

THE LEGAL ASSISTANCE TRUST OF NAMIBIA
CONSOLIDATED
ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2021



**THE LEGAL ASSISTANCE TRUST OF NAMIBIA
CONSOLIDATED ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

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ADMINISTRATION

<i>Trustees:</i>	<i>C Daniels. T Amupadhi T Iithete E Schimming-Chase N Tjombe D Garosas T Hancox</i>	<i>(Chairperson)</i>
 <i>Director:</i>	 <i>T Hancox</i>	
 <i>Auditors:</i>	 <i>Stier Vente Associates</i>	
 <i>Address:</i>	 <i>PO Box 604 Marien Ngouabi Street Windhoek</i>	



**THE LEGAL ASSISTANCE TRUST OF NAMIBIA
CONSOLIDATED ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

STATEMENT BY THE TRUSTEES

The consolidated annual financial statements set out on pages 6 to 20, and the detailed income statements on pages 21 to 27, have been approved by the Board of Trustees and are signed on their behalf by:



T HANCOX



C DANIELS

**WINDHOEK
8 April 2022**

REPORT OF THE INDEPENDENT AUDITORS

To the trustees and donors of

THE LEGAL ASSISTANCE TRUST OF NAMIBIA

Opinion

We have audited the consolidated annual financial statements of The Legal Assistance Trust of Namibia set out on pages 6 to 27, which comprise the balance sheet as at 31 December 2021, the income statement, the cash flow statement for the year then ended, and the notes to the annual financial statements, including a summary of significant accounting policies.

In our opinion, the consolidated annual financial statements present fairly, in all material respects, the financial position of the Trust as at 31 December 2021, and its financial performance and cash flows for the year then ended in accordance with the Namibian Statement of General Accepted Accounting Practice NAC 001: Financial Reporting for Small and Medium Sized Entities.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Trust in accordance with the International Ethics Standards Board for Accountants International Code of Ethics for Professional Accountants (including International Independence Standards) and other independence requirements applicable to performing audits of financial statements in Namibia. We have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other information

Our opinion on the consolidated annual financial statements does not cover the other information and we do not express an audit opinion or any form of assurance conclusion thereon.

In connection with our audit of the consolidated annual financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements, or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

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Other information (continued)

If, based on the work we have performed on the other information that we obtained prior to the date of this auditor's report, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibilities of the Trustees for the consolidated annual financial statements

The Trustees are responsible for the preparation and fair presentation of the consolidated annual financial statements in accordance with the Namibian Statement of General Accepted Accounting Practice NAC 001: Financial Reporting for Small and Medium Sized Entities, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated annual financial statements, the Trustees are responsible for assessing the Trust's ability to continue as a going concern, disclosing, as applicable matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the project or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the consolidated annual financial statements

Our objectives are to obtain reasonable assurance about whether the consolidated annual financial statements as a whole are free from material misstatement, whether due to fraud or error and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated annual financial statements.

As part of an audit in accordance with ISAs, we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- ❖ Identify and assess the risks of material misstatement of the consolidated annual financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- ❖ Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the project's internal control.
- ❖ Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Trustees.

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Auditor's responsibilities for the audit of the consolidated annual financial statements (continued)

- ❖ *Conclude on the appropriateness of the Trustees' use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Trust's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the project to cease to continue as a going concern.*
- ❖ *Evaluate the overall presentation, structure and content of the consolidated annual financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.*

We communicate with the Trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Stier Vente Associates

**STIER VENTE ASSOCIATES
REGISTERED ACCOUNTANTS AND AUDITORS
CHARTERED ACCOUNTANTS (NAMIBIA)**

Per: J Lourens
Partner

WINDHOEK, 8 April 2022



THE LEGAL ASSISTANCE TRUST OF NAMIBIA
CONSOLIDATED BALANCE SHEET AS AT 31 DECEMBER 2021

	Note	<u>2021</u>	<u>2020</u>
		N\$	N\$
<u>ASSETS</u>			
NON-CURRENT ASSETS			
Ford Foundation Investment	7	10 236 878	11 028 499
Property, motor vehicles and equipment	3	<u>10 567 450</u>	<u>10 809 429</u>
		<u>20 804 328</u>	<u>21 837 928</u>
CURRENT ASSETS			
Cash and cash equivalents	9	285 744	3 321 709
Trade and other receivables	10	<u>433 850</u>	<u>1 561 318</u>
		<u>719 594</u>	<u>4 883 027</u>
TOTAL ASSETS		<u><u>21 523 922</u></u>	<u><u>26 720 955</u></u>
 <u>FUNDS AND LIABILITIES</u>			
FUNDS AND RESERVES			
Ford Foundation Special Reserve Fund	7	10 236 878	11 028 499
Revaluation Reserve	3	8 532 975	8 532 975
Accumulated funds	2	<u>1 993 614</u>	<u>3 777 864</u>
Funds and reserves		<u>20 763 467</u>	<u>23 339 338</u>
CURRENT LIABILITIES			
Other payables	11	760 455	1 206 475
Palms For Life Fund payable	12	<u>-</u>	<u>2 175 142</u>
		<u>760 455</u>	<u>3 381 617</u>
TOTAL FUNDS AND LIABILITIES		<u><u>21 523 922</u></u>	<u><u>26 720 955</u></u>



