership of a medical aid scheme and pension fund and generous annual leave.

Applications accompanied by a detailed Curriculum Vitae, certified copies of academic qualifications and details of three references should be addressed to **Sophie van Wyk** at the Legal Assistance Centre, PO Box 604, Windhoek, or faxed to (061) 234953 or email to **svanwyk@lac.org.na**. Please direct your telephone inquiries to **Sophie van Wyk** at (061) 22 33 56.

The closing date for applications is 13 December 2021.