THE LEGAL ASSISTANCE TRUST OF NAMIBIA
CONSOLIDATED INCOME STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2021

	Note	<u>2021</u>	<u>2020</u>
		N\$	N\$
<i>INCOME</i>			
Windhoek Office – core unit	4	<u>6 578 591</u>	<u>9 362 761</u>
<i>EXPENDITURE</i>			
Windhoek Office – core unit		<u>(8 276 104)</u>	<u>(5 815 880)</u>
<i>(DEFICIT)/SURPLUS FOR THE YEAR</i>	5	<i>(1 697 513)</i>	<i>3 546 881</i>
<i>ACCUMULATED SURPLUS AT THE BEGINNING OF THE YEAR</i>		<u>3 686 788</u>	<u>139 907</u>
<i>ACCUMULATED SURPLUS AT THE END OF THE YEAR</i>		1 989 275	3 686 788
<i>ACCUMULATED SURPLUS - PROJECTS</i>	6	<u>4 339</u>	<u>91 076</u>
<i>CONSOLIDATED ACCUMULATED SURPLUS AT THE END OF THE YEAR</i>		<u>1 993 614</u>	<u>3 777 864</u>



THE LEGAL ASSISTANCE TRUST OF NAMIBIA
CONSOLIDATED CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2021

	Note	<u>2021</u>	<u>2020</u>
		N\$	N\$
CASH FLOWS FROM OPERATING ACTIVITIES			
Cash receipts from donors		18 767 680	17 413 271
Cash paid to service providers and employees		<u>(22 545 521)</u>	<u>(16 651 896)</u>
Cash (utilized)/generated by operations	8	(3 777 841)	761 375
Interest received		<u>1 924</u>	<u>11 977</u>
Net cash (outflow)/inflow from operating activities		<u>(3 775 917)</u>	<u>773 352</u>
CASH FLOWS FROM INVESTING ACTIVITIES			
Acquisition of motor vehicles and equipment		(51 669)	(589 886)
Proceeds on disposal of motor vehicles and equipment		<u>-</u>	<u>143 973</u>
Net cash outflow from investing activities		<u>(51 669)</u>	<u>(445 913)</u>
NET (DECREASE)/INCREASE IN CASH AND CASH EQUIVALENTS		(3 827 586)	327 439
CASH AND CASH EQUIVALENTS AT THE BEGINNING OF THE YEAR		<u>14 350 208</u>	<u>14 022 769</u>
CASH AND CASH EQUIVALENTS AT THE END OF THE YEAR	9	<u><u>10 522 622</u></u>	<u><u>14 350 208</u></u>

THE LEGAL ASSISTANCE TRUST OF NAMIBIA
NOTES TO THE CONSOLIDATED ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

1. ACCOUNTING POLICIES

The consolidated annual financial statements have been prepared using the historical cost convention as modified by the revaluation of financial assets and liabilities at fair value through the profit and loss.

The following are the principal accounting policies of the Trust which are consistent with those applied in prior years:

Income recognition

Revenue comprises donations received and accrued as per donor agreements.

Donation income is recognised to the extent that it is probable that the economic benefits will flow, and the amount of revenue can be reliably measured.

Interest income is recognised on a time proportion basis, taking into account the principal outstanding and the effective rate over the period to maturity.

The Trust recognises other income when the Trust's right to receive payment is established.

Taxation

The Legal Assistance Trust is constituted as a trust with a not for gain motive and as such is not liable for income tax. Therefore, the trust and its projects are not registered for income tax and the financial statements do not have to disclose income tax, tax liabilities and deferred tax.

Property, motor vehicles and equipment

The Trust carries buildings, motor vehicles and equipment at historical cost less depreciation and impairment. Historical cost includes expenditure that is directly attributable to the acquisition of the items. Land and buildings have been revalued in 2014 and are from now being carried at revalued cost.

Buildings, motor vehicles and equipment are depreciated on a straight-line basis at rates calculated to reduce the book value of the assets to estimated residual values over their expected useful lives.

Residual values of land and buildings are estimated to equal current carrying values; therefore, buildings are depreciated at a zero rate.

The depreciation rates used are shown in note 3.



THE LEGAL ASSISTANCE TRUST OF NAMIBIA
NOTES TO THE CONSOLIDATED ANNUAL FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

1. ACCOUNTING POLICIES (continued)

Property, motor vehicles and equipment (continued)

The assets depreciation rates and residual values are reviewed and adjusted if appropriate at each balance sheet date.

Repairs and maintenance are charged to the income statement during the financial period in which they are incurred.

Financial instruments

Financial instruments recognised on the balance sheet include cash and cash equivalents, investments, trade receivables, trade payables and borrowings.

Trade receivables

Trade receivables are carried at original invoice amount less provision made for impairment of these receivables. Such provision for impairment of trade receivables is established if there is objective evidence that the project will not be able to collect all amounts due according to the original terms of receivables.

Trade payables

Trade payables are carried at the fair value of the consideration to be paid in future for goods or services that have been received or supplied and invoiced or formally agreed with the supplier.

Related parties

All related party transactions are incurred in the ordinary course of business and at terms not more favourable than transactions with third parties.

Impairment of assets

Assets are reviewed for impairment whenever events or changes in circumstances indicate that the carrying value may not be recoverable. An impairment loss is recognised for the amount by which the carrying amount of the asset exceeds its recoverable amount, which is the higher of an asset's net selling price and value in use. For the purpose of assessing impairment, assets are grouped at the lowest level for which there are separately identifiable cash flows.

Cash and cash equivalents

For the purposes of the cash flow statement cash and cash equivalents comprise cash on hand, deposits held at call with banks, other short term highly liquid investments with original maturities of three months or less, and bank overdrafts. In the balance sheet, bank overdrafts are separately disclosed under current liabilities.



THE LEGAL ASSISTANCE TRUST OF NAMIBIA
NOTES TO THE CONSOLIDATED ANNUAL FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

1. ACCOUNTING POLICIES (continued)

Leases (lessor)

Assets leased out under operating leases are included in property, plant and equipment in the balance sheet. They are depreciated over their expected useful lives on a basis consistent with similar owned property, plant and equipment. Rental income (net of any incentives given to lessees) is recognised on a straight-line basis over the lease term.

Foreign currency transactions

Foreign currency transactions are translated into the functional currency using the exchange rates prevailing at the dates of the transactions. Foreign exchange gains and losses resulting from the settlement of such transactions and from the translation of monetary assets and liabilities denominated in foreign currencies at year-end exchange rates are recognised in the income statement.

Computer software

Computer software is expensed in the year it is incurred.

Employee benefits

The Trust recognises in full employees' right to annual leave entitlement in respect of past service.

Staff bonuses are accounted for in the period to which they relate.

The Legal Assistance Trust operates a defined contribution plan. The Trust pays contributions to a publicly administered pension insurance plan and has no further payment obligations once the contributions have been paid. The contributions are recognised as employee benefit expenses when they are due.

Provisions

Provisions are recognised when:

- the Trust has a present legal or constructive obligation as a result of past events and
- it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and
- a reliable estimate of the amount of the obligation can be made.



THE LEGAL ASSISTANCE TRUST OF NAMIBIA
NOTES TO THE CONSOLIDATED ANNUAL FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

	<u>2021</u>	<u>2020</u>			
	N\$	N\$			
2. ACCUMULATED FUNDS					
Windhoek Office	1 989 275	3 686 788			
LAC – Projects (Note 6)	<u>4 339</u>	<u>91 076</u>			
	<u>1 993 614</u>	<u>3 777 864</u>			
3. PROPERTY, MOTOR VEHICLES AND EQUIPMENT					
	<u>Buildings</u>	<u>Motor vehicles</u>	<u>Computer and office equipment</u>	<u>Furniture & fittings</u>	<u>Total</u>
	N\$	N\$	N\$	N\$	N\$
For the year ended 31/12/2021					
Opening carrying amount	10 055 000	622 994	128 160	3 275	10 809 429
Additions	-	-	51 669	-	51 669
Depreciation	<u>-</u>	<u>(237 335)</u>	<u>(55 623)</u>	<u>(690)</u>	<u>(293 648)</u>
Closing carrying amount	<u>10 055 000</u>	<u>385 659</u>	<u>124 206</u>	<u>2 585</u>	<u>10 567 450</u>
At 31/12/2021					
At cost	10 055 000	1 708 087	1 655 757	220 434	13 639 278
Accumulated depreciation	<u>-</u>	<u>(1 322 430)</u>	<u>(1 531 551)</u>	<u>(217 849)</u>	<u>(3 071 828)</u>
Net carrying amount	<u>10 055 000</u>	<u>385 657</u>	<u>124 206</u>	<u>2 585</u>	<u>10 567 450</u>

Land and buildings comprise erf no 74, situated in Windhoek, Marien Ngouabi Street and was valued by PJJ Wilders on 28 February 2014 at estimated market value on the basis of depreciated building values with compared market value of land. The Trustees accepted this value as at 31 December 2019.



THE LEGAL ASSISTANCE TRUST OF NAMIBIA
NOTES TO THE CONSOLIDATED ANNUAL FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

3. **PROPERTY, MOTOR VEHICLES AND EQUIPMENT (continued)**

	<u>Buildings</u>	<u>Motor vehicles</u>	<u>Computer and office equipment</u>	<u>Furniture & fittings</u>	<u>Total</u>
	N\$	N\$	N\$	N\$	N\$
For the year ended 31/12/2020					
Opening carrying amount	10 055 000	338 914	101 185	3 965	10 499 065
Additions	-	504 595	85 291	-	589 886
Depreciation	<u>-</u>	<u>(220 515)</u>	<u>(58 317)</u>	<u>(690)</u>	<u>(279 522)</u>
Closing carrying amount	<u>10 055 000</u>	<u>622 994</u>	<u>128 160</u>	<u>3 275</u>	<u>10 809 429</u>
At 31/12/2020					
At cost	10 055 000	1 719 030	1 570 070	221 540	13 565 640
Accumulated depreciation	<u>-</u>	<u>(1 096 036)</u>	<u>(1 441 910)</u>	<u>(218 265)</u>	<u>(2 756 211)</u>
Net carrying amount	<u>10 055 000</u>	<u>622 994</u>	<u>128 160</u>	<u>3 275</u>	<u>10 809 429</u>

THE LEGAL ASSISTANCE TRUST OF NAMIBIA
NOTES TO THE CONSOLIDATED ANNUAL FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

	<u>2021</u>	<u>2020</u>
	N\$	N\$
3. PROPERTY, MOTOR VEHICLES AND EQUIPMENT <i>(continued)</i>		
<i>Land and buildings, erf no 74, Windhoek</i>		
- at cost 1993	709 621	709 621
<i>Improvements at cost</i>		
- 1993	167 736	167 736
- 1994	5 791	5 791
- 1995	157 916	157 916
- 1996	12 307	12 307
- 1999	466 126	466 126
- 2000	<u>2 528</u>	<u>2 528</u>
	1 522 025	1 522 025
<i>Revaluation 2014</i>	<u>8 532 975</u>	<u>8 532 975</u>
	<u>10 055 000</u>	<u>10 055 000</u>
4. INCOME		
DONATIONS		
<i>Africa Group of Sweden</i>	3 583 561	3 859 438
<i>Namibia Law Report</i>	<u>-</u>	<u>29 272</u>
	<u>3 583 561</u>	<u>3 888 710</u>
OTHER INCOME		
<i>Namlex copyrights sold</i>	-	4 000 000
<i>Other income</i>	<u>2 995 030</u>	<u>1 474 051</u>
	<u>2 995 030</u>	<u>5 474 051</u>
	<u>6 578 591</u>	<u>9 362 761</u>



THE LEGAL ASSISTANCE TRUST OF NAMIBIA
NOTES TO THE CONSOLIDATED ANNUAL FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

	<u>2021</u>	<u>2020</u>
	N\$	N\$
5. (DEFICIT)/SURPLUS FOR THE YEAR		
<i>Are stated after charging/(crediting) the following consolidated income and expenditures.</i>		
<i>Auditors' remuneration</i>		
<i>- audit fees</i>	<u>395 025</u>	<u>276 295</u>
<i>Depreciation</i>	293 648	279 519
<i>Interest received</i>	(1 924)	(11 977)
<i>Profit on disposal of motor vehicles and equipment</i>	<u> -</u>	<u>(143 976)</u>
6. ACCUMULATED SURPLUS - PROJECTS		
<i>Lead Project</i>	4 339	-
<i>Gender</i>	<u> -</u>	<u>91 076</u>
	<u>4 339</u>	<u>91 076</u>
<i>The Legal Assistance Trust (via The Legal Assistance Centre - Windhoek) manages the projects and controls the disbursements. All surpluses may be subject to refund.</i>		
7. FORD FOUNDATION SPECIAL RESERVE FUND		
<i>Redemption of SALS - Ford Foundation capital reserve fund</i>	15 040 547	15 040 547
<i>Interest received since inception</i>	<u>10 216 149</u>	<u>9 807 770</u>
	25 256 696	24 848 317
<i>Less: Funding of LAC Core activities</i>		
<i>- Windhoek Office – 2008</i>	4 349 067	4 349 067
<i>- Windhoek Office – 2009</i>	461 233	461 233
<i>- Windhoek Office – 2010</i>	49 101	49 101
<i>- Windhoek Office – 2011 – distribution</i>	2 000 000	2 000 000
<i>- Windhoek Office – 2016 – distribution</i>	2 271 940	2 271 940
<i>- Windhoek Office – 2017 – distribution</i>	2 600 000	2 600 000
<i>- Windhoek Office – 2018 – distribution</i>	2 088 477	2 088 477
<i>- Windhoek Office – 2021 – distribution</i>	<u>1 200 000</u>	<u> -</u>
<i>Special Reserve Fund at the end of the year</i>	<u>10 236 878</u>	<u>11 028 499</u>



THE LEGAL ASSISTANCE TRUST OF NAMIBIA
NOTES TO THE CONSOLIDATED ANNUAL FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

	<u>2021</u>	<u>2020</u>
	N\$	N\$
7. FORD FOUNDATION SPECIAL RESERVE FUND (continued)		
<i>The Special Reserve Fund is represented by:</i>		
SBN Cashplus	5 152 770	5 351 042
Pointbreak Money Market Unit Trust	5 084 108	5 677 457
First National Bank of Namibia Limited - call account	<u>59 784</u>	<u>416 586</u>
	10 296 662	11 445 085
Less: Gender project	12 520	410 907
LEAD project investment included	1 251	1 245
LAT Windhoek - core unit cash investment included	44 427	2 766
LEAD - Brot für die Welt project	<u>1 586</u>	<u>1 668</u>
	<u>10 236 878</u>	<u>11 028 499</u>
 <i>The Ford Foundation Special Reserve Fund originates from a donation of the Ford Foundation of US\$ 1 000 000 in 1995 and was invested for the benefit of the LAC by the Southern African Legal Service Foundation.</i>		
 <i>On 8 February 2008, The Legal Assistance Trust and the Southern African Legal Services signed an agreement to transfer the Capital Reserve Fund to Namibia. An amount of US\$ 1 953 326,32 was transferred. The fund is under control of the Trustees of the Legal Assistance Trust and may only be utilised to cover LAC Core Unit - Windhoek expenditure. Trustees' resolutions are necessary to utilise funds of the Ford Foundation Special Reserve.</i>		
8. RECONCILIATION OF (DEFICIT)/SURPLUS TO CASH (UTILIZED)/GENERATED BY OPERATIONS		
Net (deficit)/surplus for the year	(1 784 250)	2 236 966
Adjusted for:		
Depreciation	293 649	279 519
Ford Foundation Special Reserve interest received	408 379	592 972
Interest received	(1 924)	(11 977)
Profit on sale of motor vehicles and equipment	-	(143 976)
Transfer from Ford Foundation Special Reserve	<u>(1 200 000)</u>	<u>-</u>
Operating cash (outflow)/inflow before working capital changes carried forward	(2 284 146)	2 953 504



THE LEGAL ASSISTANCE TRUST OF NAMIBIA
NOTES TO THE CONSOLIDATED ANNUAL FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

	<u>2021</u>	<u>2020</u>
	N\$	N\$
8. RECONCILIATION OF (DEFICIT)/SURPLUS TO CASH (UTILIZED)/GENERATED BY OPERATIONS (continued)		
Operating cash (outflow)/inflow before working capital changes brought forward	(2 284 146)	2 953 504
Decrease/(increase) in trade and other receivables	1 127 467	(1 401 527)
Decrease in trade and other payables	<u>(2 621 162)</u>	<u>(790 602)</u>
Cash (utilized)/generated by operations	<u>(3 777 841)</u>	<u>761 375</u>
9. CASH AND CASH EQUIVALENTS		
Cash and cash equivalents comprise of:		
First National Bank of Namibia Limited		
- call account	59 784	416 586
Pointbreak Money Market Unit Trust	5 084 108	5 677 457
Standard Bank Namibia Cashplus Fund	5 152 770	5 351 042
First National Bank of Namibia Limited		
- current accounts	<u>225 960</u>	<u>2 905 123</u>
	<u>10 522 622</u>	<u>14 350 208</u>
Disclosed as follows:		
Ford Foundation Investments	10 236 878	11 028 499
Cash and cash equivalents	<u>285 744</u>	<u>3 321 709</u>
	<u>10 522 622</u>	<u>14 350 208</u>
10. TRADE AND OTHER RECEIVABLES		
Trade receivables	105 239	50 490
Accrued income – Brot für die Welt	84 800	1 405 976
Staff loans	167 723	99 019
Other receivables	<u>76 088</u>	<u>5 833</u>
	<u>433 850</u>	<u>1 561 318</u>

The trustees consider the carrying amount of trade and other receivables to approximate its fair value.



THE LEGAL ASSISTANCE TRUST OF NAMIBIA
NOTES TO THE CONSOLIDATED ANNUAL FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

	<u>2021</u>	<u>2020</u>
	N\$	N\$
11. TRADE AND OTHER PAYABLES		
Accruals	253 460	318 745
Salary related accruals	326 834	833 006
Sister for change	-	17 096
Other	<u>180 161</u>	<u>37 628</u>
	<u>760 455</u>	<u>1 206 475</u>

The trustees consider the carrying amount of trade and other payables to approximate its fair value.

12. PALMS FOR LIFE FUND PAYABLE		
Opening balance	2 175 142	2 928 969
Contributions received	-	-
Interest received	4 816	53 830
Expenditure paid in the current financial year	(309 825)	(807 657)
Project closed	(20 905)	-
Payment to Palms for Life – project ended	<u>(1 849 228)</u>	<u>-</u>
Closing balance	<u>-</u>	<u>2 175 142</u>

The Legal Assistance Centre (LAC) entered into an administrative services agreement with Palms For Life Fund to provide temporary administrative services to Palms For Life by hosting all the project funds that are transferred to Namibia by Palms For Life from time to time.

The Legal Assistance Centre (LAC), upon request from Palms For Life, will transfer funds to different beneficiaries as directed by the Palms for Life's authorized representative. The payable represents the balance of the proceeds received which has not yet been utilized for Palms For Life.



THE LEGAL ASSISTANCE TRUST OF NAMIBIA
NOTES TO THE CONSOLIDATED ANNUAL FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

13. **PROJECTS ADMINISTERED BY THE LEGAL ASSISTANCE TRUST**

The following donors contributed to the projects:

<u>Social Justice Programme</u>	N\$
- Open Society Initiative for Southern Africa	412 650
- The United Nations High Commissioner for Refugees	592 029
- American Bar Association Fund	97 715
<u>Gender Research and Advocacy Programme</u>	
- The European Union	1 472 586
- United Nations Children's Funds	951 975
- Ministry of Justice	150 000
<u>Land, Environment and Development Programme</u>	
- Brot für die Welt	2 841 384
- World Wildlife Fund (WWF)	163 075
- Pupkewitz Foundation	100 000
- High Commission of Canada	255 144
- Rosa Luxemburg Stiftung	84 800

14. **FINANCIAL RISK MANAGEMENT**

In the normal course of its operations, the Trust is exposed to credit, liquidity, interest rate, currency and operational risk. The Trust manages these risks as follows:

Credit risk:

The Trust has policies in place to ensure that sales and services are made to organisations with an appropriate credit history. The Trust has policies that limit the amount of credit risk exposure to any one financial institution, and cash transactions are limited to high credit quality financial institutions.

Liquidity risk:

Prudent liquidity risk management implies maintaining sufficient cash and marketable securities and the availability of funding through an adequate amount of committed credit facilities.



THE LEGAL ASSISTANCE TRUST OF NAMIBIA
NOTES TO THE CONSOLIDATED ANNUAL FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

14. **FINANCIAL RISK MANAGEMENT (continued)**

Interest rate risk:

As part of managing interest rate exposure, interest rate characteristics of borrowings will be positioned according to expected movements in interest rates

Foreign currency risk:

Foreign currency risk is created due to the influence of exchange rate fluctuations. The Trust has a policy to take out cover on foreign currency transactions only as agreed by the Board.

Operational risk:

Operational risk is inherent in the Trust's operation. The goal is to manage the risk to acceptable levels and to minimise unexpected events.



THE LEGAL ASSISTANCE TRUST OF NAMIBIA
WINDHOEK OFFICE
INCOME STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2021

	<u>2021</u>	<u>2020</u>
	N\$	N\$
DONATIONS RECEIVED		
<i>Africa Groups of Sweden</i>	3 583 561	3 859 438
<i>Namibia Law Report - various contributions</i>	<u>-</u>	<u>29 272</u>
	<u>3 583 561</u>	<u>3 888 710</u>
OTHER INCOME		
<i>Donation</i>	19 750	10 741
<i>Etosha-Haikom-Buch</i>	-	1 200
<i>Insurance refunds</i>	25 932	-
<i>Income from fund reserve investment</i>	1 200 000	-
<i>Interest received</i>	394	1 070
<i>Legal fees recovered</i>	4 000	-
<i>Management fee income</i>	1 674 377	1 444 351
<i>Namlex copyright sold</i>	-	4 000 000
<i>Photocopy income</i>	47 784	7 713
<i>Profit on sale of motor vehicles and equipment</i>	-	8 976
<i>Sundry income</i>	<u>22 793</u>	<u>-</u>
	<u>2 995 030</u>	<u>5 474 051</u>
TOTAL INCOME	6 578 591	9 362 761
<i>Less: EXPENDITURE (page 22)</i>	<u>(8 276 104)</u>	<u>(5 815 880)</u>
(DEFICIT)/SURPLUS FOR THE YEAR	(1 697 513)	3 546 881
ACCUMULATED FUNDS AT THE BEGINNING OF THE YEAR	<u>3 686 788</u>	<u>139 907</u>
ACCUMULATED FUNDS AT THE END OF THE YEAR	<u>1 989 275</u>	<u>3 686 788</u>



THE LEGAL ASSISTANCE TRUST OF NAMIBIA
WINDHOEK OFFICE
SCHEDULE OF EXPENDITURE
FOR THE YEAR ENDED 31 DECEMBER 2021

	<u>2021</u>	<u>2020</u>
	N\$	N\$
Auditors' remuneration	110 400	113 275
Bank charges	30 574	34 296
Computer expenses	193 445	166 649
- switch board	-	833
- photocopies	31 386	16 066
- IT support	128 801	130 090
- accounting support	33 258	19 660
Cleaning and refreshments	33 886	36 835
Consultants	50 000	-
Contingencies – consulting	31 155	51 000
Contributions to projects	3 145 325	656 775
- Gender	584 459	-
- Social Justice Project (SJP)	950 866	196 371
- LEAD	1 610 000	460 404
Counsel fees	-	7 514
Depreciation	35 031	35 403
Insurance and licenses	25 000	23 325
Legal fee	-	61 713
Maintenance	112 893	296 732
- equipment	5 452	6 698
- vehicles	25 164	11 923
- yard	82 277	278 111
Municipal expenses	111 826	138 718
Petrol	40 000	21 544
Publications	56 000	53 634
Salaries and staff benefits	3 915 691	3 855 427
Security costs	148 820	148 200
Seminars and workshops	12 000	-
Stationery and printing	50 030	39 863
Membership to National & Regional bodies	29 152	13 097
Telephone, telefax and postage	64 876	61 880
Travelling and accommodation	40 000	-
	8 236 104	5 815 880
Refund To Embassy of Finland – project completed	<u>40 000</u>	<u>-</u>
	<u>8 276 104</u>	<u>5 815 880</u>

**THE LEGAL ASSISTANCE TRUST OF NAMIBIA
LAND, ENVIRONMENT AND DEVELOPMENT PROJECT
INCOME STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2021**

	<u>2021</u>	<u>2020</u>
	N\$	N\$
INCOME		
<i>Donations received</i>		
- Rosa Luxemburg Stiftung	84 800	-
- Brot für die Welt	2 841 384	2 253 345
- Salary contribution from UNHCR	137 724	183 810
- Namibiaforeningen	-	149 515
- Contribution from LAT	1 610 000	460 404
- High Commission of Canada	255 144	-
- Pupkewitz Foundation	100 000	-
- World Wildlife Fund (USAID)	<u>163 075</u>	<u>1 867 574</u>
	<u>5 192 127</u>	<u>4 914 648</u>
OTHER INCOME		
- interest received	3	110
- palms for life project closed	20 905	-
- profit on asset disposal	-	18 814
- sundry income	<u>4 963</u>	<u>21 948</u>
	<u>25 871</u>	<u>40 872</u>
	<u>5 217 998</u>	<u>4 955 520</u>

THE LEGAL ASSISTANCE TRUST OF NAMIBIA
LAND, ENVIRONMENT AND DEVELOPMENT PROJECT
INCOME STATEMENT (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

	<u>2021</u>	<u>2020</u>
	N\$	N\$
EXPENDITURE		
Administration costs	-	130 705
Auditors' remuneration	228 275	94 185
Bank charges	9 457	11 184
Capital investments	2 520	2 562
Depreciation	140 628	147 073
Electricity and water	43 560	21 780
Insurance	41 213	42 251
Management fees	319 218	266 014
Maintenance and repairs	520	29 994
Office expenses	108 556	71 433
Professional fees	-	1 276 722
Programme/activity expenditure	620 167	102 484
Research		
- travel	-	49 491
Security	33 660	16 830
Staff remuneration	3 553 841	3 364 311
Workshops and conferences	<u>112 044</u>	<u>778 492</u>
	<u>5 213 659</u>	<u>6 405 511</u>
SURPLUS/(DEFICIT) FOR THE YEAR	4 339	(1 449 991)
ACCUMULATED FUNDS AT THE BEGINNING OF THE YEAR	<u>-</u>	<u>1 449 991</u>
ACCUMULATED FUNDS AT THE END OF THE YEAR	<u><u>4 339</u></u>	<u><u>-</u></u>

**THE LEGAL ASSISTANCE TRUST OF NAMIBIA
GENDER RESEARCH AND ADVOCACY PROJECT
INCOME STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2021**

	<u>2021</u>	<u>2020</u>
	N\$	N\$
INCOME		
Consulting fees received	5 000	-
Contribution Legal Assistance Centre Windhoek – (LAT)	584 459	-
Interest received	1 527	10 907
<i>Donations received</i>		
- Project closure – Embassy of Finland	39 872	-
- European Union (EU)	1 472 586	2 306 498
- Friederich Ebert Stiftung	16 000	-
- German Partnership Group	-	46 732
- Hans Seidel Foundation	518 869	360 000
- United Nations Children's Fund (UNICEF)	951 975	336 250
Ministry of Justice – workshop income (NAMLEX)	150 000	15 000
Profit on disposal of motor vehicle	-	135 000
Positive Vibes	<u>37 000</u>	<u>-</u>
	<u>3 777 288</u>	<u>3 210 387</u>
EXPENDITURE		
Administration costs	65 716	56 151
Auditors' remuneration	28 750	36 685
Bad debts	2 100	-
Depreciation	112 080	94 903
Insurance	29 228	22 630
<i>Project expenses</i>		
- Positive Vibes	38 450	-
- EU	1 012 905	1 002 735
- Hans Seidel Foundation	151 158	-
- UNICEF	666 525	-
- Namlex expenses	<u>64 151</u>	<u>107 683</u>
BALANCE CARRIED FORWARD	2 171 063	1 320 787

**THE LEGAL ASSISTANCE TRUST OF NAMIBIA
GENDER RESEARCH AND ADVOCACY PROJECT
INCOME STATEMENT (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021**

	<u>2021</u>	<u>2020</u>
	N\$	N\$
<i>EXPENDITURE (continued)</i>		
BALANCE BROUGHT FORWARD	2 171 063	1 320 787
Police training	-	45 328
Salaries and staff benefits	1 665 317	1 753 196
Unspent donations refunded - UNICEF	<u>31 984</u>	<u>-</u>
	<u>3 868 364</u>	<u>3 119 311</u>
(DEFICIT)/SURPLUS FOR THE YEAR	(91 076)	91 076
SURPLUS AT THE BEGINNING OF THE YEAR	<u>91 076</u>	<u>-</u>
SURPLUS AT THE END OF THE YEAR	<u><u>-</u></u>	<u><u>91 076</u></u>

THE LEGAL ASSISTANCE TRUST OF NAMIBIA
SOCIAL JUSTICE PROGRAMME
INCOME STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2021

	Note	<u>2021</u>	<u>2020</u>
		N\$	N\$
INCOME			
American Bar Association Fund (ABA)		97 715	52 962
United Nations High Commissioner for Refugees (UNHCR)		-	827 151
Contribution from LAT Windhoek Core funds		950 866	196 371
Open Society Initiative for Southern Africa (OSISA)		-	171 530
Salary contributions from other projects		412 650	402 733
United Nations High Commission for Refugees – statelessness		<u>592 029</u>	<u>517 724</u>
		<u>2 053 260</u>	<u>2 168 471</u>
OTHER INCOME			
Sundry income		<u>15 000</u>	-
		<u>2 068 260</u>	<u>2 168 471</u>
EXPENDITURE			
American Bar Association expenses		-	18 511
Auditors' remuneration		27 600	31 970
Bad debts		-	4 300
Bank charges		6 771	9 666
Contingencies – consulting		18 500	13 450
Counsel and professional fees		97 079	42 734
Depreciation		5 910	2 140
Fuel and oil		117 495	62 352
Insurance		16 382	15 837
Legal fees, legal cost and litigation		37 521	70 618
Membership fees lawyer		-	16 305
Staff remuneration and training		732 690	671 578
Telephone, fax, postage and stationery		51 693	8 939
Travelling expenses		155 285	54 217
UNHCR statelessness		197 464	484 937
UNHCR expenses		<u>603 870</u>	<u>660 917</u>
		<u>2 068 260</u>	<u>2 168 471</u>
DEFICIT FOR THE YEAR		-	-
ACCUMULATED FUNDS AT THE BEGINNING OF THE YEAR		-	-
ACCUMULATED FUNDS AT THE END OF THE YEAR		-	-